

ACA GOVERNING COUNCIL MEETING

Action Minutes September 23-25, 1994

Call to Order

The Governing Council meeting was called to order at 8:10 a.m., September 23, 1994, at the William F. Bolger Management Academy in Potomac, Maryland. President Doris Rhea Coy presided. Governing Council members present for all or part of the meeting were as follows:

Carol G. Barr, Southern Region
Joyce M. Breasure, ACA President-Elect
David Capuzzi, AADA
Doris Rhea Coy, ACA President
Thelma T. Daley, ACA Treasurer
Queen D. Fowler, AMCD
Mary E. Gehrke, ASCA
George A. Gridale, AAC
Rae C. Gundersen, Midwest Region
James Hiett, AMHCA
Thomas W. Hosie, ACES
Diana Hulse-Killacky, ASGW
John Jaco, ACA Executive Director
Judith Kovacs-Long, AHEAD
Donald C. Linkowski, ARCA
Don W. Locke, IAMFC
Mary Finn Maples, ACCA
Carole W. Minor, NCDA
Kay Monks, NECA
Beverly J. O'Bryant, ACA Past President
Nancy Perry, Parliamentarian
John Wagenhofer, ASERVIC
Nancy B. White, IAAOC
John D. Wilgeroth, North Atlantic Region

Western Region representative Donna M. Ford was unable to attend the meeting, and the Region was represented by Jackie M. Allen.

A-1 - Adoption of Governing Council Meeting Rules

It was moved by Wilgeroth and seconded by Maples that: The Rules be suspended to accept Jackie Allen as a replacement for Donna Ford. Motion passed.

President Coy then read a letter authorizing the substitution of Jackie Allen for Donna Ford as the Western Region representative for this meeting. It was moved by Locke and seconded by Maples that: Jackie Allen be seated as the Western Region representative for the meeting. Motion passed.

It was moved by Kovacs-Long and seconded by Allen that: The Standing Rules for Governing Council Meetings be adopted, with one change to indicate that Bylaws Amendments should be submitted first to the Organization, Administration and Management Committee for recommendations to the Governing Council. Motion passed.

A-2 - Approval of Meeting Agenda

President Coy called attention to the meeting Agenda that had been presented. There was some discussion and notation was made of two items of new business. She asked that Item C-11 (possible bilateral conference) be dropped from the proposed agenda.

It was moved by Hulse-Killacky and seconded by Linkowski that: The Agenda for the September 23-25, 1994 meeting be approved as adjusted. Motion passed.

A-3 - Approval of Minutes

It was moved by Barr and seconded by Locke that: The Minutes for the Governing Council meetings of April 20-22, 1994 and of May 16, 1994 be approved. Motion passed. (It was noted that the Minutes of the June 30, 1994 Governing Council meeting were previously approved as a final action of that meeting.)

It was moved by Minor and seconded by Breasure that: The Minutes of the Executive Committee meeting of August 23, 1994 be approved. Motion passed.

B - Reports

President Coy called attention to the written reports that had been received. She advised that all informational reports were to be written and that there would be no oral reports presented with the exception of a report from the Treasurer and one from the Executive Director.

B-1(d) - Treasurer's Report (See Attached Report)

Treasurer Thelma Daley then reported to the body on the current financial status of the Association. She also commented on the 1994-95 budget and highlighted a number of specific areas in that budget. Dr. Daley also responded to a number of questions from the group.

C-1 - Executive Director's Report (See Attached Report)

Executive Director John Jaco reported to the group on his observations on the state of the association since his arrival in July, and on the direction that he feels the association and its leadership should take in order to improve the financial situation and to begin to move forward. Mr. Jaco noted that a survey has been taken of the leadership to help prioritize activities that are most important. The survey was sent to 73 leaders with 52 responses. Top issues were: (1) public policy and legislation; (2) public awareness and the counseling profession; and (3) advocacy/licensure. He indicated that the results of that survey would be given to the group later in the meeting.

Mr. Jaco also noted that staff, utilizing the same instrument, also identified three issues (1) technology; (2) public recognition, and (3) professional development for staff and leaders. Staff had also outlined four goals which are (1) improve customer services, (2) increase corporate efficiency and growth, (3) advance professional recognition, and (4) promote membership and staff development.

Mr. Jaco commented on the current situation with the headquarters building and on the loan arrangements that have been completed. He further informed the group that he is currently in the process of attempting to sell the building and that there are negotiations taking place toward that end.

It was moved by Grisdale and seconded by Allen that: The Governing Council go into Executive Session. Motion passed. Discussion then continued in Executive Session.

While the Governing Council was in Executive Session, meetings of the ACA Loan Committee and of the Executive Committee were also convened. This was possible since members of the Executive Committee are also members of the Governing Council, as are a majority of the members of the ACA Loan Committee.

Following the Executive Session discussion, it was moved by Capuzzi and seconded by Minor that: The Governing Council move out of Executive Session. Motion passed.

Following the return to open session, three motions were presented that had been agreed upon by the Loan Committee, the Executive Committee, and the Governing Council. These motions were as follows:

It was moved by Mozier and seconded by O'Bryant that: The ACA Loan Committee recommend to the ACA Executive Committee approval of the Sale/Lease Back Resolution. Motion passed.

It was moved by Breasure and seconded by O'Bryant that: The ACA Executive Committee recommend to the ACA Governing Council approval of the Sale/Lease Back Resolution, Motion passed.

It was moved by Locke and seconded by Breasure that: The Governing Council approve the Resolution entitled "Sale/Lease Back Option of September 23, 1994" presented to the Governing Council on September 23, 1994. Motion passed.

After the adoption of the above three resolutions, it was then moved by Capuzzi and seconded by Minor that: The Executive Director maintain close communication with members of the Executive Committee via the ACA President during each major stage of the sale/lease back negotiation process. This communication will include details relative to offer/counter-offers and contracts. Motion passed. (Rationale: Bylaws, Article VIII, section 2.)

Following the above action related to the sale/lease back option possibilities, Mr. Jaco continued with his Executive Directors report, a copy of which is enclosed.

President Coy then asked Christina Pappas, ACA Meeting Coordinator, to present a brief report to summarize the Minneapolis Convention. Ms. Pappas distributed copies of a survey of the conventions for the last several years, and highlighted some specific areas in that survey report. She then responded to questions from members of the body.

Meeting Procedures

At this point in the meeting, the group was ready to begin consideration of the agenda items under section "C" of the agenda, and it was proposed that the body move into subcommittees to consider these items.

It was moved by Wilgeroth and seconded by Locke that: The Governing Council deal with all issues as a committee of the whole rather than in small groups/sub-committees. Motion passed.

C-2 - Financial Matters

It was moved by Breasure and seconded by O'Bryant that: The subsidy currently provided to the ACA Regions be reduced so that the operation of Regional activities becomes self-supporting.

There followed considerable discussion of this motion and of the problem with reduction of the subsidy at this time, when Region fall meetings are about to take place.

Following the discussion, it was moved by Kovacs-Long and seconded by Allen that: The motion on the floor regarding Region subsidy cuts be tabled until later in the meeting. Motion passed and the motion was tabled. (NOTE: Please refer to Agenda item C-21 for final action on this item.)

It was moved by Breasure and seconded by Hosie that: The Governing Council modify the following section in the Employment Agreement of the Executive Director:

3. Duties (C)

Present wording: "the Executive Director shall first obtain Governing Council authorization by resolution before entering into any purchase or sale of real estate. For proposed contracts with a total value in excess of Twenty-Five Thousand Dollars (\$25,000), the Executive Director shall first consult with legal counsel."

New wording: "The Executive Director shall first obtain Governing Council authorization by resolution before entering into any purchase or sale of real estate.

For proposed contracts with a total value in excess of Two Hundred and Twenty-Five Thousand Dollars (\$225,000), the Executive Director shall first seek approval with the Executive Committee."

Motion passed.

It was moved by Minor and seconded by Barr that: Seven Thousand Dollars (\$7,000) be moved from the Committee budget to the President-Elect's budget. Motion passed.

It was moved by Maples and seconded by Allen that: Three Thousand Dollars (\$3,000) be taken from the Committee budget and placed in the President's Discretionary Fund for purposes of providing Red Cross Disaster Training. Motion passed.

It was moved by Locke and seconded by Gehrke that: The Governing Council approve that the Association (ACA) operate with a \$250,000 deficit during the 1995 Fiscal Year, with a recommendation that the Executive Director make every attempt to reduce that deficit. Motion defeated.

It was moved by Grisdale and seconded by Allen that: The Governing Council wishes to have a balanced budget for the 1994-95 Fiscal Year. Motion passed.

It was moved by Locke and seconded by Kovacs-Long that: The ACA Budget be reduced by five percent (5%) in both headquarters and governance budgets, excluding salaries and fringe benefits. Motion passed. (NOTE: This calls for a total reduction for headquarters of \$219,623.60 and for governance of \$15,890.50; for a total reduction of \$235,514.10.)

It was moved by Grisdale and seconded by Allen and Kovacs-Long that: For the Denver Convention, Governing Council members will be reimbursed based on double occupancy. Those wishing single accommodations must pay the difference. Motion passed.

It was moved by Minor and seconded by Hosie that: The ACA subsidy to the Council for Accreditation of Counseling and Related Educational Programs (CACREP) for FY 1995 will remain as budgeted - \$80,000. Motion passed.

It was moved by Minor and seconded by Monk that: The system of individual approval of expenditures by headquarters and governance by the Executive Director and the ACA President respectively, continue through June 30, 1995, with the clear understanding that in addition to addressing the financial and technological needs of the association, revenue producing activities (membership, publications and continuing education - as functions, not departments or formal governance structures), be given priority. Other budgeted operations or unforeseen opportunities/expenses necessary to functioning of the Association may be authorized but must be able to be justified to the Governing Council in times of financial austerity. Motion passed.

C-3 - Additional Committee Appointments

It was moved by Wilgeroth and seconded by Gundersen that: The Governing Council approve the liaison appointments as presented. Motion defeated (9 for; 10 against).

C-4 - Approval of Committee Plans of Action

It was moved by Capuzzi and seconded by Linkowski that: The Governing Council approve the Plan of Action of the Ethics Committee within the constraints of the allocated budget. Motion passed.

It was moved by Kovacs-Long and seconded by Minor that: The Governing Council approve the Plans of Action for Committees that have submitted such plans, within their allotted budgets. These Committee are: Professional Development, Interprofessional/International Collaboration, Professionalization, Public Policy and Legislation, and Strategic Planning. Motion passed.

It was moved by Gundersen and seconded by Maples that: The Governing Council approve the Media Committee Plan of Action with the following recommendations: (1) that the Committee plan remove references to "The American Counselor" (until such time as that publication is reconstituted); (2) that the plan reflect the change of name of the "Guidepost" to "Counseling Today"; and (3) that the work of the Committee operate within the \$1,000 budget established by the Governing Council with the exception of requests that may be approved by the President. Motion passed.

It was moved by O'Bryant and seconded by Minor that: John Wilgeroth be asked to work with a senior staff member to clarify procedures for implementation of the planning cycle time line that was approved September 13, 1993. Motion passed. (RATIONALE: For continuity, there is a need to have staff liaisons take the responsibility of alerting Committee chairs as to when plans of action, reports, etc. are due.)

C-5 - Formal Acceptance of Gift from CHDF

It was moved by Breasure and seconded by Allen that: The Governing Council moves to accept the gift from the Counseling and Human Development Foundation (CHDF) of the Capitol Hill property land and formally extend ACA's appreciation and gratitude. Motion passed.

C-6 - ACA Convention in Alternate Years

It was moved by Kovacs-Long and seconded by Hosie that: As soon as contractually possible, ACA National Conventions be held on even years with odd years designated for Division Conference and intense Professional Development Programs (for example, one week skill building seminars for a minimum of 45 CEU's or three post-graduate credit hours) equally dispersed regionally.

It was moved by Linkowski and seconded by Wagenhofer that: This motion be tabled until the Governing Council meeting in Denver in 1995. Motion passed (13 for; 5 against), and the motion was tabled.

It was moved by Wagenhofer and seconded by Monks that: The Professional Development Committee and appropriate ACA staff be charged to develop information regarding the advantages and disadvantages of alternate year conventions and proposals as to alternate year activities by the Governing Council meeting in Denver, 1995. This should include financial ramifications of all suggestions. Motion passed.

It was moved by Minor and seconded by Kovacs-Long that: The Professional Development Committee in its development of information about holding conventions in alternate years, consult with each Division that has had its own conference about their reactions to their holding conference on a regular, biennial schedule. Motion passed.

C-7 - Suspend Rules Governing Convention for Denver and Pittsburgh

It was moved by Breasure and seconded by Gehrke that: The rules be suspended governing the ACA Convention for Denver and Pittsburgh, with evaluation of changes after Denver to be reported at the Fall 1995 Governing Council meeting. Motion passed.

C-8 - Direct Executive Director Not to Enter Into Any Contracts After The Year 2000

It was moved by Linkowski and seconded by Hulse-Killacky that: No contracts be entered into after the year 2,000 for conventions, pending further study. Motion passed.

C-9 - Ancillary Meetings at Convention

It was noted that this item had been placed on the agenda at the request of CACREP to be certain that CACREP would be permitted to continue to have their training meetings at convention. It was agreed that the Governing Council go on record as being in agreement that the CACREP meetings will take place as they desired. Therefore, no Governing Council action was necessary.

C-10 - Professional Development Committee Recommendations

(a) Refund Policy After Deadline

It was noted that action was taken on this matter previously and therefore, there is not a need for further consideration at this meeting.

(b) Cultural and Religious Sensitivity (Policy 20.20)

It was moved by Minor and seconded by White that: The Title of Policy 20.20 be changed to "Cultural and Religious Sensitivity" from "Convention Religious Services". Further, that the section be changed to read:

Any religious services held at the convention shall be publicized as ACA ancillary programs. The association will be sensitive to cultural and religious diversity in regard to selection of speakers.

Following some discussion of the issue and the need to clarify what is intended, it was moved by Wilgeroth and seconded by Locke that: The motion be tabled. Motion passed (13 for; 8 against) and the motion was tabled.

Later in the meeting, it was moved by Minor and seconded by White that: The title of Policy 20.20 be changed to "Cultural and Religious Sensitivity" from "Convention Religious Services". Also, add to this section: "The Association will be sensitive to cultural and religious diversity in regard to selection of speakers. Motion passed.

(c) Content Presenters to be Available Any Day of Convention

It was moved by Maples and seconded by Wilgeroth that: Policy 20.16 M be changed to read: "Convention presenters must be available to present on any day of the convention. Schedule changes will not be made. Cancellations will be accepted." Motion defeated.

(d) Professional Development Committee's Primary Purpose

It was moved by Maples and seconded by Gehrke that: The Professional Development Committee's primary purpose for training be deferred until such time as this purpose and action can be considered within the parameters of the ACA budget. Motion passed.

(e) Continuing Education Workshops in Each Branch for FY 1995

This item had been held over from its original submission in September 1993. It was determined that it is no longer relevant and therefore no action was taken.

(f) Workshop Presenters to Specify Level of Program Content

It was moved by Minor and seconded by Locke that: The Governing Council moves to amend the convention policies, national workshop program policies, home-study policies and on-site workshop policies to require all presenters to specify the level of program content on a three point scale: with level one being "Introductory/No previous experience or knowledge of the area necessary"; level two being "Intermediate/some knowledge or experience with the area expected"; and level three being "Advanced/extensive knowledge and/or experience in the area expected". An identification system to indicate these levels will be presented on information advertising each of the activities listed above. Motion passed.

(g) Program of Approved Post-Graduate Academic Courses

It was moved by Minor and seconded by Grisdale that: Development of a program of approved post-graduate academic courses be explored by representatives of ACA's Continuing Education, Advocacy, and Government Relations offices; the Professional Development and Professionalization Committees; each of ACA's Divisions; CORE, CACREP, and NBCC. It is further moved that these representatives explore forming a commission to generate recommendations for educating counselors for the 21st Century. Motion passed.

(h) Intensive Training Institute

It was moved by Minor and seconded by Hulse-Killacky that: The Professional Development Committee be asked to study the feasibility of ACA sponsoring an Intensive Training Institute. The Institute would focus on meeting members' professional development needs as opposed to association business. It is further moved that the content and process of training offered at the Institute reflect input from the Divisions, CACREP, CORE, CRCC, and NBCC, and that efforts be made to provide university credit for participation. Motion passed.

C-12 - Loan Committee Changed to Executive Committee

It was moved by O'Bryant and seconded by Minor that: The Loan Committee be dissolved and the Executive Committee take over the functions of the Loan Committee for any future negotiations on the ACA headquarters property or other duties previously assigned to the Loan Committee. Motion passed.

It was moved by Allen and seconded by Grisdale that: The Governing Council commend the members of the Loan Committee for their time, effort, and diligence in accepting a difficult task and carrying out that responsibility with flying colors and aplomb. Motion passed.

C-13 - Request from AADA for David Capuzzi to Serve One Additional Year

It was moved by Locke and seconded by Wilgeroth that: The request from AADA be granted and that David Capuzzi be permitted to serve for one additional year as the AADA representative to the ACA Governing Council (term now to expire on June 30, 1996). Motion passed.

It was moved by Kovacs-Long and seconded by Grisdale that: President Coy notify AADA in writing that AADA's rotation in Governing Council elections will be maintained in the cycle as outlined in the Policies and Procedures Manual (Section 6.6). Therefore, since David Capuzzi's term has been extended by one year, the next representative elected by AADA will serve a two-year term. Motion passed.

C-14 - Human Rights Issues

(a) Governing Council Directives to Human Rights Committee

It was moved by Hulse-Killacky and seconded by Capuzzi that: The Governing Council provide background information and rationale for any requests made to the Human Rights Committee. Motion passed.

(b) ACA Sponsored Organizational/Public Events

It was moved by Capuzzi and seconded by Kovacs-Long that: In the event ACA schedules public/community fund-raising events in Denver in 1995 at the annual

convention, that the net from such events be distributed to Human Rights Organizations in the state of Colorado to support active opposition to Amendment #2. Motion defeated.

(c) Statement of Non-Discrimination on ACA Materials

It was moved by Barr and seconded by Capuzzi that: The ACA statement of non-discrimination in Article XIV of the ACA Bylaws be included on all publications of ACA beginning with July 1, 1996. Motion passed. (It was noted that the intent of the motion is that the exact wording of the Bylaws should be used as the statement.)

(d) Policy for Equal Opportunity, Non-Discrimination and Affirmative Action

There was some discussion of this item and as a result of the discussion, it was felt that no further action is required at this time. It was pointed out that the "Human Resources Handbook" currently contains policies covering this subject.

(e) ACA Staff Survey

There was considerable discussion regarding the proposal for a staff survey to address questions about discrimination at ACA headquarters. It was felt that such a survey is not indicated at the present time, and therefore, there was no action taken.

(f) Inservice Contracts for ACA Members and Staff

It was moved by Hulse-Killacky and seconded by O'Bryant that: All future contracts for the provision of professional development experience for ACA members and staff contain the following clause: "Presenters must commit to providing the multicultural dimensions of the topic." Motion passed.

(g) Condemnation of Violence at Family Planning Clinics

The Governing Council took no action on this item.

(h) Access to Reproductive Health Services

The Governing Council took no action on this item.

(i) Creation of a Cadre of Master Trainers

It was moved by Capuzzi and seconded by Hulse-Killacky that: Prior to June 30, 1995 (a) a cadre of master trainers be identified to provide training to ACA leaders and ACA staff on multicultural/diversity knowledge and skills; (b) if feasible, during the process of planning the FY 1996 ACA budget, provision be made to cover expenses for those providing training for members of the Governing Council and Divisional and Regional leaders to take place during the Pittsburgh convention; and (c) a similar training be scheduled at ACA headquarters (expenses provided for trainer) and all staff should be required to attend. NOTE: potential trainers must first submit a detailed outline of the content of the training. Motion passed.

(j) ACA Committee Membership Makeup

In the discussion of this item, it was brought out that there currently exist requirements for submission of a diversity grid in recommending committee appointments to assure equitable makeup of the Association's committees. Therefore, it was felt that no additional action was required at this point.

(k) HIV/AIDS Treatment

It was moved by Capuzzi and seconded by Hulse-Killacky that: ACA President Doris Coy write to President Clinton urging him to take a proactive role to facilitate the approval process for new and promising HIV/AIDS treatments. Motion passed.

(l) Composition of Human Rights Committee, and

(m) Representation on HRC from All Regions and Divisions

It was moved by Capuzzi and seconded by Hulse-Killacky that: The Governing Council regrets that funds are unavailable during this fiscal year to support broader representation on the Human Rights committee. It is moved that the Human Rights Committee chair be authorized to invite Divisional and Regional representatives to attend the Human Rights Committee meeting during the Denver convention at no expense to ACA. Motion passed.

C-15 - Recommendations from Governing Council Subcommittees

It was moved by Minor and seconded by White that: the Governing Council spend forty-five minutes meeting in subcommittees considering the items in Section C-15 and other items so designated as needing this type of deliberation. Motion passed.

Following the subcommittee meetings, the Governing Council reconvened as a body to consider actions on this agenda item. The following actions were taken:

(a) Officer and Staff Roles

It was moved by Wilgeroth and seconded by Hulse-Killacky that: The President, Past President, President-Elect and Executive Director, as a committee, develop job descriptions for each office and submit same to the Governing Council in Denver for approval. Motion passed.

It was moved by Wilgeroth and seconded by Locke that: The Organization, Administration and Management Committee examine its role and mission and develop a recommendation to the Governing Council in Denver as to the status of this committee. This recommendation should include rationale and any additional implications said action shall have upon Policy and Bylaws. Motion passed.

(b) Role of Governing Council Members in Confidential Matters

It was moved by Maples and seconded by Hosie that: The Governing Council accept and adopt the recommendations of the 1992-93 subcommittee on The Role of Governing Council Members in Confidential Matters (with rationale), with the following changes: (1) p. 2- remove "List provided by Zeitlin"; remove "5. Report of General Counsel" and "6. report of any consultant under contract", remove words "topics and". (2) p. 3-replace "Code of Ethics" with "Ethical Standards"; and in last paragraph, first sentence, change to read "This description simply establishes the rules to which all members agree." (3) p. 4-third paragraph delete "feels that" and replace with "believes". Further, the subcommittee should be commended for their thorough action, tireless work and invaluable patience. Motion passed. (The "Role of Governing Council Members in Confidential Matters" is attached to these Minutes as Appendix A.)

(c) Relationships with Auditors/Attorneys/Consultants

It was moved by Minor and seconded by Grisdale that: The ACA auditing firm is responsible to the Governing Council, through the chair of the Financial Affairs Committee (Treasurer). The annual audit report will be provided to all Governing Council members within two weeks of completion. The ACA auditing firm shall be available to the Financial Affairs Committee as needed. Motion passed.

It was moved by Monk and seconded by Minor that: The Executive Director will provide a written report at each semi-annual Governing Council meeting of activities and professional fees of legal counsel, consultants, and the auditing firm. Motion passed.

(d) Role of ACA Executive Committee

There was no action on this subcommittee report as it was determined that none is necessary at this time.

(e) ACA Committees

It was moved by Wagenhofer and seconded by Kovacs-Long that: The Strategic Planning Committee be charged with a review of the purpose and functions of the Organization, Administration and Management Committee, and that it bring recommendations for any changes to the Governing Council meeting in Denver. Motion passed.

C-16 - South Dakota Counseling Association Bylaws Revision

C-17 - Tennessee Counseling Association Bylaws Revision

C-18 - Association for Counselors and Educators in Governance Bylaws Revision

It was moved by Breasure and seconded by Gehrke that: The Governing Council move by consensus the approval of the following: The South Dakota Counseling

Association Bylaws Revisions; the Tennessee Counseling Association Bylaws Revisions; the name change for MECA to Association of Counselors and Educators in Governance (ACEG); and the ACEG's Bylaws revisions. Motion passed.

C-19 - Proposed Revisions to Media Guide

It was moved by Maples and seconded by Monks that: The Governing Council approve the 1994 Revised ACA Media Guide with commendation to the Committee for their timeliness and accountability in an era of considerable budgetary constraints. Motion passed.

C-20 - Election of ACA Governing Council Members

It was moved by Kovacs-Long and seconded by Maples that: The Governing Council endorse AMHCA's proposal that all Governing Council members be elected by their Divisions and Regions, and refer it to the Organization, Administration and Management Committee for discussion concerning ACA Bylaws changes. Motion passed (Locke abstain).

C-21 - Uniform Standards for Regions

It was moved by all Regional Representatives and seconded by Breasure that: The ACA Governing Council directs the Regions to provide leadership training to the State Branch leaders and emerging leaders of the Association. The training shall take place annually and shall include but not be limited to the following: (1) Orientation and linkage to ACA; (2) Leadership skills and styles; (3) Government relations; (4) Member retention and recruitment; (5) Communication, including state convention and state newsletters; (6) State Executive Director/secretary training; (7) Ethical, legal issues for leaders; (8) State branch and division relationships; and (9) Advocacy. The Regions shall give Divisions an opportunity to offer training and participate in the Regional leadership training. Motion passed.

It was moved by all Regional Representatives and seconded by Breasure that: ACA will provide financial support to the Regions in the 1995-96 year not to exceed \$7,500 per Region. These monies will be used for travel, accommodation, and per diem for official Region representation at all ACA functions as they are required to attend pursuant to the duties of their offices. Motion passed. (NOTE: This motion was a substitute motion for the motion that was tabled under Agenda Item C-2 on Regional Subsidies.)

It was moved by all Regional Representatives and seconded by Breasure that: To facilitate future branch leadership workshops, the Regions shall be permitted to execute contracts and to have a checking account with ACA not to exceed one year's operating budget of the Region. These monies are to be used for funding annual leadership training. It is expected tht the Regional training assemblies shall be self-supporting. Motion passed.

C-22 - ASVAB

There was some discussion of the previous actions taken related to ASVAB and of the request for further consideration that had been received. Following this discussion, the following motion was adopted:

It was moved by Minor and seconded by Grisdale that: Paul Salamone and Janet Wall be invited to write articles in "Counseling Today" (or designate individuals to write them), describing the advantages and disadvantages of using the ASVAB in schools for career guidance purposes. Motion passed.

C-23 - Counselor Awareness Week

It was noted that at the April 1994 Governing Council meeting, a motion was adopted that stated: "That the third week of October be set aside as National Counseling Week, beginning in 1994." The Governing Council has been asked to again discuss this topic and to consider changing the time for this event to be held during the annual ACA convention, in order to better tie it in with the convention and provide better publicity and participation. As a result of this further discussion, the following action was taken:

It was moved by Fowler and seconded by Capuzzi that: It is recommended that National Counseling Week be changed to be held the week of the ACA convention rather than in October in order to tie in with the national convention each year. Motion passed.

C-24 - Manual on Interprofessional and International Collaboration

The Governing Council discussed the proposed revision of the Manual on Interprofessional and International Collaboration. Although a number of suggestions were made, there was no formal action taken. It was agreed that Governing Council members will be asked to submit their comments and suggested changes to President Coy for transmission to the Interprofessional/International Collaboration Committee. The Committee will be asked to consider such recommendation and re-submit the Manual for Governing Council consideration at a later time.

C-25 - IAMFC Resolution on Recognition of Accrediting Bodies

The IAMFC Representative to Governing Council, Don W. Locke, advised the members of the Governing Council of IAMFC's current activities in this area and indicated that at this time IAMFC is withdrawing the item from consideration. Thus, there was no further action indicated.

C-26 - Select New Attorneys

It was moved by Minor and seconded by Allen that: The Governing Council move to go into Executive Session to discuss this topic as it is a personnel matter. Motion passed, and the body moved into Executive Session.

At the conclusion of the Executive Session, the Governing Council again moved into open session. It was then moved by Kovacs-Long and seconded by Wagenhofer that: The Governing Council move to confirm the action that was taken in Executive Session. Motion passed.

C-27 - Co-Sponsor Teleconference with NOICC

It was moved by Gehrke and seconded by Breasure that: ACA co-sponsor with the National Occupational Information Coordinating Committee (NOICC) through the Career Development Training Institute, a teleconference on March 27, 1995 for "Best Practices" in the integration of career development into training of school personnel. Motion passed. (It was indicated that there is no money involved in this co-sponsorship.)

C-28 - Special Appreciation Award to Tipper Gore

It was moved by Maples and seconded by Gundersen that: The Governing Council approve the request from the Public Policy and Legislation Committee to give a special appreciation award to Tipper Gore and to encourage public awareness of this presentation, and that the money must come from the Public Policy and Legislation Committee. Motion passed.

NEW BUSINESS - Futures Conference

The Executive Director presented a proposal for a futures conference designed to help focus the divergent entities of the association and build a more coordinated effort in working together. There was considerable discussion, and a general agreement that this conference should be held if it can be done within the financial constraints. As a result of the discussion, the following motion was adopted:

It was moved by Barr and seconded by Gehrke that: The proposed "Futures" conference will be held on February 3, 4, and 5, 1995, if external funding can be found by the Executive Director. Motion passed.

NEW BUSINESS - Associate Category of Membership for NCDA

It was moved by Minor and seconded by Allen that: The Governing Council approve an "Associate" category of NCDA membership defined as individuals who are not counselors and, therefore, who do not meet ACA's qualifications for professional membership, but are nevertheless involved in career development work. These people would pay NCDA dues, but not ACA dues; they would have full membership in NCDA, that is, voting, office holding capabilities, etc., but would not be members of ACA.

Following discussion of this motion, it was moved by Locke and seconded by Maples that: The motion be tabled. Motion passed (12 for; 10 against), and the motion was tabled.

NEW BUSINESS - Executive Director Goals

It was moved by Maples and seconded by Fowler that: The Executive Committee develop goals to be used in evaluating the Executive Director and bring those back to the Governing Council. Motion passed.

NEW BUSINESS - Suspend Publication of Journal of Counseling and Development

It was moved by Gehrke and seconded by Hiatt that: The Governing Council move to suspend the publication of the Journal of Counseling and Development for one year beginning immediately after the current issue is produced.

A great deal of discussion on the ramifications of suspending publication of the Journal and some suggestions of other possibilities Followed.

Following the discussion, vote was then taken on the motion that: The Governing Council move to suspend the publication of the Journal of Counseling and Development for one year beginning immediately after the current issue is produced. Motion defeated (8 for; 13 against).

Following the action on the floor, there was more discussion regarding the Journal. It was suggested that investigation might be made to see if copies could be made available on disks at a discount price, rather than hard copies if people might prefer disks. Other ideas were mentioned and although no action was taken, it was agreed that investigation will be made with the possibility of further information being submitted at the Denver meeting.

NEW BUSINESS - Association Mission Statement

In light of discussions earlier in the meeting of the need to clarify the Association's Mission Statement, the Governing Council had considered what should be done to do this.

It was moved by Wilgeroth and seconded by Hulse-Killacky that: The Mission Statement of the American Counseling Association be changed to read as follows: "The mission of the American Counseling Association is to enhance human development through the life span and to promote public confidence and trust in the counseling profession. Motion passed.

It was noted that a change in the Association's mission statement would require a Bylaws amendment. Therefore, this motion will be referred to the Organization, Administration and Management Committee for preparation of a Bylaws amendment to be acted on by the Governing Council at the Denver meeting in 1995.

NEW BUSINESS - Commendations

It was moved by Maples and seconded by Allen that: This Governing Council highly commend the staff at Headquarters for their commitment, dedication and

perseverance to ACA during this time of financial retrenchment. Further, this Governing Council recognizes the dual responsibilities that have been placed upon this committed group at this time. Further, that this commendation be transmitted to the staff in a more appropriate manner, to be determined by the President and Executive Director, than a motion recorded in the Minutes. Motion passed.

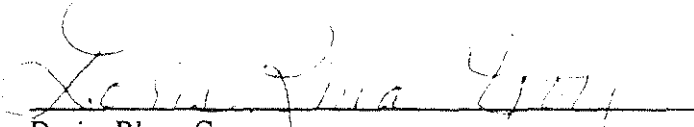
It was moved by White and seconded by Monks that: The Governing Council express its appreciation to President Doris Rhea Coy on her first Governing Council meeting. Motion passed.

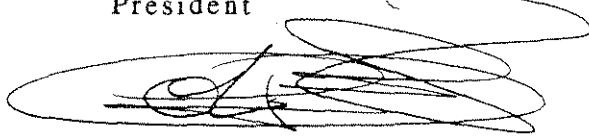
Adjournment

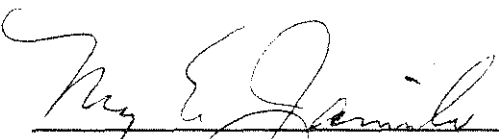
It was moved by Minor and seconded by Wilgeroth that: The meeting be adjourned. Motion passed.

The meeting of the ACA Governing Council was adjourned at 12:00 noon on September 25, 1994.

Respectfully submitted,


Doris Rhea Coy
President


John Jaco
Executive Director


Mary E. Janicke
Administrative Assistant

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