

AACD GOVERNING COUNCIL MEETING

Action Minutes

April 18-20, 1987

Meeting Schedule

April 18, 1987

9:00 a.m.

Governing Council Convenes

- Approval of Meeting Rules
- Approval of Agenda
- Approval of Minutes from Last Meeting
- Greetings from New Orleans Convention Coordinator
- President's Report
- President-Elect's Report
- Past President's Report
- Treasurer's Report
- Parliamentarian's Report
- Executive Director's Report
- Division Reports
- Regional Reports
- Organizational Affiliate Reports

10:45 a.m.

Financial Planning Task Force Report

AACD Convention Task Force Report

11:15 a.m.

Issues Review of Subcommittee Deliberations

- Subcommittee #1 - Association Relations Issues
- Subcommittee #2 - Finance Issues
- Subcommittee #3 - Governance Issues
- Subcommittee #4 - Professional Issues
- Subcommittee #5 - Regional/Divisional Issues

12:00 noon

Group Lunch

1:00 p.m.

Subcommittee Deliberations

5:00 p.m.

Recess for the Day

April 19, 1987

1:00 p.m.

Full Governing Council Meets

- Insurance Trust Report

2:15 p.m.

Executive Session

3:15 p.m.

Subcommittee Deliberations Continue

5:15 p.m.

Recess for the Day

April 20, 1987

9:00 a.m.

Full Governing Council

- NBCC Report
- AACD Foundation Report
- CACREP Report

9:30 a.m.	Action Items
12:00 noon	Group Lunch
1:00 p.m.	Full Council Meeting - Continue Action Items
4:30 p.m.	Meeting Wrap Up
5:00 p.m.	Governing Council Adjourns

Call to Order

The meeting was called to order at 9:05 a.m., April 18, 1987, at the New Orleans Hilton Hotel, New Orleans, Louisiana. President Dave Capuzzi presided. Governing Council members present for all or part of the meeting were as follows:

John A. Bailey, NECA  
James D. Beck, ASGW  
John W. Bloom, Western Region  
David K. Brooks, Jr., AMHCA  
Harry J. Canon, ACPA  
Dave Capuzzi, President, AACD  
C. Sanford Colley, Southern Region  
Brooke B. Collison, President-Elect, AACD  
Rose A. Cooper, Past President, AACD  
Jon Cosse, North Atlantic Region  
Thelma T. Daley, Parliamentarian  
Walter W. Davidson, Midwest Region  
Patricia A. Ferris, ASCA  
Paul D. Fornell, Western Region  
Nancy J. Garfield, ACPA  
Donald J. Grimes, North Atlantic Region  
Douglas R. Gross, Treasurer, AACD  
L. Sunny Hansen, NCDA  
Nancy G. Hardy, ASCA  
David K. Hollingsworth, ARCA  
Kathy Hotelling, ACPA  
David J. Hurt, Midwest Region  
Dorothy E. Jenkins, ASCA  
Don C. Locke, Southern Region  
Rory B. Madden, AMHCA  
Glen R. Martin, ASGW  
Roberta P. Martin, ARVIC  
Nancy J. McCormick, AMHCA  
Patrick J. McDonough, Executive Director, AACD  
Robert J. Nejedlo, ACES  
Robert Rencken, Western Region  
E. H. Mike Robinson III, AHEAD  
Martha Salmon, Southern Region  
John T. Stewart, AMECD  
Robert L. Smith, NCDA  
Sonya Vassos, North Atlantic Region  
Al Williams, Midwest Region

John McFadden, AMCD representative, was unable to be present, and the Division was represented by its President-Elect-Elect, Courtland C. Lee.

Others attending as guests or observers during all or portions of the meeting included:

Sharon Alexander, AACD Director of Professional Development and Research  
Ginger Burns, AACD Director of Member and Public Relations  
Joan Collison, Wife of AACD President-Elect  
Gordon Footman, 1986 Convention Coordinator and Chair of Convention Task Force  
Roger Goldberg, President-Elect, MECA  
Fernando Guitterez, Member, AACD Human Rights Committee  
Thomas Hosie, 1987 Convention Coordinator  
William W. Hunter, AACD Assistant Executive Director for Business, Finance, and Administrative Relations  
William Kreiger, Member, NACCMHC  
Jane Myers, President, AADA and President-Elect, AMECD  
Nancy Pinson-Millburn, AACD Assistant Executive Director for Association and Professional Relations  
Barbara Brown Robinson, AACD Director of Association Relations  
Howard Smith, President-Elect-Elect, AMHCA  
Thomas Sweeney, Chair, CACREP  
Dot Thomas, President-Elect-Elect, AACD  
Jim Whitlege, President-Elect-Elect, ASCA  
Rick Wilmarth, Past President, AMHCA and Chair, NACCMHC  
Gary Woods, President, MECA  
Richard Yep, AACD Director of Government Relations

87-1 - Meeting Rules, Adoption of

It was moved by Locke and seconded by Madden that: The Governing Council Meeting Rules for the conduct of this meeting be approved as presented. Motion passed.

87-2 - Agenda, Approval of

President Capuzzi called attention to the agenda and there was agreement in making several changes. It was then moved by Garfield and seconded by R. Martin that: The Meeting Agenda, as amended, be adopted. Motion passed.

87-3 - Minutes of Last Meeting

It was moved by Beck and seconded by Bailey that: The Governing Council Minutes from the July 10-13, 1986 meeting be approved, with any necessary corrections. Motion passed.

It was moved by Bloom and seconded by Fornell that: The Minutes of the November 1986 and January 1987 AACD Executive Committee meetings be approved. Motion passed.

87-4 - President's Report, President-Elect's Report, and Past President's Report

President Capuzzi called attention to his written report. He spoke to the group outlining a number of both positive and negative aspects of the Association and its direction.

President-Elect Collison spoke regarding his coming Presidency and the major things he desires to accomplish during his term. He also called attention to his written report.

Past President Cooper commented on her activities during the past year and called particular attention to her activity as Chair of the Nominations and Elections Committee.

#### 87-5 - Treasurer's Report

Treasurer Douglas Gross commented on the financial status of the Association and noted that the Financial Affairs Committee will be meeting within the next month to draft a budget for next year.

#### 87-6 - Executive Director's Report

Executive Director McDonough commented on a number of activities taking place during this year. He called attention to his written report and expanded on some of the topics contained in that. The Executive Director's report was for information only and did not require any Governing Council action.

#### 87-7 - Division and Organizational Affiliate Reports

Attention was called to written reports that had been submitted by the Divisions and Organizational Affiliates. Representatives from those groups made brief comments on their reports as they wished. The reports were for information only and did not require any Governing Council action.

#### 87-9 - Regional Reports

Written reports from the Regions were noted. Representatives from Regions who wished to do so presented brief comments on their reports. These reports were for information only and no Governing Council action was required.

#### 87-10 - Conventions

Dr. Thomas Hosie, 1987 Convention Coordinator, reported to the Governing Council on the status of convention arrangements on the eve of the Convention opening. He brought greetings and welcomed the Governing Council members to New Orleans.

Attention was called to the report from the Convention Task Force and Dr. Gordon Footman, Chair of the Task Force, and Dr. Sonya Vassos, a member of the Governing Council and of the Task Force, briefly commented on the report and its recommendations. This report is to be considered in subcommittee for possible Governing Council actions.

It was moved by G. Martin and seconded by R. Martin that: The Governing Council commend the Convention Task Force for its thorough report to the Governing Council. Motion passed.

It was moved by Salmon and seconded by G. Martin that: Relative to the issue of Definition and Goals of Convention, it is recommended that AACD adopt as guidelines the three recommendations of the Convention Task Force. Motion passed. The three recommendations covered by this motion are as follows:

1. That AACD support the concept of an Annual Convention.
2. That the Convention have as its main goals:
  - (a) Service to the membership,
  - (b) Interfacing,
  - (c) Skill development,
  - (d) Professional development,
  - (e) Professional information.
3. That the Convention not be considered primarily as a revenue-producing event. However, it should be so structured as to at least offset direct costs.

It was moved by Salmon and seconded by Cosse that: Relative to the issue of Convention Rotation, it is recommended that AACD change its present convention rotation policy, effective after the 1991 convention, to a rotation based on geographical areas of the country and not on AACD regional structure to allow necessary flexibility to select the most advantageous site in any one year. It is further recommended that site selection would be based on guidelines recommended in the Convention Task Force report. Motion passed. The guidelines for site selection as recommended in the Convention Task Force report are as follows:

1. The convention should rotate to different cities throughout the country. A stationary site would unduly burden the volunteer group needed to manage the convention and may make the convention inaccessible to a large number of members.
2. The rotation system needs to be flexible to respond to the changing patterns of convention attendance; availability of emerging cities; special-packaged offers; etc.
3. Rotation should be based on geographic regions of the country and not on AACD regional structures to allow necessary flexibility to select the most advantageous site in any one year.
4. Selection of a site for the AACD Convention should be well in advance to be able to negotiate the best package and to acquire the most favorable dates (seven years).
5. Convention site should be selected on the basis of serving the maximum number of members possible in keeping with the intent of the other principles listed here.
6. Convention rotation should consider economic factors. Any site should be selected on the basis of covering the direct costs of the convention.
7. The convention should be seen as a service to members and, as such, sites should be selected that offer availability to a wide range of the membership.
8. Site selection should consider the following:
  - (a) Transportation costs and availability;
  - (b) Labor costs;
  - (c) Audio-visual costs and availability;
  - (d) The convention facilities must be fully accessible to the handicapped;
  - (e) Estimated per diem expenses;

- (f) Competition of other related groups meeting at the same site and in the same year;
- (g) Past history of the city as a convention site;
- (h) Special features of the site, as a tourist attraction, that would be of interest to members;
- (i) Special package costs for emerging cities;
- (j) There must be a sufficient number of members and convention workers in the area to meet the needs of the convention for volunteer help;
- (k) Appropriate dates;
- (l) Number of members of AACD that would be served by holding the convention at the proposed site;
- (m) Number of members that would be served by holding the convention at the proposed site that have not been served by previous conventions;
- (n) Number of members that would be served by holding the convention at the proposed site that have not been served by a convention in "a number" of years;
- (o) Number of times the convention has been held in the geographic region;
- (p) Level of support of the state AACD in which the site is located and the level of support of other state AACDs in adjacent states or close proximity.

It was moved by R. Martin and seconded by Bloom that: The findings of the survey of the sampling population attending the New York and Los Angeles conventions should be given serious consideration in terms of convention planning, both for time of the year and days of the week, and that the current POLICY of avoiding major religious holidays be continued. Motion passed.

It was moved by Salmon and seconded by Smith that: Relative to the issue of Format of the Convention, it is recommended that the AACD Governing Council name an appropriate group to (1) further study and refine the initial format-related recommendations of the Convention Task Force, and (2) recommend guidelines for convention format to possibly be in place by the 1989 Convention. Motion passed. It was agreed that this would be placed on the agenda at the July 1987 Governing Council meeting.

It was moved by Bloom and seconded by Smith that: As a guideline, "Registration materials be MAILED no less than 120 days prior to the beginning date of the first activity of a given convention. Motion passed.

It was moved by Salmon and seconded by Cosse that: Relative to the issue of the Regional Leadership Workshop Day, it is recommended that the discussion and recommendations of the Convention Task Force be reviewed at the Leadership Meeting in September and at each of the Fall Regional assemblies. The comments or findings from each of these groups will be summarized by an appropriate AACD staff member and reported to the next Governing Council meeting. Motion passed. (The Convention Task Force Recommendations Concerning Regional Leadership Workshop Day are attached to these Minutes as Appendix A.) This is to be an agenda item at the September Leadership meeting and the Fall Regional meetings, and is to be placed on the Agenda for the Spring 1988 Governing Council meeting.

It was moved by Bloom and seconded by G. Martin that: Recommendations re: Review/Evaluation/Selection - Program be referred for further study with the recommendation that Standing and Special Committees be given two time slots and that the due date for content program proposals be changed from August 1 to September 1. Motion passed.

It was moved by R. Martin and seconded by G. Martin that: Recommendations of the Convention Task Force re: Formula for Allocations of Convention Time Slots be referred for further study. Motion passed.

It was moved by Smith and seconded by Bloom that: Recommendations No. 1, 2, and 3 from the Convention Task Force re: "Issue: Related but Unofficial Group Involvement" be forwarded to AACD staff to follow concerning unofficial group involvement at the AACD convention. Motion passed. The Recommendations referred to in this motion are as follows:

1. That the participation of related groups be encouraged since it often leads to coalition building, expansion of knowledge, and increased quality of convention offerings.
2. That AACD staff should develop a procedure to include the process for participation of related groups to the AACD Convention. This policy should include what groups will be eligible to participate; how these groups will be approved for participation; a cost-recovery process for AACD services; and how specific programs would be approved. The procedure would then be presented to the Governing Council for action.
3. Since there is currently a mechanism for content program selection through regions and AACD Headquarters, any group wishing to provide a content program should follow the established guidelines for content programs.

It was moved by Salmon and seconded by Bloom that: Relative to the issue of Competition for Convention Participants, it is recommended that the findings and recommendations of the Convention Task Force be referred to the Leadership Meeting in September for further discussion. Motion passed. (The Convention Task Force recommendations re: Competition for Convention Participants are attached to these Minutes as Appendix B.)

It was moved by Hotelling and seconded by Hurt that: All Divisions, regardless of whether they have separate conventions, will continue being eligible for Convention revenue sharing. Motion passed (23 for; 5 against).

It was moved by Salmon and seconded by G. Martin that: Relative to the issue of the Film Festival, it is recommended that appropriate AACD staff with the input of at least three former local Film Festival coordinators develop a standard format for soliciting, screening, judging, and acknowledging winners so that the person in charge has specific guidelines, as well as necessary fiscal support. Motion passed.

It was moved by G. Martin and seconded by Cosse that: The Governing Council moves to continue and support the existing policy on Complimentary Unit Allocation for Convention. Motion passed (25 for; 4 against; 1 abstain).

It was moved by Smith and seconded by Cosse that: The three recommendations from the Convention Task Force regarding the Convention Manual be implemented with Dr. Rose Cooper to edit the Convention Manual. Motion passed. The three recommendations referred to in this motion are as follows:

1. That the 1988 convention Coordinator shall receive a copy of the draft of the Convention Manual.
2. That the draft of the Convention Manual be revised following the July 1987 meeting of the Governing Council. (Assuming the adoption of a number of the recommendations of the Convention Task Force, it will be necessary to revise the Convention Manual.)
3. That the revised and edited Convention Manual be submitted at the spring 1988 meeting of the Governing Council where it will be proposed for adoption.

It was moved by Bloom and seconded by G. Martin that: A policy relative to additional sponsorship/fundraising for conventions be developed. Motion passed.

#### 87-11 - Bylaws

It was moved by Fornell and seconded by Madden that: The Governing Council approve the Nevada Counseling and Guidance-Personnel Association revision to its Bylaws concerning regular membership, proposed addition affecting persons holding non-restricted current counseling certificate. Motion passed.

It was moved by Madden and seconded by Davidson that: The Governing Council approve the revisions of the Texas Association for Counseling and Development Bylaws as written. Motion passed.

It was moved by Madden and seconded by Davidson that: The Governing Council approve the proposed changes in the West Virginia Association for Counseling and Development Bylaws as presented. Motion passed.

It was moved by Davidson and seconded by Madden that: The words "Committee for Standards Review" be deleted from Article XI, Section 1 of the AACD Bylaws. Motion passed.

It was moved by Fornell and seconded by Stewart that: The Governing Council adopt the proposed Bylaws revision concerning Article X, Section 1(b) by adding the following: "In addition, the Editor of the Journal of Counseling and Development, the Media Resource Associate, and the Counseling Software Review Associate shall serve as ex officio without vote." Motion passed.

It was moved by Stewart and seconded by Garfield that: The Governing Council approve the following Bylaws revision: Add the following sentence to Article VII, Section 2, Paragraph B - "If the President-Elect becomes incapacitated, the term is to be taken over by the candidate with the next highest vote." Motion passed.



It was moved by Fornell and seconded by Madden that: The Governing Council adopt the proposed Bylaws revision concerning Article IX, Section 5 - Fiscal/Governance Year, to read: "The fiscal year and the governance year of the Association shall be October 1 through September 30." This to go into effect during the 1988-89 professional year (October 1, 1988). Motion defeated (16 for; 16 against).

It was moved by Madden and seconded by Davidson that: The Governing Council adopt the following amendment to the Bylaws of AACD, Article VII, Section 4(a) to read: "None of the elected officers shall receive any compensation for their services as such to the Association, with the exception that the Governing Council can approve compensation for the Association President and President-Elect, \$50,000.00 and \$25,000.00 respectively. Motion passed.

### 87-12 - Resolutions

It was moved by Locke and seconded by Robinson that: The Governing Council adopt Proposed Resolution No. 1 (Information on AIDS). Motion passed. The resolution, as adopted, reads as follows:

WHEREAS, The American Association for Counseling and Development is committed to improving the quality of life for our members and those we serve; and

WHEREAS, The AIDS epidemic has created an atmosphere of fear, controversy, and misinformation; and

WHEREAS, AIDS is a potential threat to all segments of society; and

WHEREAS, The Surgeon General, with the support of the national PTA, has issued strong recommendations for teaching children about AIDS both in school and at home;

THEREFORE, BE IT RESOLVED, That the American Association for Counseling and Development promote education in the schools to include factual and preventative information on AIDS.

It was moved by Locke and seconded by Robinson that: The Governing Council adopt Proposed Resolution No. 2 (Attention to Drug Abuse). Motion passed. The resolution, as adopted, reads as follows:

WHEREAS, The use and abuse of both licit and illicit drugs has shown an alarming growth rate in the past decade; and

WHEREAS, The impact of such abuse has resulted in the addiction of millions of Americans, vast costs in human life, the loss of incalculable creativity and billions of dollars in the productivity of our people; and

WHEREAS, Members of the counseling profession increasingly feel the impact of the epidemic of addiction in all areas of their practice; and

WHEREAS, The awareness of the pain and waste of this disease has now moved from the front lines at the grass roots of community, educational, and spiritual concern to the highest level of national leadership in the executive and legislative branches of government;

THEREFORE, BE IT RESOLVED, That AACD pledge, to the fullest extent commensurate with its resources, to identify and support the means by which the counseling profession may address this issue.

It was moved by Rencken and seconded by Canon that: The Governing Council adopt Proposed Resolution No. 3 (Appreciation to Dr. Frank Burtnett).

Motion passed. The resolution, as adopted, reads as follows:

WHEREAS, Dr. Frank Burtnett has served the American Association for Counseling and Development well during his tenure with AACD;  
and

WHEREAS, He has shown a deep concern and understanding of the specific needs and interests of AACD; and

WHEREAS, His personal and professional support for AACD has been instrumental in our growth and development;

THEREFORE, BE IT RESOLVED, That Dr. Frank Burtnett be commended for his outstanding contributions to the American Association for Counseling and Development and to the profession.

It was moved by Rencken and seconded by Canon that: The Proposed Resolution No. 4 (International Association of Marriage and Family Counselors) be referred to the July 1987 Governing Council meeting for possible action.

Motion passed.

It was moved by Rencken and seconded by Canon that: The Proposed Resolution No. 5 (AMA Resolution) with its supporting materials, be referred to the Counselor Advocacy Committee with the recommendation to them to suggest options or strategies for future action, with a preliminary report to be made to the July 1987 Governing Council. Motion passed.

It was moved by Rencken and seconded by Canon that: The Proposed Resolution No. 6 (APA Resolution) with its supporting materials, be referred to the Counselor Advocacy Committee with the recommendation to suggest options or strategies for future action. Motion passed.

It was moved by Salmon and seconded by G. Martin that: The Governing Council moves the non-adoption of Proposed Resolution No. 7 (Peer Counselor/Counseling Terminology). Motion passed, and the resolution was lost.

It was moved by Brooks and seconded by Vassos that: The Governing Council adopt Proposed Resolution No. 8 (CACREP Recognition of Mental Health Counseling as a Professional Specialty). Motion passed. The resolution, as adopted, reads as follows:

WHEREAS, The Council for Accreditation of Counseling and Related Educational Programs (CACREP) bears grave responsibility for ensuring that professional counselor training programs at both the master's and doctoral levels meet and maintain high standards; and

WHEREAS, At the master's level, CACREP presently accredits program tracks in school counseling, student personnel in higher education, and mental health counseling: community and agency settings; and

WHEREAS, Mental health counselors represent both the largest single specialization as well as the most rapidly growing component within the profession; and

WHEREAS, Graduate student members of the Association who identify with mental health counseling comprise the largest single graduate student group within the Association's membership; and

WHEREAS, The professional identity of mental health counseling has been recently recognized by two agencies of the federal government which have accorded the specialization core provider status; and

WHEREAS, For no apparent reason and without a vote of the full Council, a draft of proposed revised standards that removed "mental health counseling" and substituted in its place "counseling in community and other agency settings" was circulated among the professional community last fall for comment and feedback; and

WHEREAS, There is no support for a subdiscipline of "agency counseling" or "community counseling" in either professional organizations or in the titles of professional journals;

THEREFORE, BE IT RESOLVED, That the AACD Governing Council expresses its support for the use of the term "mental health counseling" for the program track as identified in the CACREP 1985 Accreditation Manual; and

BE IT FURTHER RESOLVED, That the AACD Governing Council inform CACREP as to its desire that the term "mental health counseling" be restored as the title of specialty and environmental standards in this area.

It was moved by Madden and seconded by Bloom that: The Governing Council adopt Proposed Resolution No. 9 (Funding for Comprehensive Career Guidance, Counseling and Placement Programs). Motion passed. The resolution, as adopted, reads as follows:

WHEREAS, The Carl Perkins Vocational Education Act mandates guidance counseling and career development activities be conducted for handicapped and disadvantaged students by trained counselors; and

WHEREAS, The Carl Perkins Vocational Education Act authorizes comprehensive career guidance and counseling programs which are accessible to all segments of the population; and

WHEREAS, The U. S. Department of Education, through the National Occupational Information Coordinating Committee (NOICC) guidelines project, is encouraging the development of student-outcome oriented program delivery standards for comprehensive career guidance and counseling programs at all levels; and

WHEREAS, The American Association for Counseling and Development and the National Career Development Association are seeking ways to expand career development/guidance programs;

THEREFORE, BE IT RESOLVED, That the American Association for Counseling and Development encourage and support the funding of Title III, Part D of the Carl Perkins Vocational Education Act at the authorized level of one million dollars; and

BE IT FURTHER RESOLVED, That the American Association for Counseling and Development encourage and support the reauthorization of the Carl Perkins Vocational Education Act.

It was moved by Colley and seconded by Robinson that: The Governing Council adopt Proposed Resolution No. 10 (Acknowledgement of Loss of Dr. Carl R. Rogers). Motion passed by acclamation. The resolution, as adopted, reads as follows:

WHEREAS, Dr. Carl Ransom Rogers had a profound impact on the counseling profession, contributing significantly to both the literature and the values of the profession; and

WHEREAS, Dr. Rogers often contributed to AACD by participating in our annual conventions; and

WHEREAS, Dr. Rogers was an effective spokesperson for human rights and opportunities, the theme of the 1987 AACD Convention;  
THEREFORE, BE IT RESOLVED, That the AACD Governing Council hereby acknowledges with a sense of loss the recent death of Carl Ransom Rogers, mentor and model.

87-20 - Ethics Committee

It was moved by Hotelling and seconded by Hollingsworth that: The AACD Ethical Standards Revisions be tabled until such time that the AACD Ethics Committee is able to formally solicit the input of the Divisions and to incorporate those suggestions where appropriate. Motion passed, and the Ethical Standards Revisions were tabled.

It was moved by Hotelling and seconded by Hurt that: The AACD Ethics Committee be instructed to set forth a framework which Divisions may use to develop standards of practice for work specialties to be used in conjunction with AACD Ethical Standards. Motion passed.

It was moved by Colley and seconded by Hotelling that: The Governing Council adopt the changes in the proposed "Policies and Procedures for Processing Complaints of Ethical Violations" as recommended by Subcommittee Four. Motion passed. The changes adopted by this motion are as follows:

1. Recommend that the statement regarding concurrent litigation be stricken from the document.
2. Recommend that the AACD Ethics Committee will act only on those cases where the accused was a member of AACD at the time of the alleged violation.
3. Recommend that on page 6, No. 2 Notice, Paragraph 2, strike "unless the accused has been notified previously."
4. Recommend that (1) if a non-member makes a complaint, the process be delineated, and (2) that notice regarding discipline imposed delineate the sections of the Standards which were violated (this refers to page 11 of the document).
5. Recommend that No. 2, page 12 be deleted. (This statement reads: "If step No. 1 does not prove successful, the.....can interpret such a question.")
6. Recommend that on page 11, Appeals Procedures, No. 2 be revised to read: "2. The appeal with supporting documentation must be made in writing within sixty days by certified mail to the AACD Executive Director and indicate the basis upon which it is made. If the member requires a time extension, he/she must request it in writing by certified mail within thirty days of the receipt of the decision by the AACD Ethics Committee. The extension will consist of ninety days beginning from that request.
7. Recommend that on page 2, under "Role and Function...." that item 2 be changed by deleting the wording in the document and replacing it with the following: "2. Periodically review and recommend changes in the Ethical Standards of the Association as well as the Policies and Procedures for Processing Complaints of Ethical Violations."
8. Recommend that the language in item 5, page 11 which begins "The President of AACD will reach a decision...." be preceded by the phrase "Within fifteen days of receiving this opinion,".

It was moved by Hotelling and seconded by Hurt that: Division and State Branch Ethics Committees' role be defined in the "Policies and Procedures for Processing Complaints of Ethical Violations" by the AACD Ethics Committee. Motion passed.

It was agreed that these motions are to amend the "Policies and Procedures for Processing Complaints of Ethical Violations" and the document would then be expected to come back to the Governing Council for adoption.

#### 87-23 - New Divisions and Miscellaneous Division Activities

It was moved by Hansen and seconded by Smith that: (1) The AACD Governing Council officially recognize and support the 75th Anniversary of the National Vocational Guidance Association (since 1985 the National Career Development Association) at the Annual AACD Convention in Chicago in 1988 and throughout the anniversary year; and (2) that the AACD Governing Council work with NCDA leadership to identify ways in which such recognition and support can be expressed. Motion passed.

#### 87-25 - Membership Categories

It was moved by Hansen and seconded by Smith that: The AACD Executive Director, in conjunction with the AACD President, examine an Institutional Membership category for AACD and report back to the Governing Council at the July 1987 meeting. Motion passed. (It was noted that this would be the current President, Dr. Capuzzi.)

#### 87-27 - Treasurer, Appointment of

It was moved by Grimes and seconded by Locke that: The Governing Council approve the AACD President-Elect-Elect's appointment of Dr. Paul W. Fitzgerald as Treasurer-Designate of AACD. Motion passed.

It was moved by Locke and seconded by Grimes that: For future appointments to positions of Committee members or chairs, that in addition to the information on Divisional and Regional affiliation, information be solicited on race, ethnicity, and gender. Furthermore, these categories are to be considered in appointments and that this information be included in feedback to the Governing Council. Motion passed. It was understood that this information would be in summary form and not by individuals being identified.

#### 87-29 - Resolutions on Continuing Expenses in Next Fiscal Year - Bank and Auditor Arrangements

It was moved by Bailey and seconded by Williams that: The Executive Director be authorized to expend funds consistent with the level authorized for FY 1987 until the Governing Council approves the final budget for FY 1988 at the July 1987 Governing Council meeting. Motion passed.

87-41 - Government Relations

It was moved by R. Martin and seconded by Salmon that: A third staff position, with adequate support staff and technical resources, be added in Government Relations, and that the job description be determined by the Executive Director effective FY 1988. Motion passed.

87-42 - Insurance Trust

The Chair of the AACD Insurance Trust, James Godwin, together with members of the Insurance Trust, Helen Washburn, Burt Bertram, Gordon Golsan, and Allen Smith, presented a lengthy report to the Governing Council, particularly on the situation concerning liability insurance. There was considerable discussion on the matter, and determination that the Insurance Trust will continue its exploration into possible solutions and will come back to the Governing Council with further reports as the situation develops. There was no Governing Council action at this point.

87-43 - Public Relations

It was moved by Robinson and seconded by Grimes that: The Governing Council request the Executive Director to establish a Public Relations Department with a Director hired by AACD. Motion passed.

87-53 - Governing Council Meeting Procedures

Parliamentarian Thelma Daley outlined the fundamentals of parliamentary procedure and briefly discussed voting procedures, handling of motions, etc.

87-55 - Committees and Commissions

Dr. Capuzzi called the attention of the Governing Council to the report of the Special Committee Structure Task Force. He indicated that this Task Force has completed its work and that there is no action by the Governing Council indicated.

It was moved by Locke and seconded by Robinson that: The Governing Council approve the appointments of Committee Chairs as made by President-Elect Collison. Motion passed. The appointments confirmed by this motion are as follows:

Awards Committee - Dr. Harry Drier  
Bylaws Committee - Ms. Bonnie Pierson  
Children, Youth and Families - Dr. Rose A. Cooper  
Counselor Advocacy - Dr. Don Zimmerman  
Ethics Committee - Dr. Barbara Herlihy  
Financial Affairs - Dr. Gordon McMinn  
Government Relations - Mr. Rory Madden  
Graduate Student - Mr. Raymond Barone  
Human Rights - Ms. Carolyn Sheldon  
Insurance Trust - Dr. Burt Bertram  
International Relations - Dr. Kenneth Thomas  
Licensure Committee - Dr. Lawrence Gerstein

Media Committee - Dr. Nancy Garfield  
Men, Committee on - Dr. Dwight Moore  
Nominations and Elections - Dr. Dave Capuzzi  
Women, Committee on - Dr. Roberta Martin  
1988 Convention Coordinator - Dr. Allen J. Smith

87-56 - Membership Dues

It was moved by Rencken and seconded by Bailey that: Membership dues be increased to \$65.00 for regular members and \$32.50 for reduced rate dues effective July 1, 1987. Motion passed (26 for; 5 against).

87-56 - Membership Dues

It was moved by Jenkins and seconded by Locke that: The membership be provided with a complete explanation for the dues increase as passed previously. Motion passed.

87-57 - Appreciation and/or Commendation

President Capuzzi presented to the Governing Council a resolution in honor of Kathleen and Gilbert Wrenn and asked for endorsement of the resolution to be presented to them. It was moved by Bailey and seconded by Jenkins that: The Governing Council endorse this resolution. Motion passed by acclamation. The resolution reads as follows:

WHEREAS, Kathleen and Gilbert Wrenn, commencing with their marriage in 1926, have provided family members, friends, and colleagues with positive role models for communications and affection; and

WHEREAS, men and women of the 1980's and 1990's can only benefit from the insights and understandings Kathleen and Gilbert Wrenn can provide about the power and beauty inherent in an enduring and intimate relationship; and

WHEREAS, This relationship has facilitated the creation of an environment which has enabled Gilbert Wrenn to make outstanding contributions to the counseling profession; and

WHEREAS, The sense of humor, genuineness, caring, and personable styles of both Kathleen and Gilbert Wrenn have been enjoyed and appreciated by colleagues through six decades of contributions and achievements;

THEREFORE, BE IT RESOLVED, That the American Association for Counseling and Development and the Association for Counselor Education and Supervision jointly provide and proclaim this Humanitarian and Caring Persons Tribute to Kathleen and C. Gilbert Wrenn on this, the twenty-fourth day of April of 1987 at the New Orleans National Convention; and

BE IT FURTHER RESOLVED, That this proclamation be symbolic of the love and admiration each of us feels for Kathleen and Gilbert Wrenn. Our lives, both personally and professionally, have been, and always will be, enriched and empowered.

It was moved by Colley and seconded by Canon that: The Governing Council adopt Proposed Resolution No. 11 (Commendation of Retiring Governing Council Members). Motion passed by acclamation. The resolution, as adopted, reads as follows:

- WHEREAS, Retiring members of the AACD Governing Council have served the Association faithfully and well; and
- WHEREAS, Retiring members contributed immeasurably to the success of the Governing Council during its initial two years of existence; and
- WHEREAS, These members took seriously the Bylaws charge to establish policies governing the affairs of the Association as well as to establish professional directions for the Association;
- THEREFORE, BE IT RESOLVED, That retiring members of the Governing Council be commended for their conscientious service and for their many contributions to the Council, the Association, and the profession of counseling.

It was moved by Locke and seconded by Jenkins that: The Governing Council commend Dr. Rodney Goodyear for his excellent service as editor of the Journal of Counseling and Development. Motion passed by acclamation.

It was moved by Locke and seconded by Collison that: The Governing Council adopt Proposed Resolution No. 12 (Appreciation to 1987 Convention Staff). Motion passed by acclamation. The resolution, as adopted, reads as follows:

- WHEREAS, Planning for the 1987 AACD Convention has been accomplished competently, efficiently, and with excellent professional involvement; and
- WHEREAS, The convention planning has resulted in what promises to be a most successful convention;
- THEREFORE, BE IT RESOLVED, That AACD extends its appreciation and gratitude to Tom Hosie, all members of the Convention Committees, and the Louisiana ACD for their dedication and hard work.

It was moved by Hurt and seconded by Hotelling that: The Governing Council commends the AACD staff for their continued diligence and efforts in working with the Governing Council and in conducting the business of AACD. Motion passed by acclamation.

It was moved by Brooks and seconded by Bailey that: The Governing Council adopt Proposed Resolution No. 13 (Appreciation to Mary Janicke). Motion passed by acclamation. The resolution, as adopted, reads as follows:

- WHEREAS, Mary Janicke has served AACD with distinction and dedication longer than any other employee of the Association; and
- WHEREAS, Mary Janicke carries out her responsibilities as Administrative Assistant for Governance with efficiency, gentleness, accuracy, tolerance, and good cheer; and
- WHEREAS, Mary Janicke has attended more AACD conventions than anyone presently associated with association governance, including John A. Bailey; and
- WHEREAS, The Association is indebted to Mary Janicke as our collective memory;
- THEREFORE, BE IT RESOLVED, That the Governing Council, on behalf of the entire Association, expresses its appreciation, affection, and respect for Mary Janicke; and



BE IT FURTHER RESOLVED, That the Governing Council commends Mary Janicke for exemplary service to the Association, its leaders, members, and staff for 35 years.

It was moved by Collison and seconded by Cooper that: The Governing Council commends Treasurer Dr. Douglas Gross for the diligent, conscientious, and effective manner in which he carried out the duties and responsibilities of the Association Treasurer throughout the entire year. Motion passed by acclamation.

It was moved by Collison and seconded by Cooper that: The Governing Council commends the Governing Council Subcommittee Chairs - Don C. Locke, Nancy Garfield, Nancy Hardy, John A. Bailey, and David Brooks - for facilitating the work of the Governing Council through the efficient operation of the task groups which they chaired. Motion passed by acclamation.

It was moved by Collison and seconded by Cooper that: The Governing Council commends the Parliamentarian, Dr. Thelma T. Daley, for the efficient and effective manner in which she oriented the Governing Council members concerning Parliamentary Procedure, and the expert manner in which she implemented and monitored the Parliamentary process during the entire lengthy Governing Council meeting. Motion passed by acclamation.

It was moved by Collison and seconded by Cooper that: The Governing Council commend Dr. Joe McDonough for the organization and support provided to the Governing Council during the 1987 New Orleans meeting. Motion passed by acclamation.

It was moved by Nejedlo and seconded by McCormick that: The Governing Council adopt the following tribute to Dr. Rose Cooper: WHEREAS, Dr. Rose Cooper has been enthusiastic, loyal, and compassionate in her AACD Presidential leadership roles and has brought to the Association her knowledge of Association work, demonstrated her organizational skills, designed the much used Cooper Calendar, balanced a sense of purpose with a sense of humor, and shown her care and love for people; it is fitting that the AACD Governing Council pay tribute to Rose Cooper and offer this expression of our gratitude and love for her. Motion passed by acclamation.

It was moved by Williams and seconded by Brooks that: The Governing Council adopt Proposed Resolution No. 14 (Appreciation to President Dave Capuzzi). Motion passed by acclamation. The resolution, as adopted, reads as follows:

WHEREAS, Dr. Dave Capuzzi demonstrated outstanding leadership to AACD during his term as President; and

WHEREAS, President Capuzzi's commitment to Human Rights has been more than a convention theme, having permeated the association's consciousness and activities in many ways; and

WHEREAS, President Capuzzi's personal integrity, courage, professional commitment, sense of humor, personal style, extreme good taste, and overall demonstration of appropriateness has set new standards for AACD Presidents;

THEREFORE, BE IT RESOLVED, That the Governing Council on behalf of the entire Association, express our love, admiration and appreciation for President Capuzzi for all that he has done and all that he means to us.

The following additional resolution was read by Dr. Rose Cooper in appreciation of President Capuzzi:

WHEREAS, Dr. Dave Capuzzi carried out the duties and responsibilities of the AACD President in an efficient, effective and expert manner; and

WHEREAS, Dr. Dave Capuzzi showed sensitivity and concern in his dealings with the Governing Council members; and

WHEREAS, Dr. Dave Capuzzi was punctual and patient in the processing of the myriad of issues considered by the Governing Council; and

WHEREAS, Dr. Dave Capuzzi showed his appreciation for the work of the Governing Council members in a generous and concrete manner;

THEREFORE, BE IT RESOLVED, That we, the Governing Council members, show our appreciation to Dr. Capuzzi for all of the above in a similarly generous and concrete manner.

I only wish that I had the foresight and wisdom to bring you, Dave, very attractive, expensive, and appropriate cuff links instead of this gift which is housed in this monstrously large package. (Dr. Capuzzi was then presented with a gift of appreciation by the Governing Council.)

#### 87-62 - Awards

It was moved by Smith and seconded by R. Martin that: AACD establish an "Extended Research Award" to honor researchers conducting quality investigations over an extended time period; and that such an award be initiated at the 1988 AACD convention with guidelines, procedures and publicity to be established by the AACD Awards Committee. Motion passed.

#### 87-71 - Human Rights Committee

It was moved by Hotelling and seconded by Vassos that: The Governing Council approve Human Rights Position Paper No. 1 with the following changes: (1) On page one, second paragraph, add to the beginning of the second sentence the phrase "In order to guarantee that each individual is free to pursue

his/her potential" and remove that phrase from the beginning of the first sentence of that paragraph; also change "AACD mandates" to "AACD represents" and "parts" to "part" in the second paragraph on page one. (2) Under No. 3 change "providing" to "encouraging". (3) Under No. 5 change "promoting" to "encouraging". (4) Under No. 6 change "engaging in promoting" to "encouraging". (5) Under No. 7 change "encourage" to "encouraging". (6) Under No. 1 change "different orientations" to "sexual/affectional orientations". (7) Under No. 3 change "sexual preferences" to "sexual/affectional orientations". (8) In the next to last paragraph of the document, change "left" to "lift". (9) At the end of paragraph one of the document change "sexual preference" to "sexual/affectional orientations". Motion passed. (Human Rights Position Paper No. 1, as approved, is attached to these Minutes as Appendix C.)

It was moved by Hotelling and seconded by Beck that: The Governing Council approve Human Rights Position Paper No. 2 with the following changes: (1) Add "/affectional" after "sexual" in No. 1. (2) Delete "and mandating" in No. 3. (3) Change "they" to "the" in No. 6. (4) Add "sexual/affectional" before "orientation" in No. 8. (5) change "modes" to "modest" in line 7, page 2. (6) Change paragraph 2, line 4, page 2 "Firstly" to "First" and "Secondly"

to "Second" in same paragraph. (7) Arrendondo should be spelled correctly throughout. (8) Change "should provide" to "is encouraged to consider providing" in No. 9. (9) Change "non-majority" to "underserved" in No. 9. Motion passed. (Human Rights Position Paper No. 2, as approved, is attached to these Minutes as Appendix D.)

#### 87-89 - Financial Affairs

Treasurer Douglas Gross called attention to the report and recommendations from the Financial Planning Task Force. He briefly discussed the several recommendations and indicated that these would be considered in subcommittee meetings for possible action later in the meeting.

It was moved by Williams and seconded by Rencken that: The AACD President will be compensated \$50,000.00 and the AACD President-Elect will be compensated \$25,000.00, effective July 1, 1987. Motion passed (2 abstain).

It was moved by Beck and seconded by Vassos that: The AACD Bylaws Committee be asked to consider an amendment to compensation the AACD Immediate Past President for \$12,500.00. Motion passed (17 for; 10 against; 1 abstain).

It was moved by Cannon and seconded by Rencken that: The Financial Affairs Committee be asked to review travel policies, travel reimbursement patterns, selection of meeting sites and settings, and related matters; and that the Committee report back to the Governing Council at the July 1987 meeting with information on how cost savings might be effected by applying alternate strategies, procedures, and policies in these areas so as to reduce overall travel costs to the membership. Motion passed.

It was moved by Cannon and seconded by Rencken that: The President-Elect prepare a proposal that provides means for assuring the effective oversight of and accountability for fiscal and policy decisions related to AACD Central Office operations, and that this proposal be submitted to the July 1987 meeting of the Governing Council. Motion passed (18 for; 14 against; 1 abstain).

It was moved by Robinson and seconded by Salmon that: The Financial Affairs Committee be directed to develop a suggested policy for determining the distribution of funds cited in Article VII, Section 4, Part A of the AACD Bylaws (compensation of President and President-Elect), and report the recommended policy to the Governing Council for consideration. Motion passed (20 for; 9 against; 3 abstain).

#### 87-104 - Association Property/Headquarters Space

It was moved by Bailey and seconded by Williams that: The Executive Director is authorized to evaluate and undertake purchase of appropriate investment real estate. The total purchase value of such real estate investment shall not exceed 20% of the cash flow available for long term investment. Any such real estate investment shall count toward the investment limitation of 75% authorized to be pooled in the AACD Foundation equities portfolio. Motion passed.

87-110 - Miscellaneous Items

It was moved by Grimes and seconded by Locke that: The Executive Director be requested to contact publishers of telephone company yellow page directories to secure for professional counselors in private practice a listing of "Counselor,...." in the business and professional sections. Motion passed.

87-112 - Media Committee

It was moved by Hurt and seconded by Beck that: The Governing Council approve the 1987 revision of the "Guide to AACD Media". Motion passed.

It was moved by Hurt and seconded by Beck that: The Governing Council endorse: (1) the reappointment of Rodney Goodyear for a second three-year term as Editor of the Journal of Counseling and Development; (2) the appointment of Edwin Whitfield to a three-year term as Media Resource Associate; and (3) the appointment of Garry Walz to a three-year term as Counseling Software Review Associate; all appointments beginning July 1, 1987. Motion passed.

87-119 - Legal Action Program/Legal Defense Fund

It was moved by Locke and seconded by McCormick that: The Governing Council approve the Legal Action Program as described in the backup material with the following revisions: On page 2, line 8, strike "fund and add "Legal Action Program"; delete lines 11-24 on page 2; re-order items C and D on page 2 as items B and C; change "non AACD source", line 23, page 3 to "professional or private source"; change "and" on line 18, page 4 to "an"; correct spelling of guarantee on line 25, page 4; strike comma and words ", as well as," on page 5; change last statement on Application form to read "I hereby certify that I or my organization (have/has) contributed a minimum of \$250.00 to the above-stated legal action, and strike "of Organization President" from signature line. Add: my signature indicates I have not provided any false or misleading information. Motion passed. (The Legal Action Program, as approved, is attached to these Minutes as Appendix E.)

87-134 - National Board for Certified Counselors

Dr. Carl Swanson, Chair of the National Board for Certified Counselors, and Dr. Judy Rosenbaum, Executive Officer, reported on the activities and current status of the NBCC. There was no Governing Council action indicated concerning NBCC.

It was moved by Madden and seconded by Fornell that: The Governing Council authorize the AACD President-Elect to submit to the Governing Council at the "spring meeting" the name of an individual to be liaison to the National Board for Certified Counselors; and further, that this be a one-year, renewable appointment and that the individual have Governing Council experience. Motion passed.

It was moved by Rencken and seconded by Canon that: The National Board for Certified Counselors be encouraged to explore the feasibility of reciprocal Continuing Education Units (CEU) agreements with other counseling related professional associations and voluntary certifying bodies; and that NBCC be encouraged to pursue cooperation with State Branches and Divisions regarding CEU approval. Motion passed.

87-135 - Council for Accreditation of Counseling and Related Educational Programs

Dr. Thomas Sweeney, Chairperson of the Council for Accreditation of Counseling and Related Educational Programs, reported on the activities of CACREP. He also called attention to the written report in the backup materials. No Governing Council action was indicated regarding CACREP.

87-157 - Counselor Development Workshop Program (Professional Renewal)

It was moved by McCormick and seconded by Locke that: Initial stages of planning for Professional Development Institutes be done in collaboration with state and Divisional leaders; and that strategies be developed by the Executive Director to cooperatively offer PDI's with states or Divisions. Motion passed.

It was moved by McCormick and seconded by Locke that: When presenters are chosen for AACD Professional Development Institute activities, that priority be given to AACD members and that ethnicity, race and gender be considered. This does not restrict nationally known speakers or presenters who have unique knowledge or expertise outside of those of AACD members. Motion passed.

87-168 - Organizational Affiliates

It was moved by Madden and seconded by Fornell that: The Governing Council moves to include the following wording as No. 2 of the Guidelines for the Formation and Approval of Organizational Affiliates: "Prior to formal application, groups seeking Organizational Affiliate status will investigate existing Divisions and/or Organizational Affiliates to ascertain whether goals and purposes can be met by affiliation with such existing groups rather than formation of an Organizational Affiliate. And further, these groups will provide the results of this investigation in written form to the Governing Council." Motion passed.

It was moved by Stewart and seconded by Fornell that: Standing Rule No. 5 of the Guidelines for the Formation and Approval of Organizational Affiliates be amended by adding the following sentence: "Eligibility requires an annual average of 1,000 members as determined by monthly membership for each of the twelve months preceding January 1 of the year of affiliation for Divisional status. Motion passed.

It was moved by Davidson and seconded by Madden that: The Governing Council moves to amend the Contract for Maintenance of Organizational Affiliates, item 8, by adding "and that if it is in the best interests of the Association that the Organizational Affiliate dissolve itself, then the Organizational Affiliate will dissolve itself promptly according to dissolution procedures set forth by the Governing Council." Motion passed.

It was moved by Madden and seconded by Davidson that: The Governing Council accepts the wording of "Standing Rules Governing Voluntary Dissolution or Withdrawal of an Organizational Affiliate" as written. Motion passed.

It was moved by Garfield and seconded by Hotelling that: The motion concerning Organizational Affiliate standing rules regarding Divisional status be reconsidered. Motion passed, and the motion was again on the floor.

It was then moved by Garfield and seconded by Hotelling that: The motion on the floor be changed to read as follows: Standing Rule No. 5 of the Guidelines for the Formation and Approval of Organizational Affiliates be amended by adding the following sentence: "Eligibility requires an initial membership of 1,000." Motion passed.

#### 87-169 - Governance Structure

It was moved by Stewart and seconded by Davidson that: Any Division that meets the criteria for additional representation on the Governing Council as of December 31 of any given year be allowed to seat the additional person on the ensuing July 1. This policy shall be initially retroactive to December 31, 1986 for the seats to be taken July 1, 1987. Reductions in representation due to declining membership, shall occur on this same schedule. Motion passed.

#### 87-174 - Fiscal Year Change

It was moved by Jenkins and seconded by Cannon that: The AACD Fiscal Year be October 1-September 30, effective October 1, 1988, and that this be referred to the Subcommittee of the Governing Council on Governance. Motion passed (17 for; 14 against).

It was moved by Bloom and seconded by Brooks that: The topic of changing the Association fiscal year be placed on the agenda for the November 1987 Executive Committee meeting. Supporting material shall be gathered by the Financial Affairs Committee with assistance from appropriate staff, gathered from Divisions, Regions and State Branches re: possible implications of such a change. Motion passed.

#### 87-183 - American Association of State Counseling Boards, Affiliation with

It was moved by Locke and seconded by McCormick that: Pending a favorable legal opinion from the AACD attorney, that AACD seek Organizational Affiliate status with the American Association of State Counseling Boards, based on the review of data at the July, 1987 Governing Council meeting. Motion passed.

It was moved by Locke and seconded by Hansen that: If Organizational Affiliate status is achieved, the delegate to the American Association of State Counseling Boards shall be selected at the July 1987 Governing Council meeting. Motion passed.

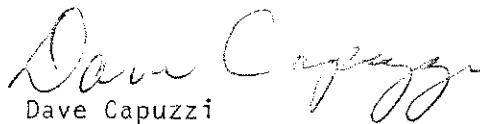
87-184 - Legal Consultation Plan

It was moved by Nejedlo and seconded by Locke that: AACD continue to investigate the Legal Consultation Plan as a member service by (1) conducting a survey to determine if our members would utilize such a plan, and (2) reporting the results and other pertinent information at the July 1987 Governing Council meeting. Motion passed. (It was indicated that the survey was intended to be quick survey of 500 members.)

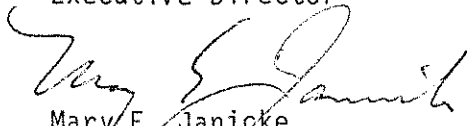
Adjournment

Prior to adjournment of the meeting, retiring members of the Governing Council were presented with certificates of appreciation. Following this ceremony, the April 1987 meeting of the AACD Governing Council was adjourned on April 20, 1987, at 4:30 p.m.

Respectfully submitted,

  
Dave Capuzzi  
President

  
Patrick J. McDonough  
Executive Director

  
Mary E. Janicke  
Administrative Assistant for  
Governance

EXDIR:mj  
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