

ACA GOVERNING COUNCIL MEETING

Action Minutes

April 20-22, 1994

In the reporting of the Minutes from the April 1994 Governing Council meeting, all action items are recorded in the order in which the action was taken. Actions are listed with the agenda number as given in the meeting agenda. The Index on pages i-iv lists the agenda items in numerical order, and shows the page(s) on which action is given for each agenda item. The Agenda as approved is also attached as Appendix A and reflects the consensus of the Agenda Review committee (the Executive Committee) that the first issues to be addressed at this Council be professional issues carried over from the February 1994 Governing Council meeting which dealt solely with finances, so that Committees meeting at Convention could act upon the recommendations.

Call to Order

The Governing Council meeting was called to order at 8:35 a.m., April 20, 1994, at the Hilton Hotel in Minneapolis, Minnesota. President Beverly J. O'Bryant presided. Governing Council members present for all or part of the meeting were as follows:

Jackie M. Allen, Western Region
Carol G. Barr, Southern Region
Nancy Benz, AMHCA
Dave Capuzzi, AADA
Jane C. Chauvin, ASERVIC
Doris Rhea Coy, ACA President-Elect
James M. Duffy, NECA
Robert Godinez, ACA Parliamentarian
George A. Grisdale, AAC
Rae C. Gundersen, Midwest Region
Thomas W. Hosie, ACES
Diana Hulse-Killacky, ASGW
Rosalie Humphrey, ASCA
Marilyn A. Jefferson-Payne, AMCD
Judith Kovacs-Long, AHEAD
Michael J. Leahy, ARCA
Mary Finn Maples, ACCA
Carole W. Minor, NCDA
Beverly J. O'Bryant, ACA President
Richard C. Page, IAAOC
Lee J. Richmond, ACA Past President
Michael L. Riley, ACA Treasurer
Pat Schwallie-Giddis, ACA Acting Executive Director
John D. Wilgeroth, North Atlantic Region

IAMFC Representative Jon D. Carlson was unable to attend the meeting, and the Division was represented by Don W. Locke, President-Elect of IAMFC.

President O'Bryant had asked Dr. Jerry Donigian to serve as Process Observer for this Governing Council meeting, and Dr. Donigian attended the meeting and functioned in this capacity throughout the meeting.

Other persons attending as guests or observers during all or part of the meeting included:

Teresa Alfaro, ACA Meeting Services Coordinator
Carol Bobby, CACREP Executive Director
Joyce M. Breasure, ACA President-Elect-Elect
Marlys Dickmeyer, President, Minnesota Counseling Association
Trish DiPetri, ACA Meeting Services Coordinator
Robert M. Driscoll, AMHCA President
Donna M. Ford, ACCA President-Elect-Elect
James G. Glendening, ACA Treasurer, 1994-95
Harriet Glosoff, ACA Assistant Executive Director
Mark Hamilton, ACA Director of Continuing Education and Planning
Kerry Hoggard, ACA Director of Membership and Marketing
Joel M. Howell, Minneapolis Convention Coordinator
Marvalene Hughes, Trustee, ACA Insurance Trust
Don C. Locke, Chair, ACA Strategic Planning Committee
Jane E. Myers, Chair, CHD Foundation
Richard Mozier, ACA Controller
Carol Neiman, ACA Assistant Executive Director
Christina Pappas, ACA Director of Meeting Services
Mary Lyn Pike, AMHCA Executive Director
Marlene R. Rhodes, AMCD President-Elect
Jennifer Sacks, ACA Director of Communications
Helen Stidham, ACA Assistant Executive Director
Scott Swirling, ASCA Executive Director
John Wagenhofer, ASERVIC Past President
James V. Wigtil, ACES President-Elect
Millie Woelz, Secretary to the Acting Executive Director
Richard Yep, ACA Assistant Executive Director

94-3-1 - Adoption of Governing Council Meeting Rules

The Parliamentarian called attention to the Standing Rules for the conduct of the Governing Council meeting. He pointed out several specific areas that the Governing Council members needed to be particularly aware of during the course of the meeting. It was agreed that the Standing Rules as presented would govern the conduct of the meeting.

94-3-2 - Approval of Meeting Agenda

It was moved by Locke and seconded by Hulse-Killacky that: The Agenda for the Governing Council meeting be accepted as presented. Motion passed.

94-3-3 - Approval of Minutes

It was moved by Coy and seconded by Allen that: The Minutes of the Governing Council meeting of February 18-20, 1994 be approved. Motion passed.

It was moved by Coy and seconded by Allen that: The Minutes of the Executive Committee meeting of March 13, 1994 be approved. Motion passed.

It was moved by Coy and seconded by Allen that: The Minutes of the Executive Committee meeting of April 1, 1994 be approved. Motion passed.

94-3-4 - President's Report

President Beverly J. O'Bryant called attention to her written report and highlighted several specific topics contained in the report. The President's report was for information only and did not require any Governing Council action. (The President's report is attached as Appendix B.)

94-3-6 - Past President's Report

No specific report was given by the Past President. Further, no Governing Council action is required on officer reports.

94-3-7 - Treasurer's Report

Treasurer Michael Riley presented the Treasurer's report. He outlined in detail the financial status of the association and several recommendations for possible action that had been prepared by the Financial Affairs Committee. No Governing Council action was taken on the report. There were a number of actions regarding finances, but these are covered under other agenda items. (The Treasurer's report is attached as Appendix C.)

94-3-8 - Acting Executive Director's Report

Acting Executive Director Pat Schwallie-Giddis called attention to her written report. She then reported verbally on the status of the association and on steps that were being taken in regard to the financial situation. This report was for information only and did not require any Governing Council action. (The Acting Executive Director's report is attached as Appendix D.)

94-3-12 - Counseling and Human Development Foundation Report

Jane E. Myers, who Chairs the Counseling and Human Development Foundation following the resignation of Chair Gloria S. Smith, presented the report from the Foundation. She outlined activities for the current year and outlined the discussions that have taken place concerning the Foundation's involvement in the ACA bank note and how the Foundation might respond to assist ACA in financial recovery. Dr. Myers then responded to questions from Governing Council members. This report was for information only, and did not require any action by the Governing Council.

94-3-10 - Financial Affairs

D - Fund Raising Campaign

Acting Executive Director Pat Schwallie-Giddis presented a progress report on fund raising ideas that had been discussed and authorized at an earlier Governing Council meeting. She first called attention to the material that will be distributed to announce the availability of Life Memberships. These will be available during the convention and will be advertised to the entire membership in the next Guidepost issue.

Additional ideas for fund raising include a tele-marketing project that it may be possible to carry out with very little up front money, and a pooled investment fund that might be offered to members. These ideas are currently in a very preliminary stage, and Governing Council members will be kept informed as plans progress.

94-3-27 - Approval of AHEAD Bylaws Revisions

It was moved by Wilgeroth and seconded by Minor that: The Governing Council approve the revised Bylaws of the Association for Humanistic Education and Development (AHEAD), as submitted. Motion passed.

94-3-28 - Approval of New York State Branch Bylaws Revisions

It was moved by Hosie and seconded by Wilgeroth that: The Governing Council approve the revised Bylaws of the New York Counseling Association as submitted. Motion passed.

94-3-17 - Recommendations from Professional Development Committee

A (6) - Changes to Convention Policies (Delete Section 20.18)

It was moved by Hosie and seconded by Wilgeroth that: This recommendation be returned to the Professional Development Committee for greater clarification. Motion passed. (The section recommended for deletion in the Policies and Procedures Manual pertains to meetings of related but unofficial groups. The Governing Council felt that no rationale was given for deleting this section and would like to have some rationale and further information before taking any action.)

A (8) - Banquet

It was moved by Wilgeroth and seconded by Coy that: The Policies and Procedures Manual, Section 20.21 C. be changed by adding the sentence "Banquet tickets are available up to twenty-four (24) hours prior to the banquet." Motion passed. Section 20.21 C., as amended by this motion, now reads as follows:

C. The banquet is held the last night of the convention. Tickets are available through convention pre-registration. Banquet tickets are available up to twenty-four (24) hours prior to the banquet. The head table for the banquet shall consist of the following persons: President, President-Elect, Immediate Past President, President-Elect-Elect, Speaker, Awards Chair, Executive Director, and Treasurer. Reserved tables for Governing Council members, division or region officers, or other ACA leaders are discouraged.

A (5) - Proposal Deadline

It was moved by Minor and seconded by Hosie that: The Policies and Procedures Manual, Section 20.16 B. be changed by deleting the current wording and adding the following: "The postmark deadline for proposals shall be August 1." Motion passed.

A (3) - Selection of Local Convention Coordinator

It was moved by Hosie and seconded by Wilgeroth that: The Policies and Procedures Manual, Section 20.14 C. be changed by adding after the word "made" in the first sentence the phrase "approximately eighteen (18) months prior to the convention". Motion passed. Section 20.14 C., as amended by this motion, now reads as follows:

C. The selection of a local ACA Convention Coordinator shall be made approximately eighteen (18) months prior to the convention in consultation with the President of ACA at the time of the convention. All convention committee chairpersons will be selected by the local ACA Convention Coordinator (not by the President).

A (4) - Keynote or Featured Speakers

It was moved by Wilgeroth and seconded by Coy that: The Policies and Procedures Manual, Section 20.15 be changed by adding the sentence "The Professional Development Committee and ACA members shall submit the names of potential keynote and featured speakers to the President. However the final decision will be made by the President." Motion passed. Section 20.15, as amended by this motion, now reads as follows:

Written contracts must be signed by all convention speakers, whether or not they are paid a fee. The Professional Development Committee and ACA members shall submit the names of potential keynote and featured speakers to the President. However the final decision will be made by the President.

A (2) - Headquarters Hotel Assignments

It was moved by Coy and seconded by Wilgeroth that: The Policies and Procedures Manual, Section 20.13 be changed by adding at the end of the last sentence the phrase "of Meeting Services". Motion passed. Section 20.13, as amended by this motion, now reads as follows:

The ACA Director of Meeting Services shall provide division and organizational affiliate presidents-elect and region chairs-elect with a description of the hotels and facilities for the upcoming convention. In addition, the Director shall recommend a hotel to each division, organizational affiliate, and the four regions based on needs and shall provide background information on the past convention needs of the division, organizational affiliate, and regions (e.g., number of meeting rooms, size of meeting rooms). Each division and organizational affiliate president-elect and the four region chairs-elect as a group will then submit a rank-ordered preference of hotels along with rationale statements by a date specified by the Director. Final determination of the assignment of headquarters hotels will then be made by the ACA Director of Meeting Services.

NEW BUSINESS - ACA Conventions on Alternate Years

It was moved by Hosie and seconded by Maples that: The proposal to hold the ACA Convention on alternate years be sent to Meeting Services for study and survey of members with the results to be submitted to the Governing Council at its September 1994 meeting, and that in addition, Meeting Services be asked to include in their report to the Governing Council an analysis of the financial data of the conventions of the past five years. Motion passed. The proposal referred to in this motion reads as follows:

That ACA National Conventions be held on even years with odd years designated for intense Professional Development Programs (e.g., one week skill building seminars for a minimum of 4.5 CEU's or 3 post graduate credit hours) and Division Conferences to be equally dispersed regionally beginning as soon as contractually possible.

94-3-29 - Committee Appointments

It was moved by Maples and seconded by Wilgeroth that: The Governing Council approve the 1994-95 Committee appointments as submitted by President-Elect Doris Coy.

It was moved by Humphrey and seconded by Hulse-Killacky that: The motion to approve the 1994-95 Committee appointments be tabled. Motion defeated (7 for: 13 against), and the discussion continued.

Following further discussion, vote was called for on the motion that: The Governing Council approve the 1994-95 Committee appointments as submitted by President-Elect Doris Coy. Motion passed [13 for: 4 against (Leahy): 9 abstain (Hulse-Killacky, Humphrey, Hosie, Maples). The Committee appointments approved by this motion are as follows:

Ethics Committee

Thomas Davis (exp. 1997)
Holly Forester-Miller (exp. 1997)

Human Rights Committee

Mary Hamilton (Chair) (exp. 1995)
Portia Rothschild (exp. 1997)

Dottye Seales (exp. 1997)
Ronnie Priest (exp. 1996)
Marilyn Snow (exp. 1996)
Gerald Papazian (exp. 1995)

Interprofessional/International Collaboration Committee

Roberta Floyd (Chair) (exp. 1995)
Margery Neely (exp. 1997)
Elizabeth George (exp. 1997)
Daren Hutchinson (exp. 1996)
Wanda Rodriguez (exp. 1996)
Daya Sandhu (exp. 1995)

Media Committee

Sunny Hansen (exp. 1997)

Nominations and Elections Committee

Garry Walz (exp. 1997)

Professional Development Committee

Jim Whitledge (Chair) (exp. 1996)
Judy Bookhamer (exp. 1997)
B. Schumacher (exp. 1996)
Richard Hazler (exp. 1995)
Mike Waldo (exp. 1995)
Mary Eldridge (exp. 1997)

Professionalization Committee

Don Dinkmeyer, Jr. (Chair) (exp. 1996)
Susan Jones Sears (exp. 1997)
Joseph Kandor (exp. 1997)
Louanne Hammond (exp. 1996)
J. Kirkland (exp. 1995)
Robert Mattox (exp. 1995)

Public Awareness and Support Committee

Claudean Harrison (Chair) (exp. 1995)
Lee Richmond (exp. 1997)
Bob Dingman (exp. 1997)
Charlene Kampfe (exp. 1996)
Laura Ward (exp. 1996)
Wyatt Kirk (exp. 1995)

Public Policy and Legislation Committee

Gary Donovan (Chair) (exp. 1996)
Jackie Allen (exp. 1997)
Sharon Baun (exp. 1997)
Walter Roberts (exp. 1996)
James Bergin (exp. 1995)
Elizabeth Roth (exp. 1995)

Research and Knowledge Committee

Jan Gallagher (Chair) (exp. 1997)
Pat Wickwire (exp. 1997)

Strategic Planning Committee

Richard Hayes (exp. 1997)
Jane Runte (exp. 1997)
Judy K. Long (exp. 1997)

ACA Insurance Trust
Lee Richmond
CHD Foundation
Wanda Lipscomb

94-3-15 - Revision of ACA's Model Legislation for Licensed Professional Counselors

It was moved by Capuzzi and seconded by Kovacs-Long that: The Governing Council adopt the revision of ACA's Model Legislation for Licensed Professional Counselors. Motion passed.

94-3-16 - ACA Manual on Interprofessional and International Collaboration Revision

It was moved by Barr and seconded by Humphrey that: The President commend Dr. JoAnn Bowlsbey and the members of the Interprofessional/International Collaboration Committee for their excellent work on the proposed revision of the "Policy Manual on Interprofessional and International Collaboration". It is further requested that the Committee give consideration to the noted suggestions and re-submit the proposed revisions to the September 1994 meeting of the Governing Council. Motion passed.
Rational for referring this document back to the Committee:

- The Governing Council noted areas with serious financial implications.
- In describing ACA, although Divisions and Corporate Affiliates were mentioned, Regions were omitted.

94-3-10 - Financial Affairs

It was moved by Capuzzi and seconded by Minor that: ACA sell the building at 5999 Stevenson Avenue in Alexandria, Virginia, at prevailing market value with preference for a lease back agreement, while at the same time pursuing alternative financing in cooperation with the Foundation to pay off the mortgage on that property and to pay others whom we owe. (It was noted that "others whom we owe" means vendors and divisions.)

It was moved by Kovacs-Long and seconded by Allen that: Action on this motion be deferred until the afternoon session. Motion passed (13 for; 4 against; 5 abstain) and the action was deferred.

94-3-19 - Recommendations from Public Awareness and Support Committee

A - Development of New Awards

It was moved by Capuzzi and seconded by Humphrey that: Any proposal for a newly created ACA award be sent to the Public Awareness and Support Committee for discussion and subsequent approval before being established as

an annually presented award. Financial implications should be a priority in considerations related to developing new awards. Motion passed.

94-3-21 - Recommendations from Human Rights Committee

E - Insurance for ACA Members and Staff

It was moved by Jefferson-Payne and seconded by Chauvin that: The Executive Director be directed to ask the ACA Insurance Trust to explore the feasibility of providing health insurance which will make domestic partner benefits available to ACA members and their partners and report back by the April 1995 meeting of the Governing Council in Denver. Motion passed.

It was moved by Jefferson-Payne and seconded by Chauvin that: The ACA Human Resources Department explore the feasibility of providing health insurance which will make domestic partner benefits available to staff members and their domestic partners, and report back by the April 1995 meeting of the Governing Council in Denver.

The Acting Executive Director reported that this is already being done in the case of insurance for ACA staff members. Therefore, by agreement of maker and seconded, the motion was withdrawn.

It was moved by Allen and seconded by Chauvin that: The Insurance Trust be requested to provide information on the availability of and cost projections for liability insurance for persons outside the continental United States and for those persons over seventy (70) years old, and report back by the April 1995 meeting of the Governing Council in Denver. Motion passed.

M - Support Recommendations from ACA Think Tank Report

It was moved by Hulse-Killacky and seconded by Allen that: The Governing Council endorse the Crisis in School Counseling Report, without financial commitment. Motion passed.

C - Disability Strategies

It was moved by Maples and seconded by Leahy that: The Meetings Services staff use the ACA Convention accessibility regulations in securing hotels for meetings and conventions.

Following considerable discussion, and a great deal of uncertainty as to exactly what this motion involved, it was moved by Allen and seconded by Kovacs-Long that: This motion be tabled until such time as it is clarified so Governing Council members are completely aware of what the motion involves. Motion passed (12 for; 9 against) and the motion was tabled.

94-3-46 - AMHCA Request for Waiver of Provision on Withdrawal of Divisions

It was moved by Benz and seconded by Wilgeroth that: The American Counseling Association waive enforcement of Article IV, Section 8 of the bylaws of the American Counseling Association, and Section 9.7 of the Policies and Procedures Manual (July, 1993) of the American Counseling Association regarding the disaffiliation of divisions. Further, that the Governing Council adopt the following resolutions: (1) Resolved, that the requirement contained in Article IV, Section 8 of the bylaws of the American Counseling Association is hereby waived with respect to the American Mental Health Counselors Association's decision to withdraw as a division of the American Counseling Association. (2) Resolved, that the requirements contained in Section 9.7 of the Policies and Procedures Manual of the American Counseling Association are hereby waived with respect to the withdrawal of the American Mental Health Counselors Association as a division of the American Counseling Association. (3) Resolved, that the effective date of the withdrawal of the American Mental Health Counselors Association as a division of the American Counseling Association shall be July 1, 1994. Motion defeated.

94-3-30 - Appointment of Parliamentarian, 1994-95

It was moved by Gundersen and seconded by Richmond that: The Governing Council approves the appointment of Nancy Perry to serve as Parliamentarian for the 1994-95 ACA year. Motion passed.

94-3-40 - Representative to Joint Committee on Testing Practices

It was moved by Grisdale and seconded by Leahy that: The Governing Council approves the appointment of Dr. Ruth Ekstrom to serve as an ACA representative to the Joint Committee on Testing Practices for the period July 1, 1994 through June 30, 1996. Motion passed. (It was understood that Dr. Ekstrom will serve in this capacity at her own expense.)

94-3-45 - Ethics Committee Position Statement

It was moved by Gundersen and seconded by Grisdale that: The Governing Council accept the position statement developed by the Ethics Committee on Colorado Amendment 2, and commend the Committee for its efforts on this topic. Motion passed.

94-3-41 - World Federation for Mental Health

It was moved by Gundersen and seconded by Page that: The Governing Council approve ACA's participation in the World Federation for Mental Health. Motion passed. (It was understood that this does not involve any financial commitment.)

94-3-14 - Revision of "Policies and Procedures for Processing Complaints of Ethical Violations"

It was moved by Leahy and seconded by Page that: The ACA Governing Council adopt the proposed revision of ACA's "Policies and Procedures for Processing Complaints of Ethical Violations", developed by the ACA Ethics Committee. Motion passed.

94-3-43 - Final Report - ASVAB

It was moved by Richmond and seconded by Page that: The ACA Governing Council accept the ASVAB Report for Project 1819. Motion passed.

94-3-10 - Financial Affairs

The motion to sell the ACA Building that had been deferred earlier, was brought back to the floor for discussion at this point. The motion was re-stated as follows:

It was moved by Capuzzi and seconded by Minor that: ACA sell the building at 5999 Stevenson Avenue in Alexandria, Virginia, at prevailing market value with preference for a lease back agreement, while at the same time pursuing alternative financing in cooperation with the Foundation to pay off the mortgage on that property and to pay others whom we owe. Motion passed. (It was noted that "others whom we owe" means vendors and divisions.)

It was moved by Page and seconded by Maples that: Acting Executive Director Pat Schwallie-Giddis, the new Executive Director, President Beverly J. O'Bryant, President-Elect Doris Coy, Controller Richard Mozier, and Governing Council member David Capuzzi (serving as ex officio), be, and all of them acting as a committee (hereafter, the "Loan Committee"), are hereby authorized and directed, on behalf of the Association, at any time hereafter and without further action by or authority or direction from this Governing Council, provided that the advice of legal and financial counsel shall be sought by such committee, to cause the Association to negotiate the terms of and enter into one or more long term real estate loans and working capital revolving line of credit loans with such lenders as the Loan Committee deems to be in the best interests of the Association to refinance its existing loan with NationsBank and to secure additional funds for working capital needs of the Association, including, but not limited to, authority to negotiate, execute, deliver, perform and enforce applications, commitments, loan agreements, promissory notes, deeds of trust and other security agreements and arrangements with respect to such loans. The Loan Committee is also authorized to deal with sale of the building. Motion passed 16 for; 3 against (Richmond, Coy); 4 abstain (Allen).

Past President Richmond asked that the following statement be read into the record: I voted against the motion because I cannot abdicate my responsibility for the fiscal matters of this association. I don't think the Governing Council can delegate their responsibility in this matter.

It was moved by Minor and Allen and seconded by Wilgeroth that: The process of ceasing to commingle the funds of ACA and all other entities begin May 1, 1994, and be completed by June 30, 1994. All funds collected on behalf of each entity, minus moneys owed ACA, will be forwarded to that entity on or about the 15th of each month. Motion passed (23 for; 1 against).

It was moved by Minor and seconded by Page that: The repayment plans for funds owed divisions include the stipulation that repayment be made on a percentage basis according to the amount of money owed each division in relation to the total debt to divisions. Motion passed (18 for; 3 against; 3 abstain).

It was moved by Maples and seconded by Jefferson-Payne that: The Governing Council adopt as the FY 1995 budget the budget plan of "Project Half-A-Loaf, as outlined in the report from Dr. Maples, basically budgeting items at one-half of the planned amount.

Following considerable discussion, it was moved by Hosie and seconded by Humphrey that: The motion on the floor be amended to suspend the committee operations except for the Financial Affairs Committee and Ethics Committee, and appoint an interim working group to deal with the business of the committees in ACA, the working group to consist of five members. The term for the working group will be one year, ending July 3, 1996. Nominees for membership on the working group would be submitted by June 15, 1994 for approval.

After further discussion, it was moved by Page and seconded by Wilgeroth that: The question be called for (vote be taken on the amendment). Motion defeated (12 for; 7 against; 5 abstain) (2/3 vote required), and the discussion continued.

After additional discussion, vote was called for on the amendment to suspend committee operations. Amendment defeated (9 for; 15 against).

It was moved by Minor and seconded by Allen that: The motion on the floor (for the Project Half-A-Loaf) be deferred until the April 22, 1994 session of the Governing Council. Motion passed (20 for; 4 against) and the motion was so deferred.

94-3-13 - CACREP Report

Dr. Joseph Kandor, Chair of the Council for Accreditation of Counseling and Related Educational Programs (CACREP), and Dr. Carol Bobby, CACREP Executive Director, reported to the Governing Council on the status of CACREP operations and on their activities for the year. This report was for information only, and did not require any action by the Governing Council. (A CACREP report is attached as Appendix E.)

94-3-10 - Financial Affairs

It was moved by Richmond and seconded by Wilgeroth that... ACA not sell its building until an overall fiscal plan in writing is presented to the Financial Affairs committee and Executive Committee of ACA, as to how the sale of the building fits into a total plan for the rehabilitation of ACA. (The Acting Executive Director/Executive Director to be responsible for the plan.) Motion defeated (10 for; 11 against- Richmond, Allen and Coy requested recording as voting for the motion).

94-3-36 - Appointment of Treasurer Designate, 1994-95

It was moved by Capuzzi and seconded by Leahy that: The Governing Council approve the appointment of Betty Hedgeman to serve as ACA Treasurer-Elect for 1994-95 and as a member of the Financial Affairs Committee. Motion passed.

94-3-46 - AMHCA Request for Waiver of Provisions on Withdrawal of Divisions

It was moved by Benz and seconded by Wilgeroth that: ACA acknowledge the AMHCA Board of Directors decision to collect AMHCA dues directly and cooperate with the AMHCA staff in implementing this decision as of May 1, 1994. Motion defeated (2 for; 19 against; 1 (Richmond) abstain).

94-3-10 - Financial Affairs

It was moved by Coy and seconded by Richmond that: The cap on the 1994-95 Budget be placed at \$6.5 million. Motion defeated (5 for; 14 against).

It was moved by Hosie and seconded by Hulse-Killacky, Maples and Humphrey that: The Treasurer's proposed Format No. 4 for the FY 1995 Budget be adopted, with a decrease of \$60,000 from Committee Contingency and \$20,000 from Regional subsidy, and include the attached "other optional cuts" for \$87,000 and \$175,000 to produce a total budget of \$7,119,556. Motion passed. (It was noted that this represents a total reduction of the Financial Affairs Committee budget of \$459,745; taking \$197,745 out of governance and \$262,000 out of headquarters.) Figures are as follows: Governance - \$327,810; Headquarters - \$6,802,745; Total budget - \$7,119,556. A designated Revenue line item is to be established to hold all revenues from the \$15.00 dues increase to be used to retire debts and this is to be added to the FY 1994 Budget.

94-3-29 - Committee Appointments

C - CHD Foundation Trustee

It was moved by Maples and seconded by Leahy that: The Governing Council approve David Capuzzi to serve as a Trustee to the Counseling and Human Development Foundation to complete the term that expires June 30, 1994. Motion passed.

94-3-34 - Establishment of Past President Advisory Council

It was moved by O'Bryant and seconded by Maples that: The Governing Council approves the establishment of a Past President Advisory Council. Motion passed.

94-3-31 - Approval of Revised Human Resources Policies Manual

It was moved by Duffy and seconded by Gundersen that: The Governing Council accept the revisions of the ACA Human Resources Handbook. Motion passed.

94-3-11 - Executive Session

The Governing Council moved into Executive Session to discuss the report of the Executive Director Search Committee. Prior to moving into Executive Session, it was moved by Coy and seconded by Allen that: Donna Ford (1994-95 representative to Governing Council from the Western Region), James Glendening (1994-95 Treasurer), Joyce Breasure (ACA President-Elect-Elect), and John Wagenhofer (1994-95 ASERVIC representative to Governing Council) be permitted to remain during the Executive Session. Motion passed.

At the conclusion of the Executive Session, it was moved by Maples and seconded by Grisdale that: The motions passed in Executive Session be recorded in the Minutes. Motion passed. As a result of this motion, the following two motions are herein recorded.

It was moved by Maples and seconded by Grisdale that: The Governing Council accept the Search Committee report with sincere commendation and thanks. Motion passed.

It was moved by Wilgeroth and seconded by Kovacs-Long that: The Governing Council accept the rankings as decided in Executive Session and a contract be offered. If the contract is not accepted, then a new search will be initiated. Motion passed.

94-3-19 - Recommendations from Public Awareness and Support Committee

B - Counseling Awareness Week

It was moved by Coy and seconded by Richmond that: The Third week of October be set aside as National Counseling Week beginning in 1994. Motion passed (15 for; 6 against).

94-3-21 - Recommendations from Human Rights Committee

B - Human Concerns Fund Registration Donation on Convention Materials

It was moved by Hulse-Killacky and seconded by Jefferson-Payne that: The Denver convention registration materials include a \$1.00 check off option in addition to the regular registration fee which would be designated for the ACA Human Concerns Fund. Motion passed.

L - Developmental Needs of the African American Male, Parts A, B and C

It was moved by Locke and seconded by Allen that: The Human Rights Committee apply to the Counseling and Human Development Foundation for a grant to conduct research which will identify and support exemplary programs that address the developmental needs of African American males. Motion passed.

N - Human Rights Committee Appreciation to Another ACA Committee

It was moved by Allen and seconded by Hulse-Killacky that: The Public Awareness and Support Committee be thanked for the reprinting of the Human Concerns Fund brochure and for budgeting for that task in advance. Motion passed.

94-3-44 - ASVAB Recommendation from AAC and Report Submitted by NCDA

It was moved by Richmond and seconded by Duffy that: The ACA Governing Council re-examine its relationship with DOD by appointing a panel of knowledgeable persons, who have not had any consultation contracts with DOD to assess the usefulness and cultural relevance of the ASVAB for career guidance purposes on an ongoing basis. Motion passed.

It was moved by Grisdale and seconded by Minor that: An article on the pros and cons of using ASVAB for career guidance be published in the Counseling News, in the September 1994 issue. Motion passed.

94-3-33 - Strategic Planning Committee

A - Association Plan of Action

It was moved by Duffy and seconded by Gundersen that: The Governing Council accept the Strategic Plan as revised by the Strategic Planning Committee. Motion passed.

B - Recommendations Re: Committee Plans of Action

It was moved by Duffy and seconded by Gundersen that: Should plans of action not be received by the Strategic Planning Committee by the required deadline, funds will not be released. Funds for committee and region budgets will only be released when the plans of action are reviewed by the Executive Committee and recommendations forwarded to the Financial Affairs Committee. Motion passed.

94-3-21 - Recommendations from Human Rights Committee

L - Developmental Needs of the African American Male. Parts A, B and C

It was moved by Allen and seconded by Chauvin that: The ACA 1995 convention program committee recommend to the ACA President that a speaker be secured to address the issue of the developmental needs of the African American male at the 1995 ACA convention. Motion passed.

94-3-10 - Financial Affairs

It was moved by Duffy and seconded by Grisdale that: A moratorium be placed on all expenditures except for revenue generating activities until the September 1994 ACA Governing Council meeting. Motion passed (11 for; 9 against; 4 Abstain).

It was moved by Allen and seconded by Benz that: (a) Effective July 1, 1994, \$15 of each ACA member's annual dues shall be set aside in a restricted fund to be used solely for reducing ACA's debt to its divisions at June 30, 1994; (b) such debt, plus interest, shall be repaid to each division proportionally, not less often than once a month, through December 1995; (c) nothing in this motion shall be construed as preventing pay back of divisions in less than 18 months, however, all divisions must be repaid in full, with interest, not later than December 1995; and (d) ACA must repay the divisions in less than 18 months should ACA realize increased revenue, proceeds from the sale of the building, or a line of credit or other operating cash or loan, from whatever source. Motion passed.

94-3-20 - Recommendations from Public Policy and Legislation Committee

It was moved by Kovacs-Long and seconded by Humphrey that: The Governing Council approve the following change to the Public Policy and Legislation Committee's Legislative Agenda for the 103rd Congress:

- I. Health Care Reform
 - A. Overall Health Care Reform (addition)
 - B. Mental Health Rehabilitation, Substance Abuse Treatment Benefits
 - C. Recognition of professional counselors as qualified providers in Health Care Reform Bill.

Motion passed.

94-3-19 - Recommendations from Public Awareness and Support Committee

C - Counseling Advisory Board

It was moved by Humphrey and seconded by Benz that: The new Executive Director of ACA develop and implement an Advisory Board for ACA in conjunction with the Executive Committee of ACA. Development of such Board will provide consideration of the Public Awareness and Support Committee recommendations, and inclusion of Health Care representation in addition to groups currently listed. Development of such Board will include language such that invitations to Board members will be exclusive of ACA Financing provisions. The Board will be self-sufficient and supportive, but reflective of ACA principles of inclusiveness, cooperation and collaboration. The Draft plan for this Board's development and implementation will be brought back to the governance body of ACA for approval. Motion passed (17 for; 1 against).

NEW BUSINESS - ACA Publications

It was moved by Capuzzi and seconded by Barr that: The Chair of the ACA Media Committee be requested, in conjunction with members of the ACA Media Committee, to develop a plan for using monies available for printing and mailing of ACA journals and the Counseling News in the way that would provide members with the best possible constellation of publications. This plan should be developed with feedback from Divisions. Motion passed (14 for; 7 abstain). Note: (1) Include investigation of emerging technologies with respect to publication; and (2) This plan can result only in recommendations to divisions - divisions have autonomy with respect to their own publications.

94-3-10 - Financial Affairs

It was moved by Locke and seconded by Coy that: The Governing Council reconsider the motion that: "A moratorium be placed on all expenditures except for revenue generating activities until the September 1994 ACA Governing Council meeting." Motion passed (13 for; 10 against.) and the motion was again on the floor.

It was moved by Barr and seconded by Grisdale that: The motion be amended to say that a moratorium be placed on all expenditures except for payment of headquarters staff, revenue generating activities and activities of the President and President-Elect. Amendment defeated (2 for; 13 against; 6 abstain).

Vote was then called for on the motion that: A moratorium be placed on all expenditures except for revenue generating activities until the September 1994 ACA Governing Council meeting. Motion defeated (8 for; 11 Against; 3 abstain).

94-3-9 - Insurance Trust Report

Marvalene Hughes, a Trustee of the ACA Insurance Trust, reported to the Governing Council on the activities of the Trust during the past year. This report was for information only, and no Governing Council action was required. (The Insurance Trust report is attached as Appendix F.)

94-3-47 - Election of Division and Region Representatives to Executive Committee

94-3-48 - Election of Division and Region Representatives to Nominations and Elections Committee

It was moved by Duffy and seconded by Grisdale that: Carole Minor be appointed to the ACA Executive Committee as the Division representative, and Thomas Hosie be appointed as Division representative to the Nominations and Elections Committee. Motion passed.

It was moved by Allen and seconded by Wilgeroth that: Rae Gundersen be appointed as the Region representative to the Executive Committee, and Carol Barr be appointed as Region representative to the Nominations and Elections Committee. Motion passed.

NEW BUSINESS - Change to Section 5.2 in Policies and Procedures Manual

It was moved by Allen and seconded by Barr that: In Section 5.2 of the Policies and Procedures Manual, the first sentence be changed to read: "The following special categories of Professional and Regular members are eligible for reduced dues in ACA, a percentage to be determined annually." Delete the last sentence which reads: "Effective July 1, 1994 the dues for retired and student members shall be 50% of the full rate." Motion passed.

94-3-10 - Financial Affairs

It was moved by Minor and Humphrey and seconded by Capuzzi, Chauvin and Hulse-Killacky that: The system of individual approval of expenditures by headquarters and governance by the Acting Executive Director/Executive Director and the ACA President respectively be continued through August 31,

1994, with the clear understanding that in addition to addressing the fiscal needs of the association, revenue producing activities (membership, publications and continuing education - as functions not departments or formal governance) are to have priority. Other expenses justifiable as necessary to minimal functioning of the association may be authorized but should be able to be justified as such. Motion passed.

94-3-5 - President-Elect's Report

President-Elect Doris Coy reported on her plans for her Presidential year, and she highlighted some specific things that she hopes to accomplish. This report was for information only and did not require any Governing Council action.

COMMENDATIONS

It was moved by Duffy and seconded by Hulse-Killacky that: The following resolution be adopted. Motion passed.

WHEREAS, This has truly been a difficult fiscal year which required significant efforts in the area of finances; and

WHEREAS, ACA needed reviews, changes and revisions of budgets; and

WHEREAS, ACA demanded quick response to emotional and trying issues; and

WHEREAS, ACA asked staff and volunteers to go beyond what is normally expected;

THEREFORE, BE IT RESOLVED, That the ACA Governing Council acknowledge, applaud and commend the efforts of Richard Mozier and ACA Treasurer Michael Riley. Motion passed.

It was moved by Humphrey and seconded by Jefferson-Payne that: The following resolution be adopted. Motion passed.

WHEREAS, The 1993-94 Governing Council has faced unprecedented challenges in ACA history; and

WHEREAS, The actions taken this year will assure that ACA will begin the next year with a clear vision of the steps necessary to attain a stable financial base; and

WHEREAS, The Council has handled these issues with a growing sense of professionalism and collegiality;

THEREFORE, BE IT RESOLVED, That the 1993-94 Governing Council be commended for its dedication and effort.

It was moved by Humphrey and seconded by Hulse-Killacky that: The following resolution be adopted. Motion passed.

WHEREAS, Bob Godinez has exercised patience, prudence and persistence in implementing Robert's Rules of Order; and

WHEREAS, Governing Council 1993-94 has been a difficult, demanding year of dilemmas; and

WHEREAS, "Bobby" as he is known to many, has behaved as an exemplary gentleman of sound judgement and judiciousness;

THEREFORE, BE IT RESOLVED, That the 1993-94 Governing Council members, and all present, thank him with a one minute round of applause and standing ovation for a job well done!!

It was moved by Allen and seconded by Kovacs-Long that: The Governing Council express its appreciation to the Trustees of the Counseling and Human Development Foundation for re-establishing the lines of communication between the Foundation and ACA. Motion passed.

It was moved by Richmond and seconded by Coy that: The following resolution be adopted. Motion passed.

WHEREAS, The ACA Insurance Trust has been a staunch ally in this time of need; and

WHEREAS, The Trust has worked diligently with ACA to further open the lines of communication so necessary to our mutual success;

THEREFORE, BE IT RESOLVED, That the Governing Council convey its sincere appreciation and gratitude to the ACA Insurance Trust for their assistance this past year.

It was moved by Capuzzi and seconded by Chauvin that: The following resolution be adopted. Motion passed.

WHEREAS, The ACA staff has worked heroically this past year under trying and stressful conditions; and

WHEREAS, Staff has routinely made personal and financial sacrifice in order to assist the ACA with the implementation of its strategic plan;

THEREFORE, BE IT RESOLVED, That the Governing Council commend each staff member for dedication, diligence, and desire to serve the American Counseling Association.

It was moved by Maples and seconded by Leahy that: The following resolution be adopted. Motion passed.

BE IT RESOLVED, That the Governing Council comment with sincerity and deep appreciation, Dr. Pat Schwallie-Giddis for her outstanding service as ACA's Acting Executive Director.

This commendation notes particularly her wit, her dedication and commitment to both the profession and the Association. Considering the stressful and challenging times faced by ACA during her tenure, we wish Pat to know that her positive influence will long endure and we are grateful further that she will continue to impact on ACA by her leadership talents.

It was moved by Minor and seconded by Maples that: The following resolution be adopted. Motion passed.

BE IT RESOLVED, That Lee Richmond be commended by the Governing Council for her dedication and devotion to the profession and to the Association and for her efforts in her service as President, Past President and President-Elect during these difficult years for the Association.

It was moved by Kovacs-Long and seconded by Locke that: The following resolution be adopted. Motion passed.

BE IT RESOLVED, That Doris Coy be commended by the Governing Council for her dedication and service to the profession and to the Association for the past year as President-Elect.

It was moved by Capuzzi and seconded by the entire Governing Council that: The following resolution be adopted. Motion passed.

WHEREAS, The 1993-94 President of the American Counseling Association has served the Association and the profession with dedication, competence and resilience; and

WHEREAS, Her leadership has been a major factor in providing the members and leaders of the American Counseling Association with direction needed to guide the Association through a difficult period of crises; and

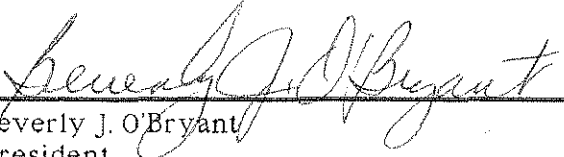
WHEREAS, Her communication skills, willingness to be herself and ability to facilitate a collaborative spirit have provided positive role modeling for all counseling professionals;

THEREFORE, BE IT RESOLVED, That Beverly J. O'Bryant be commended and acknowledged for her dedicated and expert contributions to the American Counseling Association.


Adjournment

The meeting of the ACA Governing Council was adjourned at 12:40 p.m., on April 22, 1994.

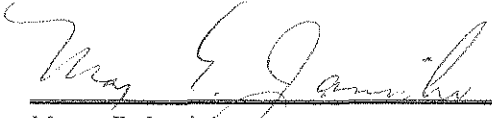
Respectfully submitted,



Beverly J. O'Bryant
President



Pat Schwallie-Giddis
Acting Executive Director



Mary E. Janicke
Administrative Assistant