

AMERICAN PERSONNEL AND GUIDANCE ASSOCIATION

MINUTES

SENATE MEETING

April 4-5, 1966

Presiding: C. Winfield Scott

I. CALL TO ORDER

The meeting was called to order by President Scott at 4:00 p.m. on April 4, and Lee McCormick, representative of the Credentials Committee, declared a quorum present.

President Scott introduced the Parliamentarian, Robert Colver.

Several changes in the agenda were made by President Scott. It was moved and seconded that: These changes in the agenda be adopted. Motion passed.

II. COMMITTEE REPORTS

President Scott stated that with the exception of four Committees, no verbal reports would be made to the Senate in addition to the written Committee reports which had previously been sent to the Senate members.

The Committee Chairmen were recognized and the opportunity was given to Senate members to ask questions about the reports. Comments and clarification of the reports are as follows:

A. Nominations and Elections Board

Chairman Harold Cottingham stated that the Nominations and Elections Committee had three recommendations. The first recommendation suggests that the Divisions work out a method of having a slate of candidates whose names appear on the nominations ballot. The suggestion is that the Divisions ought to have some nominations system similar to APGA to insure that the nominees are available to the membership, as opposed to an open ballot.

The second recommendation involves a time change in the sequence of events in returning the ballots.

The third recommendation pertains to the selection of delegates to the APGA Senate by the various Divisions.

B. Placement Committee

Harvey Ideus stated that the Placement Committee is in the process of deleting any reference to age on all forms used in operating the Convention Placement Center and the publications of the Placement Center Bulletin. This had been requested by the 1965-66 Senate.

C. Publications Committee

Hubert Houghton, Chairman, stated that it was requested last year that the Chairman of the Publications Committee indicate at this session of the Senate whether the establishment of a new APGA Committee was requested, namely, a Publications Review Board. He stated that such a Board is not requested by the Committee. If such a Board becomes necessary, it will be established within the present Committee structure. Such action is permissible according to the following function of the Committee which has been approved by the Executive Council and Executive Committee, and reads as follows:

"The APGA Publications Committee has the responsibility to establish and maintain an appropriate structure for implementing its functions."

D. Resolutions Committee

President-Elect Hoyt reported that the Resolutions Committee was directed by the Executive Council to present its report to the Council. As a result, the Executive Council has chosen to assume responsibility for presenting the resolutions to the Senate members at this meeting. These resolutions are to be discussed in the report of the APGA Executive Council.

E. APGA Committees

Each report was approved by the Senate as it was reviewed and/or clarified.

III. REPORTS OF THE OFFICERS

A. President

President Scott stated that the report of the President is presented mainly through the reports of the Committees, the Executive Council, and the Executive Committee. He added that it has been a year of change and challenge, and that the Association has met both aspects well.

B. Executive Director

Arthur A. Hitchcock stated that the Executive Director's report should be made to the entire Association, and that it will appear in a forthcoming issue of the Personnel and Guidance Journal.

C. Treasurer

John Stalnaker, Chairman of the Finance Committee, reported that it is the task of the Finance Committee to make recommendations concerning the fiscal plans and policies of the Association; it is not to make proposals concerning the basic policies of the Association.

He stated that the Association is in a good financial position. This is due to sound fiscal planning which involves making the budget, balancing the budget, and operating financial controls within the office itself.

There is now a need for an analysis of Headquarters office activities and their costs so the members can be more informed about what the central office does, what Committees do, what the amount of publishing is, and what the activities of the combined Divisions are.

The Finance Committee feels that one serious matter now is the Headquarters building. The property has increased greatly in value, but at the present time is inadequate to house the Headquarters' staff. How a change will be made is a matter for advisement, and will be reported to the Senate when a decision has been made.

It was also the feeling of the Committee that more thorough and analytical financial reports should be presented to the membership.

Dr. Stalnaker urged continued effort to insure that the budget be balanced. As an important professional Association, a sound financial program is necessary.

Gail Farwell and David Dawson then presented the APGA budget as well as the Divisional budgets, utilizing photographic slides. Charts and graphs were used to show how the dues dollar is spent.

It was felt that a report to the membership should be made in a forthcoming issue of the Journal. It is also the intent of the Finance Committee to make an annual report to the membership.

Dr. Farwell pointed out that a raise in membership dues is inevitable.

It was moved and seconded that: The Finance Committee Report be approved as presented. Motion passed.

THE MEETING WAS RECESSED AT 4:55 p.m. UNTIL 3:50 p.m., APRIL 5, AT WHICH POINT, THE OFFICERS' REPORTS WERE CONTINUED.

D. Report of the Executive Council

As Secretary to the Executive Council, the Executive Director reported that the following major actions were taken at the May and November Executive Council meetings.

- (1) The resignation of the Executive Director was accepted.
- (2) A Selection Committee was formed to select a new Executive Director.
- (3) The position of Assistant Executive Director was approved.
- (4) A Memorial Fund for Professional Development was designated. This will be in the form of an annual lecture given at a university and co-sponsored for APGA by the university and the state Branch of APGA in which that university is located. It is hoped that the first memorial lecture will be made next year.
- (5) The Career Research Award was approved. This is an award that could be given each year in recognition of a person who had a distinguished career in research.
- (6) The development of two Public Awards in the area of mass media was approved. The first is an award for a production that contributes significantly to ideals of human greatness. An example would be "Profiles of Courage." A second would be an award for a production that advances public understanding of guidance and counseling. These awards would be a gold medal to the individual and a certificate and an appropriate plaque to the institution or company in which the work was done.
- (7) An Insurance Trust was created.
- (8) A travel and honorarium policy was adopted for the officers of APGA and the Divisions and for headquarters personnel.

The following actions were taken at the April, 1966, Executive Council meeting:

- (1) An application for Divisional status was approved by the Executive Council on April 1, 1966. Pat Lawlor was called upon to assist in presenting the formal motion (prepared and passed by the Council) to the Senate:

The National Employment Counseling Association be granted Divisional status, with the suggestion that NECA change its name to National Employment Counselor (or Counselors) Association; and this understanding is to be secured by an exchange of letters between the Presidents of APGA and NECA.

It was moved and seconded that: This motion of the Executive Council become the action of the Senate. Motion passed.

The President of NECA then received congratulations on their becoming a Division of APGA.

Miss Patricia Lawlor reported that the organization now has a total membership of 605. They have a constitution which has already been revised at the suggestion of the General Counsel of APGA, and it is now in good order. This organization has also been actively participating in this Washington Convention.

The Executive Director then called Robert Colver, the Parliamentarian, to the podium to read the resolutions to the Senate as presented by the Executive Council.

The rest of the Senate meeting was used to process these resolutions. The adopted resolutions are attached to these Minutes. Only resolutions VIII and XI were presented from the floor.

#### IV. ADJOURNMENT

THE MEETING WAS ADJOURNED BY PRESIDENT SCOTT AT 5:15 p.m., APRIL 6.