

AACD GOVERNING COUNCIL MINUTES

Action Minutes

July 11-14, 1985

Meeting Schedule

July 11, 1985

10:00 a.m.	Registration/Reception
12:00 noon	Lunch
1:30 p.m.	Orientation
4:00 p.m.	Tour of AACD Headquarters
7:00 p.m.	Group Dinner
8:30 p.m.	Group activity
10:00 p.m.	Presentation on Future Conventions

July 12, 1985

9:00 a.m.	Governing Council Convenes
	- Approval of Meeting Rules
	- Approval of the Agenda
	- Approval of Minutes from Last Meeting
	- President's Report
	- President-Elect's Report
	- Past President's Report
	- Treasurer's Report
	- Executive Director's Report
	- Divisional Reports
	- Regional Reports
	- NBCC Report
	- AACD Foundation Report
	- Insurance Trust Reports
	- Other Reports
12:00 noon	Group Lunch
1:00 p.m.	Special Presentation from ASCA
1:15 p.m.	Subcommittee Deliberations
4:00 p.m.	Recess for the Day
7:00 p.m.	Group Dinner

July 13, 1985

9:00 a.m.	Subcommittee Deliberations Continued
12:00 noon	Group Lunch
1:00 p.m.	General Elections
1:15 p.m.	Full Council Meeting
	- CACREP Report
	- Action Items
5:30 p.m.	Recess for the Day

July 14, 1985

8:00 a.m. Full Council Meeting
- Continue with Action Items
1:15 p.m. Governing Council Adjourns

Call to Order

The Meeting was called to order at 9:00 a.m., July 11, 1985 at the Ramada Hotel Old Town, Alexandria, Virginia. President Rose A. Cooper presided. Governing Council members present for all or part of the meeting were as follows:

John A. Bailey, NECA
James D. Beck, ASGW
John W. Bloom, Western Region
David K. Brooks, Jr., AMHCA
Dave Capuzzi, President-Elect, AACD
Jack Casey, Western Region
C. Sanford Colley, Southern Region
Rose A. Cooper, President, AACD
Walter W. Davidson, Midwest Region
Patricia A. Ferris, ASCA
Paul Fornell, Western Region
Nancy J. Garfield, ACPA
Donald Grimes, North Atlantic Region
Douglas R. Gross, AHEAD
David K. Hollingsworth, ARCA
Kathy Hotelling, ACPA
Dorothy E. Jenkins, ASCA
Stella Jones, Midwest Region
Ann Kaplan, Parliamentarian
Susan R. Komives, ACPA
Don C. Locke, Southern Region
Rory B. Madden, AMHCA
Roberta P. Martin, ARVIC
Patrick J. McDonough, Executive Director
Daniel L. Richards, North Atlantic Region
E. H. Mike Robinson, Southern Region
Ronald A. Ruble, ASGW
William D. Schafer, AMECD
Nancy A. Scott, ACES
Robert L. Smith, NCDA
Dot Thomas, ASCA
Jean A. Thompson, Past President, AACD
Sonya Vassos, North Atlantic Region
Edwin A. Whitfield, NCDA
Al Williams, Midwest Region
Richard R. Wilmarth, AMHCA
Daniel Woodard, Treasurer, AACD

John McFadden, AMCD representative, was unable to attend, and the Division was represented by Allen Smith.

Some Governing Council members were unable to be present for the entire meeting and by approval of the Governing Council, alternates were seated for those persons for a portion of the meeting. These alternates were:

For ACPA, Dennis Roberts served as alternate for Kathy Hotelling.

For Southern Region, Ted Remley served as alternate for C. Sanford Colley.

For Western Region, Sandra Meggert served as alternate for Paul Fornell.

Others attending as guests or observers during all or portions of the meeting were:

Sharon Alexander, AACD Director of Professional Development and Research

Ginger Burns, AACD Director of Member and Public Relations

Frank E. Burtnett, AACD Assistant Executive Director for Association and Professional Relations

Barbara Brown Francis, AACD Director of Association Relations

William W. Hunter, AACD Assistant Executive Director for Business, Finance, and Administrative Relations

Mary Johnston, President, POCA

Judy Rosenbaum, Director of Administrative Services, NBCC

Gary Seiler, Past President, AMHCA

Thomas J. Sweeney, Chairperson, CACREP

Richard Yep, AACD Director of Government Relations

85-1 - Meeting Rules, Adoption of

It was moved by Bailey and seconded by Locke that: The Governing Council adopt the Meeting Rules as presented with the exception of deferring Rule 5.1 and 6.1. Motion passed.

85-2 - Agenda, Approval of

It was moved by Garfield and seconded by Jenkins that: The proposed Meeting Agenda be adopted. Motion passed.

85-3 - Minutes of Last Meeting

It was moved by Wilmarth and seconded by Williams that: The Board of Directors Minutes from the March 29-31, 1985 meeting and the Senate Minutes from the April 2, 1985 meeting be approved. Motion passed.

85-4 - President's Report, President-Elect's Report, and Past President's Report

President Rose A. Cooper called attention to her written report and she highlighted some of her major goals for her Presidential year. She also commented on her activities of last year. Dr. Cooper distributed to the Council members a directory of officers, committees, schedule of meetings, etc. that she had prepared, and asked that she be advised of additions that should be made.

President-Elect Dave Capuzzi reported on his activities thus far, and on his plans for the coming year. He outlined some of the highlights of planning for the convention to be held during his Presidency. Dr. Capuzzi distributed a list of human rights issues that had been identified and asked Council members to help identify additional issues.

Past President Jean A. Thompson briefly reported on her activities as her Presidential year has come to a close. She also called attention to her written report for more detailed information.

All of these Presidential reports were for information only, and no Governing Council action was required.

85-5 - Treasurer's Report

Treasurer Daniel Woodard reported on the financial status of the Association. He highlighted some of the major areas of income and expense, and noted some specific budget areas. Mr. Woodard discussed the way in which the proposed budget to come before the Governing Council had been developed and mentioned some options that the Council will need to consider. The Treasurer's report was for information only and no Governing Council action was required. Approval of the Association budget will be taken up under another agenda item.

85-6 - Executive Director's Report

Executive Director Patrick J. McDonough first called attention to his written report. He then further elaborated on some of the specific items contained in the report and noted a number of activities and changes taking place within the headquarters office to improve services and operation. Dr. McDonough's report was for information only and no action was required.

85-7 - Divisional and Organizational Affiliate Reports

Attention was called to the written reports that had been received from Divisions and Organizational Affiliates. Divisional representatives were also invited to elaborate on these reports if they so desired. These reports were for information only and no Governing Council action was required.

85-9 - Regional Reports

Attention was called to the written reports that had been received from Regions. Regional representatives were also invited to elaborate on the reports if they so desired. The Regional reports were for information only and no Governing Council action was required.

It was moved by Colley and seconded by Garfield that: The Governing Council approve the FY 1986 Southern Region Budget and tentatively approve the Southern Region Plan of Action pending receipt of the written plan.

It was moved by Grimes and seconded by Beck that: This motion be tabled until the July 14, 1985 session of the Governing Council. Motion passed, and the motion was tabled.

It was moved by Vassos and seconded by Beck that: The Governing Council approve the Western Region's Plan of Action and Budget for FY 1986. Motion passed.

It was moved by R. Smith and seconded by Colley that: The Governing Council approve the Midwest Region's Plan of Action and Budget for FY 1986. Motion passed.

It was moved by Colley and seconded by Beck that: The Governing Council approve the North Atlantic Region's Plan of Action and Budget for FY 1986. Motion passed.

At the beginning of the July 14 session, it was moved by R. Smith and seconded by Williams that: The item regarding the Southern Region Budget and Plan of Action be removed from the table for discussion. Motion passed, and the item was again on the floor.

It was noted that the Southern Region Plan of Action had now been received. Therefore, it was moved by Colley and seconded by Garfield that: The Governing Council approve the Southern Region's Plan of Action and Budget for FY 1986. Motion passed.

85-10 - Conventions

A progress report on preparations for the 1986 Los Angeles Convention had been prepared by staff for the information of the Governing Council. There was no additional action required on the matters contained in that report at this point.

It was moved by Locke and seconded by Schafer that: The AACD President have a minimum of a seven earned unit suite or the best available suite which the Association can acquire without cost to the earned units. Motion passed.

It was moved by Schafer and seconded by Komives that: AACD staff be asked to conduct a study of the actual usage of assigned meeting and session space at Los Angeles as listed in the convention program. Of particular interest is whether or not the space was used for the listed purpose and, if it was not, whether and at what time a cancellation was announced. Motion passed.

It was moved by Locke and seconded by Komives that: The Governing Council adopt the Ancillary Meeting Policy for AACD Convention. Motion passed. (The Ancillary Meeting Policy for AACD Convention, as adopted, is attached to these Minutes as Appendix A.)

It was moved by Locke and seconded by Fornell that: The Governing Council adopt the Exhibitor Registration Policy. Motion passed. (The Exhibitor Registration Policy, as adopted, is attached to these Minutes as Appendix B.)

It was moved by Casey and seconded by Robinson that: More information on the Career Placement Center be provided to the Executive Committee (i.e., numbers on usage, alternate "streamlined" model, cost-effectiveness of reduced space) for a decision that would preserve the positive public relations the existence of a placement center provides as a membership service. Motion passed. (It was noted that the Executive Committee's decision would be at the reduced line item in the budget.)

It was moved by Locke and seconded by Robinson that: The Governing Council votes to increase the large Division (6,000 plus) President's units for the convention from two to three units. Motion passed.

It was moved by Bloom and seconded by Garfield that: The President and Don Grimes, 1985 Convention Evaluation Chair, meet with Dr. McDonough, Mr. Hunter, and Michele Tuttle to review and possibly revise convention policy and procedures and report to the Governing Council in April 1986. Motion passed.

It was moved by Vassos and seconded by Wilmarth that: The AACD President be provided the President's suite immediately upon arrival at the convention site for the various meetings and subsequent convention. Motion passed.

85-11 - Bylaws

It was moved by Madden and seconded by Richards that: The Plan of Action of the Bylaws Committee be accepted with a budget allocation of \$400.00. Motion passed.

It was moved by Grimes and seconded by Richards that: AACD Bylaws changes be acted upon at the Governing Council meeting during the National Convention. In order for appropriate time lines to be met, the current Bylaws are to be amended. Therefore, the Governing Council moves to amend Article XIV, Section 1 by deleting "August 1" and inserting "January 1" and that the sentence which follows (The proposals must then be distributed to the Regions and Divisions by September 1.) also be deleted. Motion passed.

It was moved by Richards and seconded by Williams that: A Bylaws amendment be referred to the Bylaws Committee that Article XI, Section 2, letter D, second sentence be changed to read "The Financial Affairs Committee shall consist of five (5) members, three (3) appointed members, and two (2) members elected by the Governing Council, one (1) to represent the Regions and one (1) to represent the Divisions, including the Chairperson. Motion passed.

85-12 - Resolutions

It was moved by Bailey and seconded by Wilmarth that: The Governing Council approve the proposed resolution on Equity in Counselor and Counselor Education Employment.

Following some discussion, it was moved by Robinson and seconded by R. Smith that: The motion on the floor (to approve the resolution on Equity in Counselor and Counselor Education Employment) be tabled. Motion passed, and the motion was tabled.

It was moved by Brooks and seconded by Whitfield that: The Governing Council adopt the AACD Policy on the Adoption of Resolutions. Motion passed. (The AACD Policy on the Adoption of Resolutions is attached to these Minutes as Appendix C.)

85-15 Adult Development and Aging Committee

It was moved by Jones and seconded by Colley that: The Governing Council accept the Adult Development and Aging Committee Plan of Action and Budget for FY 1986. Motion passed.

85-18 - International Relations Committee

It was moved by Komives and seconded by Schafer that: The Governing Council approve the Plan of Action for the International Relations Committee and approve funding the Committee at \$3,500.00 by making the following changes: reduce "reception" line item to \$350.00; increase "postage" line item to \$500.00; and increase "printing" line item to \$2,250.00. Motion passed.

85-20 - Ethics Committee

It was moved by Brooks and seconded by Whitfield that: The Governing Council adopt the Plan of Action and Budget of the Ethics Committee for FY 1986 as amended, reflecting a budget reduction of \$700.00. Motion passed. (This means the Committee would have a budget of \$2,800.00.)

It was moved by Hollingsworth and seconded by Whitfield that: The Governing Council adopt the recommendation to streamline operations of the Ethics Committee. Motion passed (1 abstaining).

At a later point, it was moved by Hotelling and seconded by Grimes that: The motion to adopt recommendations to streamline operations of the Ethics Committee be reconsidered. Motion passed, and the original motion was again on the floor.

It was then moved by Hotelling and seconded by Colley that: The motion on the floor be tabled and referred to State Branches and Divisions for comment to be brought back at the Los Angeles meeting. Following further discussion the motion and second were withdrawn.

At this point, the original motion that the Governing Council adopt the recommendations to streamline operations of the Ethics Committee was withdrawn, with the understanding a new motion would be written and presented for action later in the meeting.

It was moved by Martin and seconded by Ferris that: The Governing Council adopt the revised "Policies and Procedures for Processing Complaints of Ethical Violations" with the following amendment: page 11 - second paragraph under Non-Member Accusations shall read as follows: "In such cases, the complainant shall contact the Chairperson of the AACD Ethics Committee outlining, in writing, those behaviors he/she feels were unethical in nature." (Delete items 1, 2 and 3 as currently shown.) Motion passed. (The "Policies and Procedures for Processing Complaints of Ethical Violations" as adopted are attached to these Minutes as Appendix D.)

It was moved by Brooks and seconded by Hollingsworth that: The Governing Council express its support for the Ethics Committee's recommendation to streamline the Association's ethics procedures; that these procedures be referred to the Ethics Committee for study to identify possible conflict with Division and State Branch ethics procedures; and that the Ethics Committee make a progress report to the Executive Committee at its January 1986 meeting and a firm recommendation to the Governing Council at its April 1986 meeting. Motion passed.

85-22 - Women, Committee on

It was moved by Garfield and seconded by Beck that: The Governing Council accept the Plan of Action and Budget for the Committee on Women for FY 1986 as presented. Motion passed.

85-23 - New Divisions and Miscellaneous Division Activities

It was moved by R. Smith and seconded by Jones that: The AACD Governing Council approve the change in name from the National Vocational Guidance Association to the National Career Development Association (NCDA). Motion passed unanimously.

It was moved by R. Smith and seconded by Williams that: The Governing Council approve the National Career Development Association (NCDA) Bylaws change in Article VI, Section 3(g) to eliminate the words "until the next general election" and the words "Trustee, elected Senator, and representative" that were redundant in nature. Motion passed.

85-24 - Journal of Counseling and Development

It was moved by Whitfield and seconded by Ferris that: The Governing Council approves the nominees for re-appointment and nominees for new appointments for the Board of Consulting Editors of the Journal of Counseling and Development. Motion passed. The appointments approved by this motion are as follows:

For reappointment:

Augustine Baron (three year term)
Loretta Bradley (two year term)
Elaine Copeland (two year term)
Charles Healy (three year term)
Bonnie Himes-Chapman (one year term)
David Hollingsworth (three year term)
Farah Ibrahim (three year term)
Jane E. Myers (three year term)
Ena Vasquez-Nuttall (three year term)
Patricia Gayle Privette (three year term)
Rosemary Thompson (two year term)
Franklin Westbrook (three year term)

New Appointments:

Elizabeth M. Altmaier (three year term)
Janine M. Bernard (three year term)
Joanne N. Chickering (three year term)
Charles D. Claiborn (three year term)
Frederick D. Harper (three year term)
Peter M. Hayman (three year term)
Barbara R. Lasser (three year term)
Greg J. Neimeyer (three year term)
Charles W. Ryan (three year term)

85-25 - Membership Categories

The Governing Council subcommittee that had discussed the matter of provisional divisional membership reported that they were not presenting a motion but they did present a statement as follows: The principle of innovative membership promotion is respected; however, the proposal for a Divisional Provisional membership pilot test appears to create conceptual inconsistencies with the spirit of the AACD Collaboration Committee report. Therefore, we reaffirm the current AACD membership structure as set forth in the AACD Bylaws.

It was moved by Wilmarth and seconded by Williams that: The Bylaws of the American Association for Counseling and Development be amended by adding the following Subpart F to Article II, Section 1. Provisional Divisional Membership, as follows:

- (1) Eligibility: Any person who meets the requirements for national division or organizational affiliate of AACD shall be eligible for membership.
- (2) Application: Any person desiring to become a member of a national division or organizational affiliate shall make application and become a member of a national division or organizational affiliate upon payment of national division or organizational affiliate dues.
- (3) Obligations and Privileges: A member must pay annual national, divisional or organizational affiliate dues and must join and thereafter maintain membership in AACD within one year after their initial membership in a national division or organizational affiliate. A provisional divisional member or organizational affiliate member may not hold elective office in the division, is not entitled to vote in divisional or AACD matters, and is not entitled to the benefits of an individual member of AACD.
- (4) Governing Council Determination: Divisional provisional members will not be counted in the formulation that determines Governing Council seats for regions and divisions.

It was determined that since this would be an amendment to the AACD Bylaws, it would require approval by a two-thirds vote. Vote was taken on the motion and the motion was defeated (15 for; 15 against; 1 abstain).

It was moved by Wilmarth and seconded by Locke that: The motion concerning Provisional Divisional membership be referred to the Bylaws Committee, and if adopted that this be tried as a two-year pilot project. Motion passed.

85-28 - Financial Reserve Accounts - For Restricted Funds

It was moved by Williams and seconded by A. Smith that: All Divisions and Organizational Affiliates be required to maintain a cash balance of at least ten percent (10%) of their annual budget expenditure. Motion passed.

It was moved by Williams and seconded by A. Smith that: All Divisions and Organizational Affiliates receive interest on funds on deposit in excess of ten percent (10%) of their operational budget and be charged like interest when their cash balance falls below the minimum ten percent (10%). Motion defeated.

It was moved by Wilmarth and seconded by Madden that: All interest earned from Division and Organizational Affiliate funds will be credited to the respective Division and Organizational Affiliate account.

It was moved by Komives and seconded by Beck that: The motion on the floor be referred to the Financial Affairs Committee for a recommendation to be presented at the April 1986 Governing Council meeting. Motion passed (one abstain).

85-29 - Resolutions on Continuing Expenses in Next Fiscal Year - Bank and Auditor Arrangements

It was moved by Capuzzi and seconded by Thompson that: The Governing Council authorize the AACD Executive Director to continue to expend funds consistent with the level authorized for FY 1985 until the FY 1986 budget is approved on August 1. Motion passed.

85-30 - Association Budget

It was moved by Bailey and seconded by Scott that: The Governing Council approve the FY 1986 AACD Budget as amended. This to include the "60-40" dues plan to be effective October 1, 1985.

It was moved by Brooks and seconded by Richards that: The proposed FY 1986 budget be amended by eliminating the proposed 60-40 dues increase. Amendment passed.

It was moved by Brooks and seconded by Vassos that: Consideration of the proposed FY 1986 budget as amended be postponed until after the Governing Council has considered the Agenda item regarding the long range plan to build up the Association's fund balance. Motion passed.

It was moved by Gross and seconded by Bailey that: The FY 1986 Budget contain a surplus of one percent (1%) of the projected membership revenue to build the Association's fund balance. It is further recommended that the FY 1987 budget contain a surplus of two percent (2%) and the FY 1988 budget contain a surplus equal to three percent (3%) of the projected membership revenue.

It was moved by R. Smith and seconded by Wilmarth that: The motion regarding the fund balance be tabled. Motion passed, and that motion was tabled.

Discussion then continued on the motion to approve the FY 1986 AACD Budget as amended.

It was moved by Wilmarth and seconded by Richards that: The AACD FY 1986 budget be amended by reducing line item 45-102 from \$22,950.00 to \$12,550.00. (This would eliminate the item for the NBCC study.) Following discussion, the amendment was withdrawn.

It was moved by Wilmarth and seconded by Williams that: The Governing Council move to reduce all line items except 13-002 through 14-043 by 2.5%. Motion defeated (2 for).

It was moved by Brooks and seconded by Casey that: The FY 1986 budget be amended so that line item 403-Dues be increased by \$115,950.00, reflecting an annual growth rate of five percent (5%) in membership. Motion defeated (2 for).

It was moved by Capuzzi and seconded by Thompson that: The Governing Council move to refer the FY 1986 budget to the Executive Director and his staff to balance the budget and send it back to Governing Council members by mail by July 24. Items 13-002 through 14-043 will not be included in these considerations. The Toll free number, starting December 1, 1985, will not be removed. The Executive Committee will be empowered to make the final decision by August 1, 1985. Motion passed (21 for; 9 against- Wilmarth, Williams, A. Smith, Richards, Thomas, Madden, Grimes, Jones, Davidson).

It was moved by Wilmarth and seconded by Richards that: All future budgets submitted to the Governing Council shall be balanced. Motion passed.

85-40 - Licensure Committee

It was moved by Hollingsworth and seconded by Martin that: The Licensure Committee be asked to renew its efforts to review any State's proposed licensure bill and work toward and promote consistency of any proposed bill with the suggested legislative language contained in the Counselor Licensure Package; that the Committee be charged with completing its proposed Action Plan utilizing Committee members in the nearest geographical area to present such aspects of their proposed workplan; that the funding be reinstated to the Committee's original request of \$8,500.00; that the Committee proactively review and analyze the current State laws and present that analysis in a document for the membership; and that the Licensure Committee provide leadership in developing strategies for promoting consistency in existing State Licensure Laws. Motion passed (2 abstaining).

It was moved by Capuzzi and seconded by Brooks that: The Executive Committee renew its efforts to utilize the Licensure Committee's evaluation and advisement related to any State's request for a legislative grant and that the Executive Committee communicate with the Licensure Chair pertaining to the action and rationale connected with the grant process. Motion passed.

It was moved by Locke and seconded by Capuzzi that: The motion regarding involvement of the Licensure Committee in granting of legislative grants be reconsidered. Motion passed, and the motion was again on the floor.

It was moved by Locke and seconded by Capuzzi that: The motion be amended by inserting the word "Licensure" after "...request for a" and before "legislative grant....". Amendment passed.

Vote was then called for on the motion as amended that: The Executive Committee renew its efforts to utilize the Licensure Committee's evaluation and advisement related to any State's request for a Licensure legislative grant and that the Executive Committee communicate with the Licensure Chair pertaining to the action and rationale connected with the grant process. Motion passed.

85-41 - Government Relations

It was moved by Jones and seconded by Garfield that: The Governing Council accept the Government Relations Plan of Action and Budget as revised by the Financial Affairs Committee for FY 1986. Motion passed.

It was moved by R. Smith and seconded by Garfield that: The Bylaws Committee be instructed to amend Article XI, Section 2(e)(5) of the AACD Bylaws to include a provision that: additional funded seats for divisions may be made available at the discretion of the President-Elect, with the approval of the Governing Council. Motion defeated (12 for; 20 against; 1 abstain).

85-42 - Insurance Trust

The Governing Council's attention was called to the written report from the Insurance Trust. This report was for information only, and no action was required by the Governing Council.

At the March 1985 Board of Directors meeting, a motion had been passed to urge the Insurance Trust to continue its efforts to locate a mental health rider for insurance provided to AACD members. The Governing Council was advised that the Insurance Trust is continuing to work on this problem but at this point has been unable to find a carrier that would provide such insurance. No further action was taken by the Governing Council at this meeting.

85-53 - Governing Council Meeting Procedures

It was moved by Grimes and seconded by Gross that: The Governing Council approve the seating of Allen Smith as the representative from AMCD in place of John McFadden, and Dennis Roberts as the representative from ACPA in place of Kathy Hotelling. Motion passed.

It was moved by Robinson and seconded by Locke that: The Governing Council approve the seating of Ted Remley as the alternate for Sanford Colley as the Southern Regional Representative to the Governing Council. Motion passed.

It was moved by Casey and seconded by Bloom that: The Governing Council approve the seating of Sandra Meggert as the alternate for Paul Fornell as the Western Regional Representative to the Governing Council. Motion passed.

It was moved by Bloom and seconded by Beck that: The AACD Executive Committee be asked to study issues which impact upon the effectiveness of future Governing Council meetings and the Governing Council's ability to deal effectively with the critical issues affecting our Association and our profession. The Executive Committee shall distribute a written report of its findings to the Governing Council members in a timely manner prior to the next meeting of the Governing Council and shall implement possible solutions to these concerns at the April 1986 meeting of the Governing Council. Motion passed. (The list of issues to be considered as identified by the Governing Council subcommittee considering this matter is attached to these Minutes as Appendix E.)

It was moved by Richards and seconded by Davidson that: The Executive Committee be charged with the responsibility of developing the agenda and format of the Governing Council meeting. A tentative agenda and format should be mailed to all Council members ten weeks prior to the meeting in the Spring and Summer, and that input is to be requested from all Council members with the final agenda and format being developed within six weeks of the meeting. Motion passed.

85-55 - Committees and Commissions

President Cooper called the Governing Council's attention to the roster of Governing Council and AACD Staff who will serve as liaison to the AACD Committees during 1985-86. She urged Council members to take an active part in working with their Committees to aid in communication between the Committees and the Governing Council.

It was moved by Locke and seconded by Schafer that: The Governing Council approve the AACD Committee appointments to fill vacancies for 1985-86. Motion passed. The Committee appointments approved by this motion are as follows:

President Cooper's Appointments:

- Awards Committee - Dr. JoAnna Strother as Chair
- Children, Youth and Families Committee - Dr. Patricia Lutz-Ponder as Chair
- Children, Youth and Families Committee - Dr. Dorothy Jenkins as a member
- Technology Committee - Dr. Dennis W. Engle as a member
- Nominations and Elections Committee - Dr. Betty E. Knox as the Past AACD President member
- CACREP - Mr. Wayne T. Brooks as the public member

President-Elect Capuzzi's Appointments:

Awards Committee - Olaf Ahlquist as a member
Nancy G. Hardy as a member
Lyle L. Miller as a member
Daisy Takacs as a member
Bylaws Committee - Donald Dellario as a member
Ethics Committee - Michael Klein as a member
Bud Stude as a member
Financial Affairs Committee - Doug Gross as a member and as
AACD Treasurer-Elect
Human Rights Committee - Fernando J. Gutierrez as a member
Carolyn Sheldon as a member
International Relations Committee - Phyllis Lee as a member
Linda Seligman as a member
Kenneth R. Thomas as a member
Media Committee - Robert Nejedlo as a member
Standards Review Committee - Sue E. Spooner as a member
John Moracco as a member

It was moved by Komives and seconded by Robinson that: In an effort to encourage representation from a variety of Divisions and Regions, the Governing Council encourages the President and President-Elect to identify the distribution of Committee members by Recommending Division and Region. Motion passed.

It was moved by Locke and seconded by Fornell that: The Governing Council approve President Cooper's recommendations on composition and functions of AACD Committees and further encourage the continued study of overlap and potential collaboration with Divisional/Regional Committees. Motion passed.

It was moved by Casey and seconded by Locke that: The Governing Council moves to lift the existing moratorium on committee newsletters and refer the committees to the newsletter guidelines as passed at the March 1984 Board of Directors meeting. Motion passed.

It was moved by Schafer and seconded by Locke that: The AACD staff be asked to continue to maintain copies of all committee newsletters. If a committee's proposed budget includes continuing to publish a newsletter, a sample copy of the past year's newsletters from that committee should be included in the set of Governing Council materials, along with the Committee's evaluation according to the AACD newsletter guidelines. Motion passed.

In accordance with Bylaws specifications, Regional and Divisional representatives were to be elected to the AACD Executive Committee and to the Nominations and Elections Committee. In addition, a Governing Council member was to be elected to the Executive Director's Evaluation Committee. These elections were duly carried out, and the results were as follows:

AACD Executive Committee:

Two year term from Divisions - David Brooks
One year term from Divisions - David Hollingsworth
Alternate from Divisions - John Bailey
Two year term from Regions - Al Williams
One year term from Regions - Mike Robinson
Alternate from Regions - Dan Richards

Nominations and Elections Committee:

From Divisions - Susan Komives
From Regions - Don Grimes

Executive Director Evaluation Committee: Stella Jones

85-56 - Membership Dues

It was moved by Richards and seconded by Madden that: The AACD Staff in collaboration with the Executive Committee undertake a study about the various models of unified dues and assess the level of need and commitment of the Branches and Divisions. If the Executive Committee judges that a voluntary pilot project is appropriate and feasible, it shall instruct the staff to implement such project before the next Governing Council meeting in April 1986. The Executive Committee is instructed to prepare a full report of its findings to be presented to the full Governing Council meeting in April 1986.

It was moved by Komives and seconded by Martin that: The study report is to be made to the Governing Council in April 1986 before further action is taken, and that the motion on the floor be so amended. Amendment defeated (13 for; 17 against).

Vote was then called for on the original motion. Motion passed.

It was moved by Roberts and seconded by Ruble that: A pilot membership promotion strategy involving ACPA State Divisions and the ACPA National Division be authorized. The promotion strategy would allow for a dues rebate to the State Division of \$10.00 (\$8.00 from AACD and \$2.00 from ACPA) for new National members who have previously only been affiliated with the State Division. The pilot membership study would be conducted for a two-year period with attendant evaluation of membership enhancement and retention. The pilot membership strategy will be undertaken as soon as a plan of action/implementation is agreed by AACD Headquarters and the ACPA Membership Chair and Vice President for State Divisions. Motion passed.

85-57 - Appreciation and/or Commendation

It was moved by Capuzzi and seconded by Thompson that: The Governing Council move to express our heartfelt appreciation to Rose Cooper for her hard work, advance preparation, courteous manner and professional commitment as she prepared for and facilitated the July 1985 Governing Council meeting, and to express our enjoyment of her sense of humor and caring manner. Motion passed by acclamation.

AMHCA President Madden stated he wished to personally commend the staff for being supportive and helpful during the Governing Council meeting.

85-62 - Awards

It was moved by Fornell and seconded by Locke that: The Governing Council approve the AACD Awards Committee Budget and Plan of Action for FY 1986 as submitted. Motion passed.

85-65 - Nominations and Elections Committee

It was moved by Richards and seconded by Davidson that: The Plan of Action of the Nominations and Elections Committee be accepted with a budget allocation of \$200.00. Motion passed.

85-68 - Nominations and Elections Rules

By action of the Board of Directors at their March 1985 meeting, staff was requested to conduct a study of the cost of mailing the Guidepost with the election information with the final ballot or including an election insert identifying candidate information with the final ballot, and that this information be presented to this July 1985 Governing Council meeting. Accordingly, the information was presented for the information of the Governing Council; however, no further action was taken.

85-71 - Human Rights Committee

It was moved by Beck and seconded by R. Smith that: The Governing Council approve the Human Rights Committee's Plan of Action for FY 1986 and also the revised Budget as presented by the Financial Affairs Committee. Motion passed.

85-74 - Convention Sites for the Future

It was moved by Robinson and seconded by Locke that: The Governing Council approve Minneapolis as the site of the 1990 Convention for AACD.

It was moved by Bailey and seconded by Jones that: The motion be amended to state that this decision be contingent upon Minnesota Branch's concurrence and endorsement. Amendment passed.

Vote was then called for on the motion as amended. Motion passed.

85-88 - Committee for Standards Review

It was moved by Hollingsworth and seconded by Ferris that: The Committee on Standards Review provide to the Governing Council a recommendation concerning the continuation of this Committee by the Los Angeles Convention, and if the Committee is recommending continuation that a detailed rationale be provided at that time; that the Committee be funded at their requested \$750.00 level. Motion defeated.

It was moved by Scott and seconded by Ferris that: The Governing Council approve the Plan of Action and Budget for FY 1986 for the Standards Review Committee. Motion passed.

It was moved by Scott and seconded by Wilmarth that: A policy be enacted by the AACD Governing Council which would require that any proposed new standards or revisions be sent for review to the AACD Committee for Standards Review prior to submission to any other body. Motion passed.

85-89 - Financial Affairs Committee

It was moved by A. Smith and seconded by Williams that: The Governing Council approve the Financial Affairs Committee Plan of Action and Budget. Motion passed.

85-104 - Association Property/Headquarters Space

It was moved by Williams and seconded by Scott that: The Governing Council approves the purchase offer on property at 901 East Capitol Street, Washington, D. C. subject to an agreement between the Association and the Foundation whereby the Association holds 51% interest at the value of approximately \$100,000.00 (\$85,000.00 purchase value of structure, plus costs and fix up) and the Foundation holds 49% (\$100,000.00 value of land). Motion passed.

85-109 - Financial Policy Manual

It was moved by Thomas and seconded by A. Smith that: The Governing Council approve the AACD Financial Policy Manual pending final editing, and to provide copies annually to Governing Council members. It is further moved to commend Robert Frank for his leadership and efforts in developing this Manual. Motion passed. (The AACD Financial Policy Manual, as approved, is attached to these Minutes as Appendix F.)

85-110 - Miscellaneous Items

It was moved by Grimes and seconded by Richards that: The Governing Council request that the Executive Committee review and update the AACD "Leader Handbook" and that the Handbook be distributed to the members of the Governing Council for formal adoption at the Governing Council meeting in April 1986. Motion passed.

85-112 - Media Committee

It was moved by Hollingsworth and seconded by Brooks that: The Media Committee be instructed to pursue its Plan of Action and establish its proposed "journal-style" review panel for future products; that the Committee evaluate existing products with intent to refine the AACD product line; that the Committee continue its development of the CONFER project and Media Resource Associate/Media Committee Coordinator; and that the Committee be funded at the \$10,257.00 level (this represents a reduction of \$1,693.00 in the funding). Motion passed.

It was moved by Whitfield and seconded by Ferris that: Once the CONFER system is on-line and established, that a review be conducted to determine where the CONFER system will be located, maintained and supervised (i.e., Technology Committee or AACD Headquarters). Motion passed.

It was moved by Capuzzi and seconded by Hollingsworth that: The Governing Council adopt the "Guide to AACD Media" and that the Committee be commended for its outstanding contribution to the future production of AACD media. Motion passed. (The "Guide to AACD Media" as adopted is attached to these Minutes as Appendix G.)

85-134 - Registry

The report from the National Board for Certified Counselors was presented by Dr. Judy Rosenbaum, the NBCC Director of Administrative Services. She also distributed a written report for the Governing Council's information. There was no Governing Council action required on this report.

In accordance with the policy for all Committees to make annual reports, a report has been received from the NBCC Examination Oversight Committee. This report is for the Governing Council's information and no action was required.

85-135 - Accreditation

Dr. Thomas J. Sweeney, Chairperson of the Council for Accreditation of Counseling and Related Educational Programs, reported to the Governing Council on the activities of CACREP and on the current status of its operation. He highlighted some of the anticipated activities for the coming year. This report was for information only and no Governing Council action was required.

85-136 - Graduate Student Committee

It was moved by Locke and seconded by Schafer that: The Governing Council approve the Plan of Action and Budget for the Graduate Student Committee. Motion passed.

85-143 - National Council for Accreditation of Teacher Education (NCATE)

Attention was called to the report from Dr. Betty Knox, AACD representative to NCATE, prepared following the most recent meeting of NCATE. The report was for information only and did not require any action by the Governing Council.

85-147 - American Association for Counseling and Development Foundation

The Governing Council was advised that the Foundation had just completed its meeting a day before this Council began. Dr. Sonya Vassos, Governing Council representative to the Foundation reported on some of the points of discussion during that Foundation meeting and on the Foundation's plans for the coming year. No Governing Council action was required for this report.

85-150 - Long Range Planning

It was moved by Ruble and seconded by Davidson that: The budget for the Long Range Planning Committee of \$500.00 be retained, and that the Committee be instructed to use allocated funds to develop a Plan of Action for long range planning. When an adequate report is presented to the Executive Committee then that group may recommend, if they deem it appropriate, additional allocation of funds for this endeavor. Motion passed.

85-151 - Association Plan of Action

It was moved by Locke and seconded by Casey that: The Governing Council approve the FY 1986 Association Plan of Action and commend the President for her energetic manner and future hard work. Motion passed unanimously.

85-160 - Counselor Advocacy, Committee on

It was moved by Fornell and seconded by Casey that: The Governing Council commend the Counselor Advocacy Committee on an ambitious undertaking, and approve the intent of the program and the budget recommended by the Financial Affairs Committee for \$3,100.00. The Counselor Advocacy Committee is asked to develop an extended Plan of Action and Policy suggestions appropriate to a change in the name to Legal Action Fund. Motion passed.

It was moved by Robinson and seconded by Fornell that: The Governing Council moves to refer advocacy of third party payments to the Counselor Advocacy Committee for integration into the overall plan and policy development requested of that Committee by the Governing Council. Motion passed.

85-170 - Technology, Committee on

It was moved by R. Smith and seconded by Beck that: The Plan of Action and Budget of the Committee on Technology for FY 1986, as revised by the Financial Affairs Committee, be approved. Motion passed.

85-173 - Role Description - Governing Council Member

At the July 1984 Board of Directors meeting, a role description for Board of Director/Governing Council members had been approved. This has now been edited to reflect the new governance structure by replacing Board of Director or Association Director with Governing Council member wherever appropriate. Governing Council members were supplied with a copy of the edited role description for their information. No action was required.

85-176 - Association Services

It was moved by Richards and seconded by Madden that: A toll free number for membership information/services be implemented on a trial basis by December 1, 1985 and that a budget allocation of \$22,000.00 be established. A report on the usage and cost shall be presented to the full Governing Council at the July 1986 meeting. Motion passed.

85-177 - Credentialing Committee

It was moved by Hollingsworth and seconded by Brooks that: The Credentialing Committee be commended for its efforts to date; that the Committee be charged to address its first recommendation (Item I) from its Plan of Action to "Increase Information to AACD Membership" through Guidepost and Divisional resources; that the remaining items (II and III) not be implemented at this time; and that a sum of \$500.00 be allotted to the Committee to achieve their charge. Motion passed.

85-178 - Collaboration Committee

Attention was called to the final report of the Collaboration Committee which had functioned as a result of the Division/Regional meetings in the fall of 1984 to address itself to ways for the various groups to better communicate and work together. This report from the 1984-85 committee did not require any Governing Council action.

It was moved by Davidson and seconded by Richards that: Section I of the Collaboration Committee report be adopted with the following changes:

C.3 be eliminated.

C.4 becomes 3 with the addition after national of Divisional, Regional or State Committee for a period of one year.

This structure be incorporated as part of the Leader Handbook for AACD.

It was moved by Thompson and seconded by Capuzzi that: The Collaboration Committee motion (the motion on the floor) be referred to the Executive Committee for further study and recommendation for implementation and a report be made to the Governing Council at the April 1986 meeting. Motion passed, and the motion will be so referred.

85-179 - Counselor/Counseling Public Image Task Force

It was moved by Brooks and seconded by Hollingsworth that: The Counselor/Counseling Public Image Task Force Plan of Action be amended to provide for one (1) 2½ day face-to-face meeting, rather than two (2) 1½ day meetings; that this task force be funded at the level of \$6,200.00; that the task force be encouraged to utilize DELPHI-type and other advance consensus-building methodologies to maximize the effectiveness of its face-to-face meeting and other activities; that the task force be encouraged to approach the AACD Insurance Trust for a grant of \$2,500.00 to facilitate its work and reduce the budget impact. Motion passed. (It was noted that this represents a \$3,200.00 increase over Financial Affairs Committee recommendations.)

85-180 - AACD Conference on the Family

Governing Council members were briefed on the planning of an AACD Conference on the Family which is planned to take place probably in the late winter or early spring of 1985-86. No action is required by the Governing Council on this topic, but Council members were assured that they will be kept informed as plans progress.

85-181 - Children, Youth and Families, Committee on

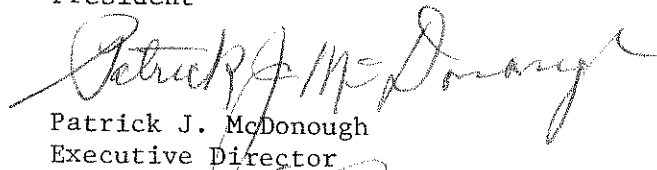
It was moved by Hollingsworth and seconded by Ferris that: The Committee on Children, Youth and Families proceed with its preliminary Plan of Action; that the Committee would have its Fall 1985 face-to-face meeting; that the Committee would attend the proposed Family Conference when scheduled and that the Conference budget cover the Committee costs; that the Committee be funded at a \$4,000.00 level; that if this Committee is recommending its continuing into the next year, the Committee would present a more detailed action plan to the Governing Council at the Los Angeles Convention. Motion passed.

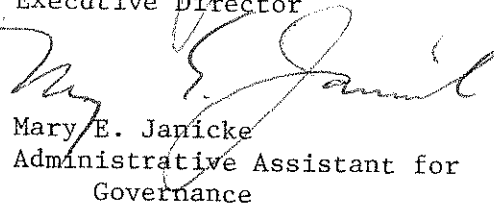
Adjournment

It was moved and seconded that: The July 1985 meeting of the AACD Governing Council be adjourned. Motion passed. The July 1985 meeting was adjourned at 1:05 p.m., July 14, 1985.

Respectfully submitted,


Rose A. Cooper
President


Patrick J. McDonough
Executive Director


Mary E. Janicke
Administrative Assistant for
Governance

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