

ACA GOVERNING COUNCIL MEETING

Action Minutes

September 11-13, 1992

In the reporting of the Minutes from the September 1992 Governing Council meeting, all action items are recorded in the order in which the action was taken. Actions are listed with the agenda number as given in the meeting agenda. The Index on pages i-iv lists the agenda items in numerical order, and shows the page(s) on which action is given for each agenda item.

Meeting Schedule

September 11, 1992

8:30 a.m.	Governing Council Session Preliminaries Reports
12:30 noon	Lunch as a Group
1:30 p.m.	Official Group Photo
1:45 p.m.	Governing Council Meets
5:00 p.m.	Recess for the Day

September 12, 1992

8:30 a.m.	Governing Council Session
12:30 noon	Lunch as a Group
1:30 p.m.	Governing Council Meets
5:00 p.m.	Recess for the Day

September 13, 1992

8:30 a.m.	Governing Council Session
12:00 noon	Adjourn

Call to Order

The Governing Council meeting was called to order at 8:30 a.m., September 11, 1992, at the Old Town Holiday Inn, Alexandria, Virginia. President Lee J. Richmond presided. Governing Council members present for all or part of the meeting were as follows:

Jackie M. Allen, Western Region
Deborah P. Bloch, NCDA
Dave Capuzzi, AADA
Jon D. Carlson, IAMFC
Thelma T. Daley, Treasurer, ACA
James M. Duffy, NECA
Gordon E. Footman, Parliamentarian
George A. Grisdale, AAC

Rae C. Gundersen, Midwest Region
Richard L. Hayes, ASGW
Thomas W. Hosie, ACES
Rosalie Humphrey, ASCA
Marilyn A. Jefferson-Payne, AMCD
Richard E. Lampe, Southern Region
Michael J. Leahy, ARCA
Mary Finn Maples, ACCA
Marianne H. Mitchell, Past President, ACA
Beverly J. O'Bryant, President-Elect, ACA
Richard C. Page, IAAUC
Theodore P. Remley, Jr., Executive Director, ACA
Lee J. Richmond, President, ACA
Jane W. Runte, North Atlantic Region
Howard B. Smith, AMHCA
David M. Weis, ARVIC
Jean Wilson AHEAD

Nancy J. Garfield (ACPA) was not present for this Governing Council meeting.

Other persons attending as guests or observers during all or part of the meeting included:

Carol L. Bobby, CACREP Executive Director
Thomas W. Clawson, NBCC Executive Director
Leslie Copeland, ACA Public Affairs Specialist
Toni Crouch, Counseling and Human Development Foundation
Development Officer
Brenda Girton, ACA Associate Executive Director
Harriet Glosoff, ACA Government Relations Advocacy Coordinator
W. Mark Hamilton, ACA Associate Executive Director
Kerry Hoggard, ACA Director of Membership
Joseph McDowell, ACA Controller
Carol A. Neiman, ASCA Director of Administrative Services
Christina Pappas, ACA Meeting Services Director
Nancy Pinson-Millburn, ACA Assistant Executive Director
Jennifer Sacks, Managing Editor, ACA Guidepost
Pat Schwallie-Giddis, ACA Associate Executive Director
Dottie J. Seales, AMCD President-Elect
Clemmie Solomon, AMCD Past President
Tyra Warner, ACA Meeting Services Assistant Director
Kaye Whitley, ACA Government Relations Advocacy Coordinator

A-1 - Adoption of Governing Council Meeting Rules

Parliamentarian Gordon Footman called attention to the proposed meeting rules and explained the procedures for handling of Governing Council business.

It was moved by Capuzzi and seconded by Smith that: The Governing Council Meeting Rules be approved as presented. Motion passed.

A-2 - Approval of Meeting Agenda

President Lee Richmond called attention to the meeting agenda and advised that an additional item had been added for the Executive Session. This was a discussion of the ACA/ACPA Disaffiliation.

It was moved by Maples and seconded by Page that: The Meeting Agenda be approved with the addition of an Item D-2: ACPA, under the Executive Session section. Motion passed.

A-3 - Approval of Minutes

It was moved by Lampe and seconded by Jefferson-Payne that: The Governing Council approve the Minutes of the Governing Council meeting of March 24-26, 1992; and the Minutes of the Executive Committee meetings of April 22, 1992; May 15, 1992; May 23, 1992; July 12-13, 1992; August 13, 1992; and August 22, 1992. Motion passed.

B-1 - President's Report

President Lee Richmond called attention to her written report, and she further reported on her activities and her major plans for the year. She discussed the leadership conference held in July, and the first meetings of ACA committees with representation from all constituents, held under the new governing structure. She outlined plans for the 1993 Atlanta Convention and highlighted some of the special events that have been planned. The President's report was for information only and did not require Governing Council action.

B-2 - President-Elect's Report

President-Elect Beverly O'Bryant reported on her activities and called particular attention to meetings with the Division Presidents-Elect and Region Chairs-Elect. The report of the President elect is for the Governing Council's information and does not require action.

B-3 - Past President's Report

Past President Marianne H. Mitchell referred to her written report and briefly summarized some of her activities. She thanked the Governing Council for their assistance during her Presidential term. No action was required for the Past President's report.

B-4 - Parliamentarian's Report

Parliamentarian Gordon Footman briefly summarized the rules for conduct of the meeting and again called attention to the written meeting rules that had been adopted previously.

B-5 - Treasurer's Report

Treasurer Thelma Daley reported on the financial status of the Association. She commented on the recent meetings of the Financial Affairs Committee and on the recommendations that have resulted for revision of the budget. She discussed the budget for 1991-92 and outlined areas where expenses had exceeded the budget and where income had been less than expected.

Treasurer Daley gave a detailed explanation of the 1992-93 budget and the areas where there may be problems. She presented the recommendations for revision from the Financial Affairs Committee and stated that it is necessary to adopt a revised budget at this meeting. She then responded to a number of questions from the floor. Action on the adoption of a revised budget is to be taken at a later time during this meeting under Agenda item No. C-25.

In the discussion of the budget, several Governing Council members expressed a desire to see the complete detailed budget rather than the budget summary that had been prepared for the total group. Following some discussion of this, it was moved by Runte and seconded by Maples that: Each member of the Governing Council who would like to receive a copy of the line item budget be given a copy. Motion passed (17 for; 4 against). Accordingly, copies were prepared and distributed to those members desiring to receive them.

B-6 - Executive Director's Report

Executive Director Ted Remley reported on activities in the headquarters office. He outlined steps that are being taken in headquarters to remedy the financial problems. This report was for information only and did not require Governing Council action.

Dr. Remley reported on the four staff members who are retiring under the retirement incentive that has been offered. It was moved by Maples and seconded by Grisdale that: The Governing Council present to each of these people some appropriate and meaningful gift in honor of their many years of service. Motion passed unanimously.

B-43 - CACREP Report

Carol Bobby, Executive Director of the Council for Accreditation of Counseling and Related Educational Programs (CACREP), reported on their activities and on anticipated actions of the COPA Board. She then responded to questions from the Governing Council. This report was for information only and no action was required.

B-44 - NBCC Report

Thomas Clawson, Executive Director of the National Board for Certified Counselors (NBCC) reported on activities of the past year, particularly on the group's move to Greensboro, North Carolina. He noted that they have completed a translation of their exam into Spanish and are ready to put this into effect. No action was required on this report as it was for information only.

B-46 - CHD Foundation Report

Toni Crouch, Development Officer for the Counseling and Human Development Foundation, reported on some of the major activities of the Foundation. She then responded to questions. This report was for information only and did not require Governing Council action.

D-1 - Executive Director's Evaluation - EXECUTIVE SESSION

The Governing Council met in Executive Session. Following that Executive Session, the following motion was entered into the record.

It was moved by Bloch and seconded by Runte that: The Executive Committee and Executive Director examine all personnel policies for needed amendments, revisions, and initiation of new policies. Motion passed (10 for; 8 against; 5 abstain).

It was moved by Bloch and seconded by Runte that: The Governing Council accept the Executive Committee's evaluation of the Executive Director. Motion passed.

D-2 - Report on ACA/ACPA Disaffiliation

The Governing Council met in Executive Session to discuss this topic. As a result of the Executive Session, the following motion was entered into the record.

It was moved by Bloch and seconded by Maples that: The resolution regarding the dissolution of ACPA be adopted. Motion passed unanimously.

No Number - Action Carried Over from March 1992 Meeting

At the end of the Governing Council meeting of March 24-26, 1992, a motion was submitted to amend Section 20.12, Section C, page 53, of the Convention Policy Manual regarding complimentary room allocations. Since there was insufficient time for discussion of that motion, that Governing Council voted to postpone action and re-admit this motion as the first item of consideration, following reports, at the next Governing Council meeting.

As a result of that earlier action, it was moved by Humphrey and seconded by O'Bryant that: The housing for Division staff members who attend the ACA Convention be complimentary. Motion passed.

C-1 - Motion from Human Rights Committee on Definition of Discrimination

It was moved by Capuzzi and seconded by Allen that: The Governing Council adopt the following definition: "Discrimination is an act that differentiates between individuals or groups in a manner that seeks to deprive them and/or results in the loss of their civil and human rights." Motion passed unanimously.

C-4 - Recommendation to Purchase D.C. Property

No Governing Council action was taken on this item. The proposal has been referred to the Financial Affairs Committee for study with a report and recommendations expected to follow.

C-11 - Motions from Public Policy and Legislation Committee

(A) Public Policy Agenda for the 103rd Congress

It was moved by Allen and seconded by Duffy that: The Governing Council adopt the Public Policy Agenda for the 103rd Congress. Motion passed unanimously. The Public Policy Agenda, as adopted by this motion, is as follows:

PUBLIC POLICY AGENDA FOR THE 103RD CONGRESS

(Approved by the Public Policy and Legislation Committee)

(July 11, 1992)

- I. Health Care Reform
 - A. Mental Health, Rehabilitation, and Substance Abuse Treatment Benefits
 - B. Recognition of Professional Counselors as Qualified Providers in Health Care Reform Bills
- II. Education Reform
 - A. Elementary-Secondary Reauthorization Bill
 - B. Elementary School Counseling Demonstration Act
 - C. Lowey Legislation (comprehensive counseling bill)
 - D. Vocational Education
- III. Core Provider
 - A. Amend the Public Health Services Act to include Professional Counselors
 - B. Medicare Recognition
 - C. Federal Employees Health Benefits Program Recognition
- IV. State Counselor Legislation
 - A. Technical Assistance regarding Uniform Licensure Legislation
 - B. Freedom of Choice/Third-Party Reimbursement

V. Budget and Appropriation Advancement

- A. Budget and Legislative appropriation activity for legislation supported and sponsored by ACA (as noted in Sections I-III above)

(B) Procedure for Immediate Legislative Response

It was moved by Allen and seconded by Duffy that: The Governing Council adopt the following Immediate Legislative Response procedure:

ACA Public policy, advocacy, and other appropriate staff be instructed to contact the committee chair, or his/her designee, when an issue arises which requires an immediate response. The chair will solicit input from appropriate leaders, as needed, but has been empowered by the Public Policy and Legislation Committee to make emergency decisions on the committee's behalf.

Motion passed unanimously.

(C) Endorsement of State Credentialing Bills

It was moved by Allen and seconded by Duffy that: The Governing Council adopt the policy for Review of State Credentialing Bills and amend the ACA Policies and Procedures Manual Section 24. Advocacy (page 65) to add as Section 24.3 "Review of State Credentialing Bills". Motion passed unanimously. The policy for Review of State Credentialing Bills, as adopted by this motion, is as follows:

PROPOSED ACA GUIDELINES FOR REVIEW OF
STATE CREDENTIALING BILLS

States are strongly encouraged to submit bills to ACA for review. The purposes of this review are to promote the development of uniform counselor credentialing laws based on ACA standards, to provide technical assistance to ACA branches, and to determine if ACA will endorse proposed bills. The following procedures were established at the July 1992 meetings of the Public Policy and Legislation Committee (PPLC) and Professionalization Committee.

This process begins when a state sends four copies of the proposed legislation to the ACA Advocacy Coordinator charged with initial review. Each bill should show evidence that the ACA Model Licensure Bill has been consulted. Language and content of the state bill is not expected to exactly match the model bill. However, state bills are expected to be consistent with definitions and provisions specified in the Model Licensure Bill.

In order to provide written feedback to state leaders in a timely manner, reviewers are encouraged to submit their comments to the Professionalization Committee's liaison to the Public Policy and Legislation Committee (to be referred to as "the Liaison") within ten days of receiving the bill. Review materials can be faxed with hard copies sent later.

The following steps will be taken in reviewing a proposed bill.

1. The date the proposed legislation is received is noted. The Advocacy Coordinator critiques the proposed bill and fills out the "State Credentialing Legislation Key Elements Checklist" and the "Criteria for Review of State Counselor Credentialing Bills" to compare elements of the state bill with the ACA Model Licensure Bill.
2. The Checklist is forwarded to the chair of the PPLC's Licensure Subcommittee (to be referred to as "the Chair") and the Liaison.
3. In order to promote the independent review of the proposed legislation, the Criteria for Review form, including staff analysis of the proposed bill and recommendations, will be sent in a sealed envelope to the Liaison only.
4. The Chair fills out the Criteria for Review form. He or she may delegate this task, or request additional review by a member(s) of the PPLC Licensure Subcommittee.
5. The Liaison fills out a Criteria for Review form. He or she may delegate the task, or request additional review by a member(s) of the Professionalization Committee. After formulating his or her own recommendations regarding the content of the proposed bill, the Liaison will compare these to those made by staff and the Chair on their Criteria forms and make final determination as to endorsement (in consultation with committee members as needed).
6. The Liaison provides the state licensure contact person and the state ACA president with written feedback and recommendations based on reviewers' comments.

The Liaison forwards copies of all review materials, including those sent to the Liaison by the Chair and the feedback letter(s), to the Advocacy Coordinator who will be responsible for maintaining files pertaining to the review of all states' proposed legislation.

C-12 - Recommendations from Organization, Administration and Management Committee

(D) Recommendation to Encourage Non-Dues Income

It was moved by Capuzzi and seconded by Jefferson-Payne that: WHEREAS, ACA needs to strengthen its financial base to meet the goals listed in the strategic plan; BE IT RESOLVED, That ACA increase its efforts to secure non-dues revenue in accordance with the mission of ACA and its tax status. Motion passed unanimously.

C-13 - National Counseling Month

It was moved by Leahy and seconded by Capuzzi that: The proposal for a National Counseling Month be referred back to the Public Awareness and Support Committee for further review, particularly in relation to other divisions that conduct similar activities (e.g., AMHCA, ASCA, NCDA). The Committee is to report back to the Governing Council by March 1993 at the Atlanta Convention meeting. Motion passed (18 for; 4 against).

C-18 - Minority Representation on ACA Executive Committee

It was moved by Jefferson-Payne and seconded by Duffy that: Article X, Section 4, of the ACA Bylaws be amended to include a voting member-at-large for under represented groups on the Executive Committee. The member-at-large shall be appointed from the Governing Council by the ACA President in consultation with the Chairperson of the ACA Human Rights Committee.

Following considerable discussion of how such person would be appointed, the criteria for selecting this person, etc., it was moved by Bloch and seconded by Capuzzi that: The question be called for (vote be taken on the motion). Motion passed by required two-thirds majority.

Vote was then called for on the motion that: Article X, Section 4, of the ACA Bylaws be amended to include a voting member-at-large for under represented groups on the Executive Committee. The member-at-large shall be appointed from the Governing Council by the ACA President in consultation with the Chairperson of the ACA Human Rights Committee. Motion passed (17 for; 5 abstain).

C-5 - Approval of AADA Bylaws Changes

It was moved by Smith and seconded by Hosie that: The Governing Council approve the Association for Adult Development and Aging Bylaws Changes as submitted. Motion passed unanimously.

C-6 - Approval of Proposed Amendment to CHDF Bylaws

It was moved by Smith and seconded by Maples that: The Governing Council approve the proposed amendment to the Counseling and Human Development Foundation Bylaws as submitted. Motion passed unanimously.

C-7 and C-12 (B) - NCDA Resolution to Permit Persons to Join NCDA Without Joining ACA

Attention was called to the resolution submitted by NCDA to permit persons to join NCDA without also joining ACA, and that up to one-third of NCDA membership be permitted to fall into this category.

It was moved by Maples and seconded by Weis that: The subcommittee considering this topic moves that this agenda item be referred to the Committee of the Whole for discussion and final resolution at this Governing Council meeting. Motion passed. By adoption of this motion, the topic was placed on the floor for discussion.

It was moved by Bloch and seconded by Gridale that: The policies of ACA be modified to permit persons who are not counseling professionals to join NCDA without being required to join ACA, with a maximum of thirty-three and one-third (33 1/3) percent of the NCDA membership in this category. Motion defeated.

C-8 - IAMFC Resolution Regarding Accreditation Bodies

It was moved by Smith and seconded by Hosie that: The Governing Council moves to refer items one (1) through four (4) of the IAMFC Resolution Regarding Accreditation to the ACA Professionalization Committee for a recommendation, such recommendation to be submitted at the Atlanta meeting of the Governing Council in March 1993. Motion passed. Items one through four, referred to in this motion, read as follows:

1. That ACA and AAMFT mutually recognize (a) the quality of each accrediting organization's standards (CACREP and COA) in marriage and family counseling and therapy, (b) the right of each body to accredit programs training marriage and family counselors and therapists.
2. That ACA and AAMFT mutually recognize CACREP and COA accreditation activities involving the training of marriage and family counselors and therapists.
3. That neither ACA nor AAMFT oppose CACREP or COA's accreditation activities and status.
4. That ACA and AAMFT recognize graduates of the CACREP and COA marriage and family counseling and therapy accredited graduate training programs and graduates receive equal consideration in their application for an IAMFC national credential in marriage and family counseling/therapy, and the AAMFT national clinical membership status.

It was moved by Smith and seconded by Hosie that: Item five of the resolution by IAMFC be referred to the Interprofessional/International Collaboration Committee for action by November 1, 1992. Motion passed (21 for; 1 abstain). Item five as referred to in this motion reads as follows:

5. That ACA, through IAMFC, participate in the coalition of professional organizations in marriage and family counseling/therapy known as the Joint Council on Family Therapy Training.

C-9 - Prayers at ACA Events

Attention was called to a section under this agenda item proposing that staff receive training in respect for religious diversity. The Governing Council took no action on this item as it was felt this was within the responsibilities of the Executive Director.

C-10 - Revisions to ACA Media Guide

It was moved by Carlson and seconded by Maples that: The Governing Council approve the additions to the ACA Media Guide relating to the American Counselor and language on disability, as proposed, and with the typographical corrections as noted. Motion passed. (These additions will be incorporated into the ACA Media Guide.)

C-21 - Motions from North Atlantic Region

(A) Evaluation Input for Staff Liaison by Association Leaders

No action was taken on this agenda topic, as it was noted that this is already being done informally.

C-23 - Motions Referred from Baltimore Governing Council

(D) Convention Committee Reports to Branches

The proposed motion was to provide regular monthly reports to branches by the ACA convention committee. It was felt that it is the responsibility of regions to communicate with the branches, and therefore no action was taken on this item.

C-26 - Proposed Professionalization Committee Positions

It was moved by Maples and seconded by Carlson that: The following policies be added to the Advocacy Section (Section 24) of the ACA Policies and Procedures Manual:

24.3 In order to be considered for official recognition by ACA as a counseling specialization, the specialty area must have accomplished the following:

- (a) Achieved recognition as a specialization by CACREP, CORE (rehabilitation counseling), or a similar accrediting group that requires a minimum of a Master's degree in counseling or a closely related field and is recognized by the Council on Postsecondary Accreditation (COPA); or
- (b) Have a voluntary national specialization credential offered by NBCC, CRCC, ACMHC, or a similar individual certifying group that requires a minimum of a Master's degree in counseling or a closely related field and is recognized by the National Commission for Certifying Agencies (NCCA).

- 24.4 ACA officially recognizes the following counseling specializations:
- Career Counseling
 - College Counseling
 - Community Counseling
 - Counselor Education
 - Gerontological Counseling
 - Marriage and Family Counseling
 - Mental Health Counseling
 - Rehabilitation Counseling
 - School Counseling
- 24.5 ACA officially recognizes the following mental health professions:
- Counseling
 - Medicine (psychiatric specialization)
 - Psychology (clinical and counseling specializations)
 - Social Work (clinical specialization)
 - Nursing (psychiatric specialization)
- 24.6 ACA endorses the accreditation of professional counseling graduate programs by CACREP and CORE only.
- 24.7 ACA endorses state regulation of professional counselors and is opposed to state regulation of specializations.
- 24.8 ACA is opposed to any public or private activities that discriminate against professional counselors or interfere with professional counselors practicing their professions.
- 24.9 ACA encourages interdisciplinary or multidisciplinary mental health organizations, provided such organizations have purposes, policies, or activities that support, endorse, or are in agreement with the mission or policies of ACA.
- Motion passed (16 for; 6 against; 1 abstain).

C-2 - Motions from Strategic Planning Committee

(A) Region Activities Must Relate to Professional Development Purpose in Strategic Plan

It was moved by Lampe and seconded by Runte that: In their annual plans of action, regions must specifically address all functions of regions included in Article VI, Section 2, of the ACA Bylaws. Motion passed. (The intent of this motion is that this will be added to Policy 11.4 in the ACA Policies and Procedures Manual.)

(B) Regions to Submit Plans of Action on Same Schedule as Committees

It was moved by Gundersen and seconded by Runte that: The following statement be added to Policy 11.4 of the ACA Policies and Procedures Manual: "Regions shall submit their plans of action for review on the same schedule as outlined for committees in Policies 40.1 - 40.3." This should also be cross referenced to Policy 40.4. Motion passed.

(C) Encourage Divisions, Organizational Affiliates and Corporate Affiliates to Provide Plans of Action and Strategic Plans on Committee Cycle

It was moved by Runte and seconded by Wilson that: The following statement be added to Policy 40.5 of the ACA Policies and Procedures Manual: "ACA divisions, organizational affiliates, and corporate affiliates that choose to submit strategic plans and annual plans of action to the ACA Strategic Planning Committee for the Committee's information shall submit these plans on the same schedule as outlined for committees in Policies 40.1 - 40.3." Motion passed (15 for; 4 against; 3 abstain).

C-9 - Prayers at ACA Events

It was moved by Lampe and seconded by Humphrey that: ACA functions will exclude invocations. Motion passed [15 for; 3 against; 4 abstain (Maples abstained)].

C-23 - Motions Referred from Baltimore Governing Council

(A) Save the Trees

It was moved by Duffy and seconded by Allen that: The Governing Council recommend that ACA encourage staff at all ACA sponsored functions to provide a receptacle or receptacles for use in recycling efforts. Motion passed.

(B) Committee Newsletters

The Governing Council took no action on this item from the March 1992 meeting. It was noted that the subject of Committee newsletters is covered in Policy 16.3 of the ACA Policies and Procedures Manual.

(F) Managed Care Issues/HMO/PPO

It was pointed out that this issue is currently being addressed by the Public Policy and Legislation Committee and the Professionalization Committee. Therefore, no further action was taken.

(G) Rejection of Advertising

The Governing Council took no action on this proposed motion regarding rejection of advertising.

(H) Review of Affinity Programs

It was moved by Capuzzi and seconded by Leahy that: The Governing Council approve the affinity program guidelines as outlined under procedures for approval and selection of non-dues revenue projects.

These guidelines are to be edited for accuracy and consistency of terminology. Motion passed [19 for; 1 (Carlson) against; 2 abstain]. (The Procedures for Approval and Selection of Non-Dues Revenue Projects referred to in this motion, are attached as Appendix A.)

C-24 - International Guests at Convention

There was no action taken by the Governing Council on this agenda item.

C-29 - Human Rights Committee Motions

(A) Access to Health Care

There was no Governing Council action on this agenda item. It was felt that the intent of this requested action is covered in the Ethical Standards, although not specifically mentioned.

(C) Hurricane Andrew

It was moved by Jefferson-Payne and seconded by Capuzzi that: The resolution on Hurricane Andrew be referred to the Public Awareness and Support Committee for consideration in the disaster response program. Motion passed [17 for; 1 (Runte) against; 1 abstain].

C-3 - Inclusion of Branch Leaders in the Annual ACA Leadership Meeting and C-12-(F) - Recommendation that Branch Presidents-Elect Continue to Attend Leadership Meeting

It was moved by Wilson and seconded by Gundersen that: The Governing Council support the inclusion of branch presidents-elect in the 1993 ACA leadership meeting pending a review of evaluation data from the July 1992 meeting by the Executive Committee in consultation with the chairperson of the ACA Professional Development Committee and subject to any recommendations for revision and/or continuation of this or similar leadership meetings and final budget approval.

Following considerable discussion, it was moved by Lampe and seconded by Grisdale that: We move the previous question (call for a vote on the motion). Motion passed.

Vote was then called for on the motion that: The Governing Council support the inclusion of branch presidents-elect in the 1993 ACA leadership meeting pending a review of evaluation data from the July 1992 meeting by the Executive Committee in consultation with the chairperson of the ACA Professional Development Committee and subject to any recommendations for revision and/or continuation of this or similar leadership meetings and final budget approval. Motion defeated (8 for; 9 against; 4 abstain).

C-19 - Motions from Public Awareness and Support Committee

- (A) ACA Issues Forum and
(B) Leaders to Learn Lettering Process

It was moved by Maples and seconded by Carlson that: The Governing Council refer the items on the ACA Issues Forum and the proposal for leaders to learn the Lettering process back to the Public Awareness and Support Committee for further information related to:

- (1) Rationale for the motion
- (2) Goals and Objectives (short and long range)
- (3) Relationship to ACA Strategic Plan
- (4) Issues that the committee is concerned with
- (5) Explanation of what Lettering Foundation is
- (6) Expected Outcomes
- (7) Budget
- (8) Compensation or costs for training (i.e. -- will trainees use this for personal gain?)

Motion passed.

- (C) Counseling Advisory Committee

It was moved by Hosie and seconded by Smith that: The Governing Council refer the proposal on the Counseling Advisory Committee back to the Public Awareness and Support Committee for further information related to:

- (1) Rationale for motion
- (2) Goals and Objectives (short and long range)
- (3) Relationship to ACA Strategic Plan
- (4) Issues that the Committee is Concerned with
- (5) Expected Outcomes
- (6) Budget

Motion passed.

- (D) Pace Project

The Governing Council took no action on the proposal that had been submitted concerning the PACE Project.

- (E) ACA Public Awareness and Support Award and
(F) ACA Public Awareness and Support Appreciation Award

The Governing Council did not take action on the proposal for these two awards. The rationale for no action was that these may dilute the value and meaning of the ACA award system. It was noted that this does not preclude the Committee giving appropriate recognition for these purposes.

(G) Role of Chi Sigma Iota

It was moved by Hosie and seconded by Weiss that: The proposed motion on the role of Chi Sigma Iota with ACA be an item sent to the ACA group that is considering Corporate Affiliate status. Motion passed.

C-20 - Public Awareness and Support Committee Guide

It was moved by Smith and seconded by Maples that: The Governing Council accept the Public Awareness and Support Committee Guide with the following exceptions: (a) delete item "D" (p. 11), and substitute "The Public Awareness and Support Committee will work closely with the Public Policy and Legislative Committee on matters of mutual concern."; (b) That the Public Awareness and Support Committee submit a definition of "crisis" to the ACA Executive Committee by November 1, 1992. Motion passed. (The Public Awareness and Support Committee Guide is attached to these Minutes as Appendix B.)

C-27 - Texas Counseling Association Bylaws Changes

It was moved by Hosie and seconded by Smith that: The Governing Council accept the changes to the Texas Counseling Association Bylaws recommended by the Texas Counseling Association. Motion passed unanimously. (Note: Association Bylaws title must read Texas Counseling Association.)

C-23 - Motions Referred from Baltimore Governing Council

(I) Beginning of Term for Governing Council and Committees

It was moved by Smith and seconded by Hosie that: The Governing Council moves to permit groups that were assigned one-year terms for the 1992-93 year to appoint/elect their Governing Council representatives and ACA committee representatives for a full, three-year term if they so desire. Motion passed (21 for; 2 abstain).

(J) Association Exhibits Policy

It was moved by Maples and seconded by Smith that: The Governing Council approve the Association Exhibits Policy as presented. Motion passed (20 for; 1 (Carlson) against). The Exhibits Policy as approved by this motion is as follows:

ASSOCIATION EXHIBITS POLICY

It shall be the policy of the American Counseling Association to provide space for individuals, governmental agencies, as well as profit and not-for-profit organizations to exhibit their materials to members and non-members attending our Association meetings, especially the annual convention. The purpose of exhibits is to further the growth and enhancement of the counseling and human development profession. It is a privilege granted by the Association to allow such exhibits and,

therefore, exhibitors must abide by certain rules and regulations. Only exhibitors whose materials are related to the explicit purposes of the Association and of the exhibits will be approved or allowed to maintain displays. These materials must be directly relevant and be of value to our profession. Any particular exhibit shall be operated in a way that will not detract from other exhibits, the exhibition, or convention as a whole. Each exhibitor must agree to abide by the policy of the Association on non-discrimination. The Association reserves the right to bar any potential exhibit or require the immediate withdrawal of any exhibit which it believes to be injurious to the purposes of the Association or of the exhibits.

Also, exhibit space shall be allocated on the basis of the following guidelines in order of priority:

1. Length of time that the exhibitor has been exhibiting on an uninterrupted basis.
2. Number of exhibition spaces that the exhibitor has ordered.
3. Date and time that the reservations and payment are received in the ACA offices.

The above policy statement must be distributed to each potential exhibitor along with the Association's policy on non-discrimination and will be part of the contract for their exhibit.

C-12-(F) - Recommendation that Branch Presidents-Elect Continue to Attend Leadership Meeting

It was moved by O'Bryant and seconded by Mitchell that: The motion to include Presidents-Elect in the 1993 Leadership conference be reconsidered. Motion defeated (7 for; 8 against; 6 abstain).

C-29 - Human Rights Committee Motions

(D) Interpretation of ASVAB Codes

It was moved by Capuzzi and seconded by Leahy that: The resolution from the Human Rights Committee on interpretation of ASVAB codes be referred to the ACA-ASVAB advisory group for subsequent study and recommended action that could be taken by the Governing Council during its meeting in Atlanta in March 1993. Motion passed.

(E) Hotel Discrimination Complaint

The Governing Council took no action on this item that had been submitted by the Human Rights Committee.

(B) Discriminatory Practices

It was moved by Jefferson-Payne and seconded by Capuzzi that: The proposed motion on discriminatory practices be referred to the Human Rights Committee for additional study and possible rewording for presentation as an agenda item during the Atlanta meeting of the Governing Council in March 1993. Motion passed. (NOTE: (1) It was recommended that this be called a "Policy on Non-Discrimination" as that terminology is used elsewhere in association policies. (1) The Human Rights Committee is asked to consult with the ACA Executive Director and/or his designee to obtain more complete information on the financial impact of the motion for use during this process.) The proposed motion referred to above read as follows:

It was moved that (a) when there is an awareness of discriminatory practices on the part of any organization with which ACA has a contractual arrangement, ACA and its divisions will continue the dialogue to end discrimination and during the dialogue, not accept any new financial contribution for advertising, sponsorship, or services from such organization;

When ACA accepts this policy, we (b) encourage other professional organizations to adopt similar policies, and (c) inform our colleagues of these policies through our publications.

C-25 - FY 93 Budget Revision

It was moved by Capuzzi and seconded by Duffy that: The Governing Council adopt the Revised FY 93 Budget with the full understanding that the budget will be closely monitored on a monthly basis, and revised as necessary. The following ACA policies, which are meant to ensure responsible fiscal oversight will be strictly observed: 2.2, 2.3, 2.17, 3.8, 3.11, 8.7 and 14.2. Motion passed unanimously. (A summary of the Revised FY 93 Budget, as approved, is attached to these Minutes as Appendix C.)

C-12 - Recommendations from Organization, Administration and Management Committee

(G) Bylaws Change for One Three-Year Term for Governing Council Representatives

It was moved by Runte and seconded by Page that: Governing Council members from divisions and regions shall serve three-year terms of office. Representatives may not serve a consecutive term representing the same region or same division, except when the representative is completing the term of another representative. Motion passed (ASCA abstained).

C-14 - Corporate Affiliate Status

It was moved by Wilson and seconded by Gridale that: (1) ACA staff will investigate and issue a report for the March, 1993, ACA Governing Council meeting regarding corporate and organizational relationships between professional associations and the following: educational program accreditation bodies; foundations; member insurance programs; individual certification programs; and other association-related groups. The report will include an objective overview of relationships that currently exist between other professional associations and the groups listed above, a listing of risks and benefits to professional associations in maintaining formal relationships with such groups, and a list of risks and benefits to such groups in maintaining formal relationships with professional associations. At a minimum, the following associations will be included in the reviews: American Psychological Association, National Association of Social Workers, American Association for Marriage and Family Therapy, American Medical Association, and American Bar Association. (2) That the ACA Executive Director's proposal to meet and collaborate with the administrators of the four current ACA affiliates regarding guidelines for accepting, maintaining, and ending corporate affiliate relationship be endorsed. A written report on these meetings will be submitted to the Governing Council in time to be considered at its March, 1993, meeting. Motion passed.

C-15 - IACS Requested to Delete All References to Being an ACA Affiliate

It was moved by Runte and seconded by Humphrey that: Whereas the ACA Bylaws do not provide for "affiliates" which are not designated either as corporate or as organizational, it is moved that the International Association of Counseling Services (IACS) be asked to delete all references to being an affiliate of the American Counseling Association from its articles of incorporation, bylaws, and publications. Motion passed (13 for; 1 abstain).

C-16 - Partnerships and Endorsements

It was moved by Wilson and seconded by Humphrey that: The current policy 31.6 - Outside Sponsorship of ACA Events and Policy 31.8 - ACA Endorsement Requests, be continued pending review by the Executive Director and the submission of a detailed plan to the Executive Committee of specific criteria for the evaluation and selection/rejection of proposals for endorsements by and joint ventures with ACA. Motion passed.

C-28 - Staff Time for Leadership Development

It was moved by Wilson and seconded by Lampe that: The Executive Director be asked to investigate and develop a plan for providing staff support for leadership development and ongoing evaluation of leadership training. The plan will be submitted to the Executive Committee for review. Motion passed.

C-12 - Recommendations from Organization, Administration and Management Committee

(A) Advertising and Membership List Rental Policy

It was moved by Lampe and seconded by Runte that: Policy 34.1 in the ACA Policies and Procedures Manual be amended to read as follows: Add "/sell" after word "rent" in first sentence. Insert after second sentence: ACA will not knowingly rent/sell membership listings to external sources whose proposed use of the list discriminates on the basis of race, color, sex, religion, national origin, sexual orientation, disability or age. Continue "the lists..." to end of paragraph. Motion passed.

C-22 - Proposed Botswana Bilateral Conference

It was moved by Hayes and seconded by Gundersen that: The Governing Council support a bilateral conference in Botswana in 1994 subject to a favorable recommendation by the Interprofessional/International Collaboration Committee and final review and favorable recommendation by the Executive Committee consistent with existing policies and procedures regulating international conferences (Policy No. 21). Motion passed.

C-21 - Motions from North Atlantic Region

(C) Affirmation of Branch Members Outside Continental United States

It was moved by Runte and seconded by Lampe that: The Governing Council adopt the proposed resolution on Affirmation of Branch Members Outside Continental United States. Motion passed. The resolution adopted by this motion reads as follows:

WHEREAS, ACA Branches outside the continental United States offer rich opportunities to recruit and maintain members of diverse backgrounds; and

WHEREAS, These Branches are rich in emerging leadership to enhance ACA committees, divisions, regions, and national leadership; and

WHEREAS, These Branches are committed to full participation in ACA;

THEREFORE, BE IT RESOLVED, That ACA affirm its commitment to official Branches and their membership outside the continental United States and that this commitment be communicated in both outreach and inclusive activities developed by ACA leaders, committees, and staff consistent with the Strategic Plan.

(D) 1993 NAR Regional Assembly in Virgin Islands

It was moved by Runte and seconded by Gundersen that: The Governing Council approve the request to hold the 1993 NAR Regional Assembly in the Virgin Islands, including rationale, budget implication, mission, and relevance to Strategic Plan of ACA, specifically Professional Development, Interprpfessional/International Collaboration, and Human Rights. Motion passed (14 for; 2 against; 3 abstain).

(B) Revision of Policies and Procedures, Section 21.3

It was moved by Hayes and seconded by Runte that: The ACA Policies and Procedures Manual be revised by deleting the words "and Regions" following the word "AC" from the current policy 21.3. Motion passed (12 for; 2 against; 2 abstain).

C-23 - Motions Referred from Baltimore Governing Council

(C) Full Participation of Branches

There was no Governing Council action taken under this specific agenda item. However, other agenda items covered the same area, making this item unnecessary.

(E) Revision of Operating Policy on Regional Meeting Sites

It was moved by Runte and seconded by Lampe that: Guidelines for planning regional meetings including site selection, budget, and purpose will be developed by staff in collaboration with region chairs and submitted to the Governing Council. Motion passed.

It was moved by Hayes and seconded by Humphrey that: The current Policy 11.3 (Regions) meeting sites in the ACA Policies and Procedures Manual be revised to read: "All regular meetings scheduled by the ACA Regions must be held in sites previously approved by the Governing Council as part of the Strategic Plan for the Region. A rationale, preliminary program and budget for the selection of a specific site consistent with the ACA plan and the charge to the Regions as specified in the Bylaws, Article VI, Section 3, must be included in the Strategic Plan." Motion passed unanimously.

C-21 - Motions from North Atlantic Region

(C) Participation of Off-Shore Branches

It was moved by Runte and seconded by Lampe that: Branch Associations existing in areas of proposed international conferences will be invited to participate in the planning and delivery of the International Bilateral conferences where feasible. Motion passed (16 for; 4 abstain).

C-17 - Council of Newsletter Editors Representation on Media Committee

The Governing Council took no action on this proposal for Newsletter Editor representation on the Media Committee.

C-12 - Recommendations from Organization, Administration and Management Committee

(E) Mission and Strategic Plan to Underlie all Structures and Provide a Leadership Model

It was moved by Lampe and seconded by Grisdale that: The Governing Council accept the ACA Leadership Model recommendation of the Organization, Administration and Management Committee, and refer the recommendation to the Professional Development Committee for its consideration in the development of the leadership training guide specified by the ACA Executive Committee at its May 15, 1992 meeting. Motion passed. The recommendation from the Organization, Administration and Management Committee is as follows:

ACA LEADERSHIP MODEL

Recommend: ACA Organization, Administration and Management are to be driven by ACA Mission and Strategic Plan based upon needs and goals of all ACA constituencies. Leadership required to achieve these activities presuppose:

1. broadly-shared and decentralized leadership;
2. leadership goals and behaviors that flow upward from the elected leadership of ACA;
3. annually recurring meetings of elected leaders as a class for:
 - a. leadership development;
 - b. annual convention planning;
 - c. work on ACA Organization, Administration, and Management policy/planning.

(C) Recommendation for an Official Membership Figure

It was moved by Grisdale and seconded by Page that: The publicized official membership figures for ACA and its divisions and regions shall be determined at the end of each fiscal year. These official yearly membership figures will represent averages that are computed for a twelve month period. Motion passed.

It was moved by Hayes and seconded by Lampe that: A table of specific membership figures for ACA's divisions and organizational affiliates shall be published in Guidepost at least once annually, as soon as possible after June 30th each year, which shows the total membership for each entity by month for the previous fiscal year, and the numerical and percent change in total membership for each entity, the mean total and numerical and percent change for each entity. This change in procedure shall be incorporated in the ACA Policies and Procedures Manual as Policy 5.8. Motion passed.

NEW BUSINESS - Commendation of Nora Cannon

The Governing Council was advised that Nora Cannon will be leaving the association and this is the last Governing Council meeting she will be attending. It was moved and seconded that: The Governing Council commend Nora Cannon for her assistance during this meeting and wish her well in her future endeavors. Motion passed by acclamation.

NEW BUSINESS - Nominations and Elections

It was moved by Mitchell and seconded by O'Bryant that: The resolution pertaining to the Hare System of voting adopted at the March 24-26, 1992 Governing Council meeting be supplemented as follows: That the Governing Council adopt a system for election of president by rank order to determine majority vote, and that the Nominations and Elections Handbook be amended, as follows:

"The President is elected by majority vote of the members. The method of tallying votes and instructions to members for voting are as follows:

1. You may vote in either of two ways:
 - A. Rank order the candidates (1, 2, 3, 4, 5 -- with "1" being your first choice). You need not rank order every candidate. Use only numbers (not marks) if you select this option.
 - OR
 - B. Vote for a single candidate by using a "1" or a mark.
2. If one candidate receives the majority (50% + 1) of first choice votes, he/she is declared the winner.
3. If there is no first choice majority, the candidate with the smallest number of first choice votes is eliminated. The second choices of the voters whose first choice was eliminated are then considered first choices and are distributed among the candidates remaining. If there is now a majority (50% + 1) for one candidate, he/she is declared the winner.
4. This process is continued, eliminating at each stage the candidate with the least first choice votes and redistributing the next choice votes for eliminated candidates until a majority (50% + 1) for one candidate is obtained.

5. Note that under this system, the candidate who has the greatest number but not a majority (50% + 1) of votes on the first pass count may not necessarily become the winning candidate as the second, third, etc. selections are counted. This process, carried to its conclusion, will also identify the second place choice to replace the winning candidate should that ever become necessary."

Each nominee for ACA President shall be furnished with, and confirm to ACA in writing receipt of, a copy of the Nominations and Elections Handbook. Motion passed.

ADJOURNMENT

The meeting of the ACA Governing Council was adjourned on September 13, 1992, at 12:05 p.m.

Respectfully submitted,



Lee J. Richmond
President



Theodore P. Remley, Jr.
Executive Director



Mary E. Janicke
Administrative Assistant

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