

# ACA GOVERNING COUNCIL MEETING

## Action Minutes September 26, 1993

### Call o Order

The ACA Governing Council held a conference call meeting on September 26, 1993. President Beverly J. O'Bryant called the meeting to order at 9:00 p.m. Present during all or part of the call were the following:

Carol G. Barr, Southern Region  
Dave Capuzzi, AADA  
Jon D. Carlson, IAMFC  
Doris Rhea Coy, President-Elect, ACA  
James J. Duffy, NECA  
Robert Godinez, Parliamentarian, ACA  
George A. Grisdale, AAC  
Rae C. Gundersen, Midwest Region  
Thomas W. Hosie, ACES  
Judith Kovacs-Long, AHEAD  
Mary Finn Maples, ACCA  
Carole W. Minor, NCDA  
Beverly J. O'Bryant, President, ACA  
Richard C. Page, IAAOC  
Theodore P. Remley, Jr., Executive Director, ACA  
Lee J. Richmond, Past President, ACA  
Michael L. Riley, Treasurer, ACA  
Jane W. Runte, North Atlantic Region  
Howard B. Smith, AMHCA

Unable to participate in the call were: Jackie M. Allen (Western Region), Diana Hulse-Killacky (ASGW), Rosalie Humphrey (ASCA), Michael J. Leahy (ARCA), and Richard J. Mucowski (ASERVIC).

President O'Bryant advised that some of the absent members of the Governing Council had given their proxy to members who were participating. In order for this to be approved, it was necessary to agree to suspend the rules. President O'Bryant also advised that she had asked Dr. Jane E. Myers, previously approved Chair of the Search Committee, to sit in on the call to receive the benefit of the discussion.

It was moved by Gundersen and seconded by Jefferson-Payne that: The rules be suspended to allow proxy votes. Motion passed.

President O'Bryant announced the following proxies:  
Jane Runte as proxy for Jackie Allen  
Richard Page as proxy for Richard Mucowski  
Dave Capuzzi as proxy for Diana Hulse-Killacky

#### I. Approval of Names for Search Committee

The Governing Council was advised that Dr. Edwin L. Herr had to withdraw from consideration as a member of the Executive Director Search Committee. The Governing Council was asked to approve the remaining members of the Committee at this time.

It was moved by Minor and seconded by Grisdale that: The Governing Council approve the following persons as members of the 1993-94 ACA Executive Director Search Committee: Dave Capuzzi, Doris Coy, and Wanda Lipscomb, with Beverly J. O'Bryant as ex officio (Jane Myers was previously approved to chair the committee). Motion passed.

#### II. Approval of Names for Transition Committee

President O'Bryant presented the list of names of persons to serve on the Transition Committee for the Governing Council's consideration.

It was moved by Page and seconded by Barr that: The Governing Council approve the following persons as members of the ACA Transition Team: Marvalene Hughes, Mary F. Maples, Beverly J. O'Bryant, and James M. Duffy.

It was moved by Runte and seconded by Kovacs-Long that: The motion be amended to add the name of Doris Coy as a member of the Transition Team. Amendment passed.

By agreement of the group, a friendly amendment was added to the motion to ask that the group submit a proposed Budget and Plan of Action for review by the Financial Affairs Committee prior to beginning their work.

Vote was then called for on the motion that: The Governing Council approves the following persons as members of the ACA Transition Team: Marvalene Hughes, Mary F. Maples, Beverly J. O'Bryant, James M. Duffy, and Doris Rhea Coy. Further that this group submit a proposed Budget and Plan of Action for review by the Financial Affairs Committee prior to beginning their work. Motion passed.

#### V. Interorganizational Collaboration

President O'Bryant indicated that this item had been placed on the agenda since there had been indication at the September 12-13 meeting that it may be a time sensitive issue needing action before the next regularly scheduled Governing Council meeting. There was recommendation that this be deferred until the February 1994 meeting.

It was moved by Maples and seconded by Page that: The item on Interorganizational Collaboration be removed from the agenda for this meeting. Motion passed [abstaining were: Grisdale, Runte (2 votes), Kovacs-Long, Richmond, and Coy].

### III. Discussion of the Type of Individual Needed as Executive Director

Dr. Remley spoke to the group and expressed the feeling that the person selected as ACA Executive Director should be a professional counselor rather than an organization manager. He encouraged the group to hold as open a discussion as possible, and recommended that the discussion be carried out in executive session. Following his statement, Dr. Remley withdrew from the remainder of the meeting.

It was moved by Gundersen and seconded by Smith that: The Governing Council move into executive session for this discussion. Motion defeated, and the discussion continued in open session.

President O'Bryant then called the roll and invited members of the Governing Council to express their opinion on the type of individual who should be sought as the next Executive Director. There were many ideas expressed by the members. These have been recorded and will be passed along to the Search Committee for its consideration. This agenda topic was for discussion only, and did not require any formal action by the body.

### IV. Governing Council Charge to the Search Committee

There was considerable discussion of the four items proposed as a charge to the Search Committee. As a result of the discussion, proposed item (b) was eliminated, and proposed item (d) was changed to replace "integrity" with "privacy".

It was moved by Smith and seconded by Minor that: The governing Council approve the proposal that the charge given to the Search Committee include: (a) The development of a written process for the search to be approved by the Executive Committee, after review by that Committee and the Council; (b) A charge to be as inclusive as possible of the needs of the entire association and its related entities in the conduct of all phases of the search; and (c) A charge to conduct a confidential search which protects the privacy of all applicants. Motion passed.

### V. Interorganizational Collaboration

It was moved by Grisdale and seconded by Coy that: The Governing Council reconsider the motion to remove Item V (Interorganizational Collaboration) from the agenda for this meeting. Motion defeated (9 for; 10 against, 3 abstain).

### Adjournment

The conference call meeting of the ACA Governing Council was adjourned at 10:36 p.m., on September 26, 1993.

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