

AACD GOVERNING COUNCIL MEETING

Action Minutes

July 11-14, 1991

In the reporting of the Minutes from the July 1991 Governing Council meeting, all action items are recorded in the order in which the action was taken. Actions are listed with the agenda number as given in the meeting agenda. The Index on pages i-v lists the agenda items in numerical order, and shows the page(s) on which action is given for each agenda item.

Meeting Schedule

July 11, 1991

4:00 p.m. Orientation of New Governing Council Members

July 12, 1991

7:00 a.m. Subcommittee Chairs Meet
8:30 a.m. Governing Council Session
11:30 a.m. Official Photograph
12:00 noon Lunch as a Group
1:00 p.m. Governing Council Session
5:00 p.m. Recess for the Day

July 13, 1991

7:00 a.m. Subcommittee Chairs Meet
8:30 a.m. Governing Council Session
12:00 noon Lunch as a Group
1:00 p.m. Governing Council Session
5:30 p.m. Subcommittee Chairs Meet
6:00 p.m. Recess for the Day

July 14, 1991

8:30 a.m. Governing Council Session
11:30 a.m. Governing Council Adjourns

Call to Order

The Governing Council meeting was called to order at 8:35 a.m., July 12, 1991, at the Old Town Holiday Inn, Alexandria, Virginia. President Marianne H. Mitchell presided. Governing Council members present for all or part of the meeting were as follows:

Jackie M. Allen, Western Region
Deborah P. Bloch, NCDA
Jon D. Carlson, IAMFC
Esther E. Diamond, AMECD
Gary L. Donovan, Midwest Region

James M. Duffy, NECA
Gordon E. Footman, Western Region
Louise B. Forsyth, Parliamentarian
Nancy J. Garfield, ACPA
Rae C. Gundersen, Midwest Region
Nancy G. Hardy, Western Region
Richard L. Hayes, ASGW
Janet M. Herman, AMHCA
J. Scott Hinkle, IAMFC
Diana Hulse-Killacky, ASGW
Rosalie Humphrey, ASCA
Marilyn A. Jefferson-Payne, AMCD
Cynthia S. Johnson, ACPA
James A. Kiser, Treasurer, AACD
William Krieger, AMHCA
Richard E. Lampe, Southern Region
Michael J. Leahy, ARCA
Don C. Locke, Southern Region
Carole W. Minor, NCDA
Marianne H. Mitchell, President, AACD
Richard Mucowski, ARVIC
Jane E. Myers, Past President, AACD
Beverly J. O'Bryant, ASCA
Richard C. Page, IAAOC
Nancy S. Perry, ASCA
Leo F. Remale, Midwest Region
Theodore P. Remley, Jr., Executive Director, AACD
Lee J. Richmond, President-Elect, AACD
Gail P. Robinson, AMHCA
Joseph C. Rotter, ACES
Jane W. Runte, North Atlantic Region
Joan Dowd Shalls, Southern Region
M. Jane Thompson, ACPA
David M. Weis, ARVIC
John D. Wilgeroth, North Atlantic Region
Jean Wilson, AHEAD

Harriet Saxton (North Atlantic Region Representative) was unable to be present and Veda Usilton served as her replacement to represent the Region.

Thomas J. Sweeney (AADA) was unable to be present for the meeting.

To facilitate discussion and action on items of business, the Governing Council divides into six subcommittees during portions of the meeting, with each subcommittee being assigned specific agenda items. The subcommittees for this meeting were as follows:

Subcommittee 1

Carole Minor, Chair
James Duffy
Diane Hulse-Killacky
Rosalie Humphrey
Cynthia Johnson
Richard Page
Nettie Baldwin, Staff Liaison

Subcommittee 2

Jane Myers, Chair
Nancy Hardy
Janet Herman
Scott Hinkle
Michael Leahy
Beverly O'Bryant
Nancy Pinson-Millburn,
Staff Liaison

Subcommittee 3

Nancy Perry, Chair
Esther Diamond
Nancy Garfield
Gail Robinson
Veda Usilton
David Weis
Brenda Girton, Staff Liaison

Subcommittee 4

Don Locke, Chair
Jackie Allen
Jon Carlson
Gary Donovan
Jane Runte
Jane Thompson
Jean Wilson
Pat Schwallie-Giddis,
Staff Liaison

Subcommittee 5

Gordon Footman, Chair
Rae Gundersen
William Krieger
Richard Lampe
Richard Mucowski
John Wilgeroth
Helen Stidham, Staff Liaison

Subcommittee 6

Joseph Rotter, Chair
Deborah Bloch
Richard Hayes
Jim Kiser
Marilyn Jefferson-Payne
Leo Remacle
Joan Shalls
Bill Hunter, Staff Liaison

Other persons attending as guests or observers during all or part of the meeting included:

Nettie Baldwin, AACD Assistant Executive Director
Carol L. Bobby, CACREP Executive Director
Brooke B. Collison, Chair, AACD Insurance Trust
W. Kent Feddeman of Feddeman, Lesche, and Tate, CPA, AACD Auditors
Brenda Girton, AACD Director of Government Relations
W. Mark Hamilton, AACD Director of Professional Publications
William W. Hunter, AACD Associate Executive Director
Joseph R. Kandor, Chair, CACREP
Joseph McDowell, AACD Controller
Mark E. Meadows, Chair, Task Force on Establishment of a New
Organizational Affiliate
Leila V. Moore, President, ACPA
Quincy L. Moore, President-Elect, AMCD
Paul Nelson, AACD Insurance Trust Manager
Nancy Pinson-Millburn, AACD Assistant Executive Director
Nancy Ronchetti, Executive Director, IACS
Jennifer Sacks, AACD Guidepost Editor
John E. Sargent, Trustee, AACD Insurance Trust

Lauren Scheib, AACD Director of Public Relations/Membership
Development
Pat Schwallie-Giddis, AACD Assistant Executive Director
Clemmie Solomon, Jr., President, AMCD
Helen Stidham, AACD Assistant to the Executive Director
Garry R. Walz, Chair, Counseling and Human Development Foundation
Terry E. Williams, President-Elect, ACPA
Sandi Wurtz, CHD Foundation Office Administrator
Kim Zeitlin, AACD Legal Counsel

FIRST SESSION - JULY 12, 1991 - MORNING SESSION

92A-1 - Adoption of Governing Council Meeting Rules

It was moved by Wilson and seconded by Garfield that: The Governing Council Meeting Rules be adopted as presented. Motion passed.

92A-2 - Approval of Meeting Agenda

Attention was called to the proposed Agenda for the meeting. President Mitchell explained the format of the Agenda and the grouping of items into consent or action items. There were a number of requests to move intended consent items to the action item category, and by agreement of the body, those moves were made.

Following those changes, it was moved by Locke and seconded by Minor that: The Meeting Agenda be approved as amended. Motion passed.

92A-3 - Approval of Minutes

(92A-3-1) It was moved by Myers and seconded by Allen that: The Minutes of the Governing Council meeting of April 18-20, 1991 be approved. Motion passed.

(92A-3-2) It was moved by Myers and seconded by O'Bryant that: The Minutes of the May 24, 1991, Executive Committee conference call meeting be approved. Motion passed.

92A-4 - President's Report

President Marianne H. Mitchell called attention to her written report and briefly mentioned some of the highlights of that report. She also called attention to the report on the Kettering Foundation (92A-4-1), and gave an update on discussions with ACPA (92A-4-2) as they work through their disaffiliation process. She reported that the AACD and ACPA Presidents will be meeting during this Governing Council meeting for further discussions. Dr. Mitchell's report was for information only and no action was required of the Governing Council.

92A-5 - President-Elect's Report

President-Elect Lee Richmond noted her written report and briefly commented on that. She asked to withdraw her nominee for Atlanta Convention Coordinator that had been presented in meeting backup materials and indicated that a Coordinator is to be selected who resides in the Atlanta area. No action was required on the President-Elect's report.

92A-6 - Past President's Report

Past President Jane Myers reported briefly on her activities. She also mentioned the meetings to date with ACPA officers, and she noted that in this time of governance transition, ACPA disaffiliation, and other important events, it is important for Governing Council members to be well informed and ready to make the necessary decisions to accomplish all of these things. There was no Governing Council action required on this report.

New Item - Introduction of AACD Legal Counsel

Executive Director Ted Remley introduced Mr. Kim Zeitlin of the firm of Zeitlin and Dorn, who will serve as Legal Counsel to the Governing Council. Mr. Zeitlin then briefly addressed the group.

92A-7 - Parliamentarian's Report

Parliamentarian Louise Forsyth presented the Governing Council with an outline of correct parliamentary procedure and called attention to the AACD Bylaws, Robert's Rules of Order, Governing Council Rules, and other documents that guide the Association and its Governing Council in making decisions. The Parliamentarian's report did not require any action by the Governing Council.

92A-9 - Executive Director's Report

Executive Director Ted Remley reported on a number of ongoing activities of the headquarters office, and outlined some of the changes that have been made and are continuing to be made (headquarters personnel changes and procedure changes) in an effort to improve the operation and the services to the membership. He called attention to his written report of the headquarters operation. The Executive Director's report required no Governing Council action.

92A-8 - Treasurer's Report

AACD Treasurer Jim Kiser called attention to the proposed Budget for FY 1992. He presented a detailed explanation of the various aspects of that budget and of how the budgeted amounts were determined. Mr. Kiser

responded to a number of questions from Governing Council members to assure that all members understood the budget process. He noted that action to adopt the FY 1992 budget will be taken near the end of the meeting, after any changes caused by Governing Council actions are incorporated into the proposed budget. There was no action required on the Treasurer's report itself.

SECOND SESSION - JULY 12, 1991 - AFTERNOON SESSION

92A-15 - CHD Foundation

Dr. Garry Walz, Chair of the Counseling and Human Development Foundation, reported to the Governing Council on the activities of the Foundation. He briefly summarized the history of the Foundation from its inception and noted some of the current activities. Dr. Walz then responded to questions from the Governing Council members, and concluded his report by asking the group to complete a survey sheet to aid the Foundation in determining its direction for the future. No Governing Council action was required concerning the CHD Foundation.

92A-13 - CACREP

Dr. Joseph Kandor, Chair, and Dr. Carol Bobby, Executive Director of the Council for Accreditation of Counseling and Related Educational Programs, reported on the current activities of CACREP and on the group's plans for the coming year. They then responded to questions from the Governing Council. There was no action by the Governing Council on this report.

92A-9-1 - Stationery

It was moved by Mucowski and seconded by Gundersen that: All AACD departments, officers, committees, and regions use standard official AACD stationery. Group titles, return addresses, and other information may be typed on the stationery. The AACD Government Relations office may use stationery with the District of Columbia address, telephone numbers, and fax numbers. Motion passed.

92A-9-2 - Division/Organizational Affiliate Dues Changes

It was moved by Shalls and seconded by Remacle that: AACD Division or Organizational Affiliates dues changes will be implemented July 1 of each year, provided that the AACD Executive Director is notified of such changes sixty (60) days in advance. Due to publication of promotional materials and applications that list dues amounts, Division and Organizational Affiliate dues changes occurring at other times during the year will not be implemented until July 1. Motion passed.

92A-25 - Bylaws Committee

(92A-25-1) No action was required on the final report of the 1990-91 Bylaws Committee.

(92A-25-2) It was moved by Wilgeroth and seconded by Lampe that: The Governing Council approve the Plan of Action and Budget of the Bylaws Committee as follows: Plan of Action as submitted; Budget as revised by the Financial Affairs Committee (\$2,200.00). Motion passed.

92A-26 - Community/Agency Training Standards Task Force

(92A-26-1) and (92A-26-2) It was moved by Hinkle and seconded by Leahy that: The Governing Council accept the report of the Community/Agency Training Standards Task Force and that it be forwarded to CACREP for continued use in standards development. The Community/Agency Training Standards Task Force is commended for its completion of the assigned task. (This task force is now dissolved.) Motion passed.

92A-38 - Human Rights Committee

(92A-38-1) No action was required on the final report of the 1990-91 Human Rights Committee.

(92A-38-3) It was moved by Lampe and seconded by Wilgeroth that: The Governing Council approve the 1991-92 Human Rights Committee Plan of Action and Budget of \$5,934. Motion passed.

92A-39 - Impaired Counselors Assistance Task Force

(92A-39-1) It was moved by O'Bryant and seconded by Herman that: A special Task Force on Impaired Counselors be established separate from the AACD Ethics Committee and be charged to create and implement a plan including committee composition as per recommendations in 92A-39 on impaired counselors.

In the discussion that followed, a friendly amendment was agreed upon to add at the end of the motion "with a progress report to be submitted by June 1, 1992."

Vote was then called for on the motion which now read: A special Task Force on Impaired Counselors be established separate from the AACD Ethics Committee and be charged to create and implement a plan including committee composition as per recommendations in 92A-39 on impaired counselors, with a progress report to be submitted by June 1, 1992. Motion passed.

92A-43 - Membership Committee

(92A-43-5) It was moved by Bloch and seconded by Shalls that: Existing state mailing lists of licensed and certified professionals be utilized for membership recruitment in lieu of AACD developing its own computerized data base. Motion passed.

THIRD SESSION - JULY 13, 1991 - MORNING SESSION

New Item - Introduction of Auditor

Executive Director Remley introduced Mr. Kent Feddeman of Feddeman, Lesche, and Tate, the CPA firm that will be handling the audit for AACD and its Divisions. Mr. Feddeman spoke briefly to the group and offered to respond to any questions.

92A-16 - Insurance Trust

Dr. Brooke Collison, Chair of the Insurance Trust, assisted by John Sargent, a member of the Trust, presented a detailed report on the activities of the Insurance Trust. Dr. Collison outlined the history of the Trust's programs and explained that they are in the process of taking over the administration of insurance programs by the Trust itself. He described how that would work and the advantages of such a venture. Dr. Collison and Dr. Sargent then responded to questions from the members of the Governing Council. This report required no action by the body.

92A-20 - Selection of Two Remaining Executive Committee Members

Division representatives and Region representatives each met in caucus to select the representatives to the Executive Committee. The persons selected are as follows:

Divisions: Richard Hayes - Representative
Nancy Perry - Alternate

Regions: Richard Lampe - Representative
Harriet Saxton - Alternate

92A-21 - Selection of Division and Region Representatives to Nominations and Elections Committee

Region representatives and Division representatives each met in caucus to select representatives to the Nominations and Elections Committee. The persons selected are as follows:

Regions: Jackie Allen - Representative
Rae Gundersen - Alternate

Divisions: Carol Minor - Representative
David Weis - Alternate

FOURTH SESSION - JULY 13, 1991 - AFTERNOON SESSION

President Mitchell called for action on the Agenda items that remained in the category of Consent Items. It was moved and seconded that: The Consent Items be approved. Motion passed, one abstain. The items approved by this motion are as follows:

92A-29 - Developmental Approach Committee

(92A-29-1) Moved and seconded that: The nominees for the Developmental Approach Committee be approved. Motion passed.

92A-44 - Men, Committee on

(92A-44-1) No action was necessary on the Final Report for 1990-91.

(92A-44-2) Moved and seconded that: The Plan of Action and Budget of the Committee on Men be approved. Motion passed.

92A-48 - Professionalization Committee

(92A-48-1) No action was necessary on the Final Report for 1990-91.

(92A-48-2) Moved and seconded that: The report on the Department of Defense school counselor certification requirements be accepted. Motion passed.

92A-58 - Liaison Responsibilities

Moved and seconded that: The proposed policy regarding the responsibilities of leader and staff liaisons be adopted. Motion passed. (The Policy on Responsibilities of Leader and Staff Liaisons, as adopted, is attached to these Minutes as Appendix A.)

92A-60 - Rights of the Child

Moved and seconded that: AACD support the ratification of the United Nations Convention on the rights of the child; and further that AACD support the National Committee for the Rights of the Child, including its mission, goals and objectives. Motion passed.

This completed action on the Consent Items, and the Governing Council proceeded with the Agenda, discussing and taking action on Action Items individually.

92A-23 - Awards Committee

(92A-23-1) No action was required on the final report for 1990-91.

(92A-23-2) It was moved by Hayes and seconded by Bloch that: The Governing Council adopt the Plan of Action of the Awards Committee with the exception that the request to fund mailing of a packet to all AACD members is denied; and to approve the revised budget for Fiscal Year 1992 of \$3,525.00. The Committee is encouraged to consider a more aggressive advertising plan in collaboration with the Guidepost editor. Motion passed.

92A-24 - AIDS Task Force

(92A-24-1) No action was required on the final report for 1990-91.

(92A-24-2) It was moved by Allen and seconded by Donovan that: The Governing Council approve the AIDS Task Force Plan of Action and Budget. Motion passed.

92A-27 - Comprehensive Developmental School Counseling Committee

(92A-27-1) No action was required on the final report for 1990-91.

(92A-27-2) It was moved by Weis and seconded by Robinson that: The Governing Council accept the Plan of Action and Budget of the Comprehensive School Counseling Committee. Motion passed.

92A-31 - Task Force on Establishment of New Organizational Affiliate

(92A-31-1) It was moved by Gundersen and seconded by Wilgeroth that: The American College Counseling Association be approved as an organizational affiliate of AACD, effective immediately. Further it is moved that the Bylaws of the ACCA be approved as submitted, subject to review by legal counsel. It is also moved that the Plan of Action for the Task Force on Establishment of a New Organizational Affiliate be approved as submitted, for a total budget of \$15,150.

Following considerable discussion, it was moved by Locke and seconded by Johnson that: The motion be amended so that in the first section, instead of saying "effective immediately" the motion state "effective at the point of ACPA dissolution from AACD.

After additional discussion, it was moved by Donovan and seconded by Wilgeroth that: We move the previous question (vote on the amendment). Motion passed.

Vote was then taken on the amendment that: The motion state "effective at the point of ACPA dissolution from AACD" rather than "effective immediately". Amendment defeated.

It was moved by Hayes and seconded by Locke that: We move to divide the question (separate the motion into three sections). Motion passed.

Vote was then called for on the motion that: The American College Counseling Association be approved as an Organizational Affiliate of AACD, effective immediately. Motion passed (34 for; 6 against; 1 abstain).

Vote was called for on the motion that: The Bylaws of the American College Counseling Association be approved as submitted, subject to review by legal counsel. Motion passed.

Finally, it was agreed that the motion to approve the Plan of Action for the Task force, with a total budget of \$15,150, would be referred back to the Governing Council subcommittee for further discussion and re-writing. (See page 16, item 92A-31, for completion of this item.)

92A-32 - Ethics Committee

(92A-32-1) No action is required on the final report for 1990-91.

(92A-32-3) It was moved by Usilton and seconded by Diamond that: The Governing Council accept the Ethics Committee Plan of Action and Budget with the following revisions: (1) In Objectives 1 and 2 - substitute the word "stipend" for "salary". (2) In Objective 8 - remove word "long-range" in paragraph one and substitute the word "strategy" for "long-range planning" in paragraph two. Motion passed.

92A-35 - Government Relations Committee

(92A-35-1) No action is required on the final report for 1990-91.

(92A-35-2) It was moved by Robinson and seconded by Weis that: The Governing Council accept the Plan of Action and Budget for the Government Relations Committee. Motion passed.

92A-36 - Graduate Student Committee

(92A-36-1) No action is required on the final report for 1990-91.

(92A-36-2) It was moved by Garfield and seconded by Perry that: The Governing Council accept the Plan of Action and Budget of the Graduate Student Committee with instructions that they coordinate their publications with Media Committee and Public Awareness Committee. Further, the Governing Council encouraged additional distribution of the brochure to graduate student counselor education departments to recruit potential members. Motion passed.

92A-41 - Licensure Committee

(92A-41-1) No action is required on the final report for 1990-91.

(92A-41-2) It was moved by Herman and seconded by Hardy that: The Plan of Action for the Licensure Committee be approved with the following changes: (1) Objective be added to assure reciprocity of credentialing across states. (2) Objective #2 - approve tasks 1, 3, 6 (with AACD printing and distributing the fact sheets, plus tasks 7 and 9; funds for this objective can be derived from those requested under Objective #5 (administrative). (3) Objective #5 - account line 60103 eliminate graduate assistant and reduce line to \$300 for clerical help. (4) Fundamental Purpose 2, Objective 1, will not fund; but, recommend review of survey by task force on third party payments and coordinate with the Professionalization Committee. With these changes, the Budget shall now be \$7,500.00. Motion passed.

92A-42 - Media Committee

(92A-42-1) No action is required on the final report for 1990-91.

(92A-42-3) It was moved by Remacle and seconded by Jefferson-Payne that: The Governing Council adopt the Plan of Action of the Media Committee and the Budget of the Media Committee for \$4,595.00. Motion passed.

(92A-42-2) It was moved by Shalls and seconded by Jefferson-Payne that: The Governing Council approve the proposed budget for development and production of the proposed AACD magazine for Fiscal Year 1992 in the amount of \$124,300. Motion passed.

(92A-42-2) It was moved by Shalls and seconded by Remacle that: The Governing Council adopt the recommendation of the Media Committee to accept the proposed job description of the Book Review Editor for inclusion in the Guide to AACD Media, to accept the proposed honorarium of the Book Review Editor, and to direct the Media Committee to begin a search for the Book Review Editor, whose term would be effective July 1, 1992. Motion passed.

92A-43 - Membership Committee

(92A-43-1) No action is required on the final report for 1990-91.

(92A-43-6) It was moved by Diamond and seconded by Weis that: The Governing Council accept the Plan of Action and Budget of the Membership Committee. Motion passed.

92A-46 - Professional Advocacy Committee

(92A-46-1) No action is required on the final report for 1990-91.

(92A-46-2) It was moved by Leahy and seconded by Herman that: The Plan of Action and Budget of the Professional Advocacy Committee be approved. The Committee is urged to be very aggressive and proactive in pursuing its objectives. Motion passed.

92A-47 - Professional Development Committee

(92A-47-1) No action is required on the final report for 1990-91.

(92A-47-2) It was moved by Locke and seconded by Carlson that: The Governing Council approve the Plan of Action and Budget for the Professional Development Committee. Motion passed.

92A-48 - Professionalization Committee

(92A-48-3) It was moved by O'Bryant and seconded by Hardy that: The Governing Council approve the Action Plan and Budget of the Professionalization Committee. Motion passed.

92A-49 - Public Awareness and Support Committee

(92A-49-1) No action is required on the final report for 1990-91.

(92A-49-2) It was moved by Garfield and seconded by Weis that: The Governing Council accept the Budget and Plan of Action for the Public Awareness and Support Committee with the following exceptions: (1) Delete Objective 3, Task B, and its budget item (Public Service Announcement and \$15,100). (2) For Objective 7, Task 2 - not develop a crisis management brochure but set aside the \$2,595 for use, as necessary, as a Crisis Response Fund available for the development and dissemination of materials such as a bibliography, brochure, etc. to assist professionals and the public. Motion passed.

92A-53 - Strategic Planning Committee

(92A-53-1) No action is required on the final report for 1990-91.

(92A-53-2) It was moved by Lampe and seconded by Mucowski that: The Governing Council approve the Plan of Action of the Strategic Planning Committee with the addition of a charge to the Committee to include development of procedures to facilitate linkage to Regional, Divisional, and Committee strategic plans. Further that the budget be approved with the exclusion of the January, 1992, on-site meeting.

Following some discussion, a friendly amendment was agreed to by the maker and seconder to eliminate the phrase "with the exclusion of the January, 1992, on-site meeting."

It was then moved by Shalls and seconded by Herman that: We move the previous question (vote on the motion). Motion passed.

Vote was then called for on the motion that: The Governing Council approve the Plan of Action of the Strategic Planning Committee with the addition of a charge to the Committee to include development of procedures to facilitate linkage to Regional, Divisional, and Committee strategic plans. Further that the budget be approved. Motion passed.

92A-55 - Task Force on the African-American Male

(92A-55-2) It was moved by Carlson and seconded by Thompson that: The Governing Council approve the Action Plan and Budget submitted by the Task Force on the African-American Male. The Budget allocation will be \$6,243.00. A final report is to be submitted to the Governing Council by June 1, 1992. Motion passed.

92A-56 - Testing, Committee on

(92A-56-1) No action is required on the final report for 1990-91.

(92A-56-3) It was moved by Hardy and seconded by Hinkle that: The Governing Council moves to support and fund the Objectives and Tasks numbers 1, 2, 5, 6, and 7 submitted by the Committee on Testing. The Budget allocation will be \$2,885.00. Rationale: The Governing Council is requesting development of a policy regarding AACD involvement and appointments to outside organizations. Motion passed.

92A-59 - Adoption of Council of Newsletter Editors as a Formal Group

It was moved by Wilgeroth and seconded by Gundersen that: The Governing Council move to recognize the Council of Newsletter Editors as a formal organization unit of AACD, and recommend that the amount of \$250.00 be budgeted for operational expense.

Following some discussion, it was agreed to strike the last part of the motion so that it would then state "to recognize the Council of Newsletter Editors."

After further discussion, it was moved by Weis and seconded by Bloch that: We move the previous question (vote on the motion). Motion passed.

Vote was then called for on the motion that: The Governing Council move to recognize the Council of Newsletter Editors. Motion passed.

92A-64 - Report of 1990-91 Exhibits Task Force

It was moved by Hardy and seconded by Herman that: The Governing Council move to continue the Task Force on Exhibits for one more year to develop a comprehensive exhibits policy. The budget allocation will be \$300.00. Motion passed.

FIFTH SESSION - JULY 14, 1991 - MORNING SESSION

92A-17 - IACS

President Mitchell advised the Governing Council members that IACS Executive Director, Nancy Ronchetti, had come to the Governing Council meeting prepared to expand on the written report submitted by IACS and respond to questions. However, the Governing Council had been meeting in subcommittees at that time, so was not able to hear her report. Dr. Mitchell urged the group to read the IACS report contained in the backup materials.

92A-12 - Regional Reports

(92A-12-1) It was moved by Johnson and Seconded by Duffy that: The Budget and Plan of Action of the Western Region Branch Assembly be approved and that the annual report for the 1990-91 year be submitted to the Executive Committee for review. Motion passed.

(92A-12-1) It was moved by Duffy and seconded by Page that: The Southern Region Budget as submitted be approved and that the annual report for the 1990-91 year and its Plan of Action for 1991-92 be submitted to the Executive Committee for review. Motion passed.

(92A-12-1) It was moved by Humphrey and seconded by Hulse-Killacky that: The Governing Council approve the North Atlantic Region Budget and Plan of Action as submitted, and that the annual report for the 1990-91 year be submitted to the Executive Committee for review. Motion passed.

92A-28 - Convention Policies Task Force

(92A-28-1) No action is required on the final report for 1990-91.

(92A-28-3) It was moved by Myers and seconded by Hardy that: The Plan of Action and Budget for the Convention Policies Task Force be approved. Motion passed.

92A-29 - Developmental Approach Committee

(92A-29-2) It was moved by Hulse-Killacky and seconded by Minor that: The Developmental Approach Committee's budget of \$2,715.00 be approved. Further, the Committee is directed to revise their position paper, develop appropriate research tools for eliciting feedback from Regions and Divisions on the position paper, and complete other tasks listed in the Plan of Action as time permits. Motion passed.

92A-31 - Task Force on Establishment of New Organizational Affiliate

(See page 11, Item 92A-31-1, for additional information.)

(92A-31-2) It was moved by Lampe and seconded by Gundersen that: The Governing Council approve the Plan of Action for the Task Force on Establishment of a New Organizational Affiliate. The Plan of Action is to be funded by a grant from AACD in the amount of \$4,930.00 in support of objective task numbers 1, 3, 4, and 5 and an interest-free loan of up to \$10,000.00, payable in five years, in support of objective tasks numbers 6 and 7. Motion passed.

92A-33 - Financial Affairs Committee

(92A-33-1) No action is required on the final report for 1990-91.

(92A-33-2) It was moved by Remacle and seconded by Shalls that: The Governing Council adopt the Plan of Action and Budget of \$5,680.00 for the Financial Affairs Committee. Motion passed.

92A-12 - Regional Reports

(92A-12-1) It was moved by Minor and seconded by Hulse-Killacky that: The Midwest Region allocation be approved. The final report for 1990-91 and the Budget and Plan of Action for 1991-92 need to be submitted for approval by the Executive Committee at its September 1991 meeting. Motion passed.

92A-37 - Human Concerns Fund Committee

It was moved by Locke and seconded by Donovan that: The Governing Council approve the members of the Human Concerns Fund Committee, its Action Plan and Budget (increased by \$2,000.00 to \$6,000.00). Motion passed. NOTE: The Committee members approved by this motion include those listed in the backup material plus the addition of the AACD Past President (Jane Myers) as a voting member.

92A-40 - International Relations Committee

(92A-40-1) No action is required on the final report for 1990-91.

(92A-40-3) It was moved by Minor and seconded by Duffy that: The Plan of Action and Budget for the International Relations Committee be accepted as submitted and that the policy concerning conferences and rationale for international involvement be developed and circulated for feedback to appropriate AACD Executive Staff and Governing Council members by December 1, 1991. Motion passed.

92A-45 - Nominations and Elections Committee

(92A-45-1) No action is required on the final report for 1990-91.

(92A-45-2) It was moved by Hinkle and seconded by Hardy that: The Plan of Action and Budget for the Nominations and Elections Committee be approved with the addition of \$300.00 for postage and phone calls for the election process for the newly formed ACCA. Motion passed.

92A-50 - Research and Knowledge Committee

(92A-50-1) No action is required on the final report for 1990-91.

(92A-50-2) It was moved by Weis and seconded by Garfield that: The Governing Council accept the Plan of Action and Budget proposal of the Research and Knowledge Committee. Motion passed.

92A-57 - Women, Committee on

(92A-57-1) No action is required on the final report for 1990-91.

(92A-57-2) It was moved by Thompson and seconded by Carlson that: The Governing Council approve the Budget and Action Plan of the AACD Committee on Women with commendations for the objectives and tasks presented in the action plan. Note: Solicitation and collection of funds must comply with AACD policy. Motion passed.

92A-8 - Treasurer's Report

(92A-8-1) It was moved by Jefferson-Payne and seconded by Hayes that: The Governing Council adopt the FY 1992 Budget as presented and modified. Any excess of revenue over expense developed to be set aside in a line item entitled "contingency reserve". Motion passed. (The FY 1992 AACD Budget, as adopted, is attached to these Minutes as Appendix B.)

(92A-8-1) It was moved by Bloch and seconded by Rotter that: The Strategic Planning Committee be directed to review the policy for building a reserve contingency fund, revise as appropriate, and develop a plan for implementing the policy. Report is to be submitted to the Governing Council for consideration at the Baltimore meeting. Motion passed.

92A-9 - Executive Director's Report

(92A-9-3) It was moved by Jefferson-Payne and seconded by Rotter that: The AACD Governing Council adopted the proposed revised Human Resources Policy Manual. Motion passed.

92A-12 - Regional Reports

(92A-12-1) It was moved by Johnson and seconded by Page that: AACD

Headquarters establish procedures for specifically requesting the Regions to submit annual reports, Plans of Action and Budget requests and that these materials be distributed to the Governing Council prior to the July meeting. Motion passed.

(92A-12-1) It was moved by Humphrey and seconded by Johnson that: The wording in Motion 91A-50 from the July, 1990, Governing Council Minutes be modified to the following: All Regional funds shall be deposited with AACD and further - that the Regions file an annual Budget and Plan of Action with their Annual Report to the Governing Council. Motion passed.

92A-23 - Awards Committee

It was moved by Rotter and seconded by Jefferson-Payne that: The Governing Council charge the Awards Committee with establishing a policy regarding new awards and that no new awards be created until such policy is adopted by the Governing Council. Motion passed.

92A-38 - Human Rights Committee

(92A-38-2) It was moved by Robinson and seconded by Weis that: AACD promote awareness, acceptance, and practice of the 1990 Americans with Disabilities Act, expanding rights of people with disabilities throughout its professional development, publications, and leadership activities. Further, the Human Rights Committee is directed to inform the appropriate AACD entities of their responsibilities to implement this policy. Motion passed.

(92A-38-2) It was moved by Runte and seconded by Thompson that: The AACD President communicate commendations to Mr. T. W. Williams (Vice President for Diversity, General Public Utilities, INTERPACE Parkway, Parsippany, NJ 07045) for his work on and support of the development of the equity practices plan. Motion passed.

92A-42 - Media Committee

It was moved by Shalls and seconded by Rotter that: The Governing Council move to adopt the recommended members to the Journal of Counseling and Development Editorial Board. Motion passed. The persons approved for the Editorial Board by this motion (all for three-year terms) are as follows:

Reappointments:

Brooke Collison (OR)
Brent Mallinckrodt (OR)
Laurie Mintz (MO)
Audrey Rentz (OH)
Kenneth Thomas (WI)

New Appointments:

Nancy Bowen (NE)
Nicholas Colangelo (IA)

Christine Courtois (VA)
Carolyn Enns (IA)
Patricia Frazier (MN)
Glenn Rood (MO)
Mary Heppner (MO)
Scott Hinkle (NC)
Richard Kinnier (AZ)
Mark Kunkel (TX)
Richard Lapan (MO)
Anita Leal (CA)
Courtland Lee (VA)
Teri Loughead (IN)
Scott Meier (NY)
Stephen Quintana (TX)
Amy Reynolds (IA)
John Romano (MN)
Brett Steenbarger (NY)

92A-55 - Task Force on the African-American Male

(92A-55-1) It was moved by Runte and seconded by Allen that: The Governing Council approve the proposed members of the 1991-92 AACD Task Force on the African American Male with the addition of one more member to be appointed to reflect the geographic diversity of AACD. Motion passed.

92A-63 - Approval of ASCA and ARCA Bylaws

It was moved by Krieger and seconded by Mucowski that: The Governing Council accept the proposed revisions of the ASCA Bylaws. Motion passed.

It was moved by Krieger and seconded by Lampe that: The Governing Council accept the proposed revisions in the ARCA Bylaws. Motion passed.

92A-5 - Executive Committee Approval of Plans of Action

(92A-5-1) It was moved by Remacle and seconded by Shalls that: The President-Elect be authorized to prepare committee appointments anticipating that the new committee concept that allows Divisions to appoint members to AACD committees will be approved through a Bylaws change in Baltimore.

Following some discussion, it was moved by Bloch and seconded by Minor that: We move the previous question (vote on the motion). Motion passed.

Vote was then called for on the motion that: The President-Elect be authorized to prepare committee appointments anticipating that the new committee concept that allows Divisions to appoint members to AACD committees will be approved through a Bylaws change in Baltimore. Motion passed.

92A-67 - Proposal to Approve 1992-93 Budget at Baltimore and Hold Next Governing Council Meeting in September

It was moved by Krieger and seconded by Mucowski that: The Governing Council meeting remain in July. Motion defeated (15 for; 18 against; 4 abstain).

It was moved by Shalls and seconded by Remacle that: The Governing Council meeting be moved to September.

There was considerable discussion of the motion and the possibility was suggested of moving the meeting to August rather than September. Also discussed was when this change should become effective.

As a result of the discussion, by approval of maker and seconder the motion on the floor was withdrawn.

It was then moved by Myers and seconded by Shalls that: The Governing Council meeting be changed to September beginning in 1992. Further, it is moved that the budget for each fiscal year be approved in the preceding year at the convention meeting. If legal review does not support this budget approval change, the Governing Council meeting shall remain in July. Motion passed.

92A-5 - President-Elect's Report

(92A-5-1) It was moved by Shalls and seconded by Rotter that: If the Governing Council Fall meeting is moved to September, that for the 1992-93 year only, the Executive Committee is authorized to approve Committee Plans of Action and specific Budgets between the Baltimore Convention meeting and July 1, 1992. Motion passed.

92A-12 - Regional Reports

(92A-12-2) It was moved by Johnson and seconded by Hulse-Killacky that: Election Policy for Regional Governing Council representatives be amended to read "Candidates for election must be, or have been, a Branch President." Motion passed.

92A-28 - Convention Policies Task Force

(92A-28-2) It was moved by Hardy and seconded by O'Bryant that: Convention evaluation responsibilities will be assigned to the Convention Committee with a representative from AMECD being given this specific responsibility. Motion passed.

(92A-28-2) It was moved by Herman and seconded by Leahy that: The Governing Council accept Formats A and B as guidelines for the convention format - to be included in the Convention Manual. Motion passed. (Formats A and B as mentioned in this motion, are attached to these Minutes as Appendix C.)

(92A-28-2) It was moved by Hinkle and seconded by O'Bryant that: The principles for program selection on pages 6 and 7 of the Convention Policies Task Force report be accepted and integrated with the program selection formula approved by the Reno Governing Council, with the exception of the last four bullets on page 7, and further modifying bullet 2 on page 6 to read: "...interests of the Regions and Branches..." Motion passed (3 abstain). (The Principles for Program Selection and the Program Selection Formula, as accepted by this motion, are attached to these Minutes as Appendix D.)

(92A-28-2) It was moved by Leahy and seconded by Herman that: Members attending the annual convention check off primary and secondary Divisional membership and the credit be split between the two Divisions. Motion passed.

It was moved by Locke and seconded by Hardy that: As persons who voted for the previous motion regarding convention check off of primary and secondary Divisional membership, that the motion be re-considered. Motion passed and the motion was again on the floor.

It was moved by Myers and seconded by O'Bryant that: The motion be amended to drop the wording "and the credit be split between the two Divisions" and replace with "The same amount of funds would be rebated to the Primary Division as is our current policy. An amount equal to half that amount would be rebated to the secondary Division." Amendment passed.

After further discussion, it was moved by Hayes and seconded that: We move the previous question (vote on the motion on the floor). Motion passed.

Vote was then called for on the motion that: Members attending the annual convention check off Primary and Secondary Divisional membership. The same amount of funds would be rebated to the Primary Division as is our current policy. An amount equal to half that amount would be rebated to the Secondary Division. This policy to be effective immediately. Motion passed (23 for; 11 against; 1 abstain).

(92A-28-2) It was moved by Hardy and seconded by Hinkle that: The Convention Task Force be asked to develop a rotation criteria for convention sites. Motion passed.

(92A-28-2) It was moved by O'Bryant and seconded by Herman that: The existing AACD complimentary convention housing policy be modified to read: AACD and Division Staff - 1 unit per night assigned (p. 113).

After some discussion of this motion regarding complimentary convention housing policy, it was moved by Myers and seconded by Wilgeroth that: The motion be tabled. Motion passed, and this motion is tabled.

(92A-28-2) It was moved by Hardy and seconded by O'Bryant that: The Convention Policies Task Force be assigned to work with the AACD Convention staff to update the Convention Policy Manual. Motion passed.

92A-2 - Approval of Meeting Agenda

It was moved by Page and seconded by Remacle that: The order of the Agenda be changed to discuss the topic of Association Name Change at this time. Motion passed, and the Agenda was so changed.

92A-54 - Task Force on Association Name Change

(92A-54-1) It was moved by Herman and seconded by Hinkle that: The AACD Bylaws Committee be directed to prepare proposed Bylaws changes that would change the name of the American Association for Counseling and Development to the American Counseling Association, effective July 1, 1992. These proposed Bylaws changes are to be presented for Governing Council consideration at the Baltimore convention.

It was moved by Krieger and seconded by Page that: We move the previous question (vote on the motion). Motion passed.

It was moved by Locke and seconded that: Vote be taken on the motion by a roll call vote and that votes be recorded in the Minutes. Motion passed.

Vote was then called for on the motion that: The AACD Bylaws Committee be directed to prepare proposed Bylaws changes that would change the name of the American Association for Counseling and Development to the American Counseling Association, effective July 1, 1992. These proposed Bylaws changes are to be presented for Governing Council consideration at the Baltimore convention. Motion passed (33 for; 4 against; 3 absent). The votes were as follows:

Jackie Allen - yes	Diana Hulse-Killacky - yes
Deborah Bloch - no	Rosalie Humphrey - yes
Jon Carlson - yes	Marilyn Jefferson-Payne - yes
Esther Diamond - yes	Cynthia Johnson - no
Gary Donovan - yes	William Krieger - yes
James Duffy - yes	Richard Lampe - yes
Gordon Footman - yes	Michael Leahy - yes
Nancy Garfield - no	Don Locke - yes
Rae Gundersen - yes	Carole Minor - no
Nancy Hardy - yes	Marianne H. Mitchell - yes
Richard Hayes - yes	Richard Mucowski - yes
Janet Herman - yes	Jane Myers - yes
Scott Hinkle - yes	Beverly O'Bryant - yes

Richard Page - yes
Nancy Perry - absent
Leo Remacle - yes
Lee Richmond - yes
Gail Robinson - yes
Joseph Rotter - yes
Jane Runte - yes

Joan Shalls - yes
Thomas Sweeney - absent
Jane Thompson - absent
Veda Usilton - yes
David Weis - yes
John Wilgeroth - yes
Jean Wilson - yes

92A-2 - Approval of Meeting Agenda

It was moved by Runte and seconded by Donovan that: The Agenda be re-ordered to discuss Agenda Item 66 (Policy on Non-Consensus Issues) as the next item of business. Motion passed and the agenda was so re-ordered.

92A-66 - Policy on Non-Consensus Issues

It was moved by Locke and seconded by Wilson that: The Governing Council move to delete the third paragraph of the president Policy on Respect for Diversity of Individual Values.

Following some discussion, it was moved by Johnson and seconded by Wilgeroth that: We move the previous question (vote on the motion). Motion passed.

Vote was then called for on the motion that: The Governing Council move to delete the third paragraph of the president Policy on Respect for Diversity of Individual Values. Motion passed (17 for; 12 against; 4 abstain).

It was moved by Locke and seconded by Allen that: The Governing Council move to add to the present Policy on Respect for Diversity of Individual Values the following: Therefore, AACD has a responsibility to consider, discuss and take a stand on issues related to the mission and strategic plan of AACD and its member Divisions.

It was moved by Johnson and seconded by Rotter that: We move the previous question (vote on the motion). Motion passed.

Vote was then called for on the motion that: The Governing Council move to add to the present Policy on Respect for Diversity of Individual Values the following: Therefore, AACD has a responsibility to consider, discuss and take a stand on issues related to the mission and strategic plan of AACD and its member Divisions. Motion passed (22 for; 9 against; 2 abstain).

The Policy on Respect for Diversity of Individual Values, as modified by the two previous motions, now reads as follows:

POLICY ON RESPECT FOR DIVERSITY OF INDIVIDUAL VALUES

Having respect for the individual's values and integrity in no way restricts us as individuals from finding legitimate avenues to express and support our views to others who decide and make policy around these issues. To this end, it will be AACD Governing Council policy to encourage its members to find and use every legitimate means to examine, discuss, and share their views on such matters within the Association. We also endorse the member's right to support social, political, religious, and professional action groups whose values and positions on such issues are congruent with their own. Through such affiliations, every member has an opportunity to participate in the shaping of government policies which guide public action.

To truly celebrate our diversity, we must be united in our respect for the differences in our membership. To this end, the role of the Association in such matters is to support the rights of members to hold contrary points of views, to provide forums for developing understanding and consensus building, and to maintain equal status and respect for all members and groups within the organization.

Therefore, AACD has a responsibility to consider, discuss and take a stand on issues related to the mission and strategic plan of AACD and its member Divisions.

92A-28 - Convention Policies Task Force

(92A-28-2) It was moved by Hinkle and seconded by Myers that: The Governing Council accept the Human Rights Concerns recommendations as shown on page 12 of the Convention Policies Task Force report with the following changes: Add - outreach activities be conducted before and during national convention to promote maximum convention participation by, and inclusion of, all members and their branches. - the needs of AACD members, especially those of underrepresented groups and geographically remote branches, should be surveyed as to the degree their AACD identity needs have been addressed. (at first bullet-change "state branches" to "all branches". Motion passed. The recommendations regarding Human Rights Concerns, as accepted by this motion are as follows:

- The programs of the annual convention be monitored to assure that all underrepresented groups are addressed.
- It is especially critical to recruit minority speakers and topics of interest to such groups.
- Publicity efforts be targeted at such groups.
- Conduct HRC Human Rights Awareness Training at the State Branch Leadership Day.
- Special Skills Sessions, PDIs, or workshops be planned for Baltimore on Human Rights and Local Advocacy, Homeless, and Black Women.

- Promoting programs through publicity: press releases, Guidepost, and attendance by HRC members to develop ideas for the following year.
- Recruitment of future programs through the Human Rights survey results, a resource catalog, and suggestions of names of AACD members who specialize in diversity issues.
- Outreach activities be conducted before and during national convention to promote maximum convention participation by, and inclusion of, all members and their branches.
- The needs of AACD members, especially those of underrepresented groups and geographically remote branches, should be surveyed as to the degree their AACD identity needs have been addressed.

(92A-28-2) It was moved by O'Bryant and seconded by Herman that: The Governing Council accept the proposed policy on convention meetings of related but unofficial groups with the change that AACD Corporate Affiliates may sponsor a minimum of one program content session at each annual convention. These sessions will be allotted from the 20 percent pool. Motion defeated.

(92A-28-2) It was moved by O'Bryant and seconded by Hinkle that: The Governing Council accept the proposed Guidelines for Site Selection as proposed by the Convention Policies Task Force with the following changes: First double bullet: Transportation costs and availability to and from city and hotels. Add a bullet: Proximity of hotels to convention center. Motion passed. The Guidelines for Site Selection, as accepted by this motion, are as follows:

- The convention should rotate to different cities throughout the country. A stationary site would unduly burden the volunteer group needed to manage the convention and may make the convention inaccessible to a large number of members.
- The rotation system needs to be flexible to respond to the changing patterns of convention attendance; availability of emerging cities; special-packaged offers; etc.
- Rotation should be based on geographic regions of the country and not on AACD regional structures to allow necessary flexibility to select the most advantageous site in any one year.
- Selection of a site for the AACD convention should be well in advance to be able to negotiate the best package and to acquire the most favorable dates (seven years).
- Convention site should be selected on the basis of serving the maximum number of members possible in keeping with the intent of the other principles listed here.
- Convention rotation should consider economic factors. Any site should be selected on the basis of covering the direct costs of the convention.
- The convention should be seen as a service to members and, as such, sites should be selected that offer availability to a wide range of the membership.

- Site selection criteria should address the following:
 - Transportation costs and availability to and from city and hotels;
 - Proximity of hotels to convention center;
 - Labor costs;
 - Audio-visual costs and availability;
 - Convention facilities must be fully accessible to the handicapped;
 - Estimated per diem expenses;
 - Competition of other related groups meeting at the same site and in the same year;
 - Past history of the city as a convention site;
 - Special features of the site, as a tourist attraction, that would be of interest to members;
 - Special package costs for emerging cities;
 - Sufficient number of members and convention workers in the area to meet the needs of the convention for volunteer help;
 - Appropriate dates;
 - Number of members of AACD that would be served by holding the convention the proposed site;
 - Number of members that would be served by holding the convention at the proposed site that have not been served by previous conventions;
 - Number of members that would be served by holding the convention at the proposed site that have not been served by a convention in "a number" of years;
 - Number of times the convention has been held in the geographic region;
 - Level of support of the state AACD branches in which the site is located and the level of support of other state ACDs in adjacent states or close proximity.

92A-68 - Recommendation for 1998 AACD Convention Site

It was moved by Donovan and seconded by Carlson that: The AACD Governing Council accept Indianapolis, Indiana as the 1998 Convention site. Motion passed.

92A-42 - Media Committee

(92A-42-2) It was moved by Shalls and seconded by Jefferson-Payne that: President Marianne H. Mitchell be directed to appoint a six-member special committee in consultation with the Director of Professional Publications and the Media Committee, subject to approval by the Executive Committee -- to develop procedures for: (1) appointing a permanent magazine editorial review board; (2) identifying topical issues; (3) setting editorial policy; and (4) coordinating activities with divisions, regions, and editors of other AACD publications, effective immediately upon their appointment. The Committee is

directed to submit a report of its activities and specific recommendations to the Governing Council at its convention meeting in Baltimore in 1992. Motion passed.

92A-65 - Proposed AAMFT Joint Resolution of Cooperation

It was moved by Johnson and seconded by Minor that: AACD continue negotiations with AAMFT on issues of mutual interest, and that the AACD President appoint a negotiating team to continue this dialogue. Motion passed.

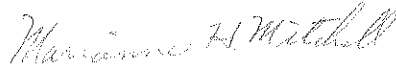
Appreciation

Appreciation was expressed to the Subcommittee Chairs and Members, to the headquarters staff working with the Governing Council, to Executive Director Ted Remley, to guests who contributed to the meeting through reports and input, and to Nora Cannon and Mary Janicke for preparation of materials before and during the meeting.

ADJOURNMENT

It was moved and seconded that: The July 1991 meeting of the AACD Governing Council be adjourned. Motion passed. The meeting of the Governing Council was adjourned on July 14, 1991, at 11:30 a.m.

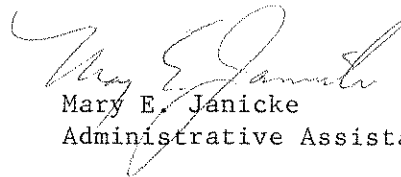
Respectfully submitted,



Marianne H. Mitchell
AACD President



Theodore P. Remley, Jr.
Executive Director



Mary E. Janicke
Administrative Assistant