

AMERICAN PERSONNEL AND GUIDANCE ASSOCIATION

Executive Council Meeting

Minutes of October 14, 1956

Clifford P. Froehlich, Presiding

The Meeting was called to order by President Froehlich at 9:10 a.m.

I. Committee reports were presented.

A. MEMBERSHIP COMMITTEE. Report by Kenneth B. Hoyt Chairman.

ACTIVITIES

1. Dr. Hoyt reported a marked increase in membership to 7,077 on October 12. This figure is 1,200 more than one year ago and approximately 1,800 more than two years ago. New memberships are more than 900, indicating a heavy increase over last year.
2. The Membership Chairman is arranging meetings of the State Chairmen and of the Divisional Chairmen at the Convention.
3. State Membership Chairmen have been appointed in all States, Hawaii, and Canada. A summary of their activities was presented.

RECOMMENDATIONS

1. Consideration should be given to general membership. This was discussed later under consideration of the Constitution.
2. There should be a coordinated membership program in each state to bring together the Divisional and Branch membership chairmen. It was the consensus that such coordination should take place. The APGA Membership Chairman should consider this to be the policy with the understanding that the Divisions will appoint their own state membership chairmen with any problems resolved within the States.
3. Consideration should be given to Branches collecting national dues. It was pointed out, in discussion, that it could not be universally applicable because not all Branches would collect and many members are not in Branches. At present some Branches collect and send in national dues. It was the consensus that the Branch Presidents should be informed that they may collect national dues and send such dues through the Branch.

4. Authorization should be given for printing posters to be used by State Membership Chairmen, college and school personnel, and others. It was the consensus that this is a workable idea and should be developed with the Central office.
5. A special contingency fund should be established for use by State Chairmen in their activities. Motion made by Dr. Blaesser, seconded by Dr. Smallenburg, that The APGA Membership Chairman should be provided with a fund for assisting State Membership Chairmen. Motion passed. It was noted that for the current year such funds would have to come from the budget items already established. It was not construed that the motion intended to establish any fixed sums to be utilized by all State Chairmen.
6. Funds should be authorized to conduct an "Each-One-Bring-One" campaign. It was the consensus that this should be handled by the APGA Membership Chairman on a local basis with the State Chairmen.
7. A membership certificate suitable for framing should be made available to members. Motion made by Dr. Arbuckle and seconded by Dr. Morehead that: The Central office investigate the possibility of preparing a suitable Membership Certificate. Motion passed. There was no final decision relative to the adoption of a plan of providing certificates.
8. Funds should be authorized for a graduate student campaign in February. It was the consensus that this is an activity within the purview of the position of APGA Membership Chairmen and should be worked out with the Central Office.
9. Several other recommendations were made particularly affecting activities next year. It was the consensus that these items should be discussed with the President-Elect.

OTHER MEMBERSHIP MATTERS

1. The motion was made by Dr. Fletcher and Seconded by Dr. Kamm that: The Executive Council looks with favor upon preparing a list of new members to be published in the PERSONNEL AND GUIDANCE JOURNAL and that this be forwarded to the Editorial Board and that the Board be free to act as desired, and may refer it back for reconsideration to the Executive Committee. Motion passed.

2. The Executive Council expressed its strong commendation of the work of the Membership Chairman. As a mark of its appreciation the motion was passed that: A letter be written to the Dean of the College of Education of the University of Iowa expressing the appreciation of the Association for his cooperation in the responsible job that Kenneth Hoyt is doing on membership.

B. CONVENTION COMMITTEE. Report by Glenn Smith, Chairman; S. C. Hulslander, Program Coordinator; S. N. Horton, Convention Coordinator; Jack Alexson, Editor. The following items were covered:

1. The program is 85% completed with December 15 as the final deadline.
2. Meeting rooms are arranged in three hotels.
3. Field study tours have been set up.
4. Morning religious services would not be arranged. The suggestion was made that pastoral counselors in AFGA might conduct such services.
5. The AFGA Night has been arranged. It was the consensus that the men should not wear formal attire.

The motion was made by Dr. Blaesser and seconded by Dr. Shear that: The Executive Council congratulates Glenn Smith, the Committee and Associates for their excellent work. Motion passed.

C. NOMINATIONS COMMITTEE. The ballot has not yet been completed.

D. RESEARCH AWARDS COMMITTEE. Four items of research have been identified but the Committee is considering whether or not to recommend an award this year.

E. CREDENTIALS COMMITTEE. The recommendation was made to the Convention Committee that the Credentials Committee function be enlarged to include the checking of registration badges at all meetings. Recommendation accepted by Convention Committee.

It was further recommended that the check of delegates to ascertain attendance at the Convention be made by December 15 in order to make substitutions early to assure that all delegates receive information.

F. ARCHIVES COMMITTEE. A report of progress was made. The motion was made by Dr. Shear and seconded by Dr. Kamm that: The Executive Council wishes to commend Dr. Jones for the excellent work he is doing as Chairman of the Archives Committee. The Council earnestly hopes that Dr. Jones will be able to complete the processing of the Archives by the end of this year, because it realizes that it cannot impose this task upon Dr. Jones year after year. It wishes him continued success in his undertaking. Motion passed.

G. EDITORIAL COMMITTEE. The Committee has undertaken three projects:

1. A study of the overlap and gaps in the publication of the Association and its Divisions.
2. Revisions to the publications policies of the Association.
3. Plans for financing a yearbook through the National Society for the Study of Education.

The motion was made by Dr. Blaesser and seconded by Dr. Norris that: The Editorial Committee proceed with negotiations with a view to publishing a yearbook. Motion passed.

H. PLACEMENT COMMITTEE. Action taken.

1. The open file has been eliminated.
2. Seven issues of the Placement Bulletin have been scheduled per year.
3. The fee for candidates is \$2.00.
4. Robert Calbert and Julia Ræed have been appointed co-chairmen of Convention Placement Center.

Recommendations of Committee:

1. Funds be made available for succeeding Chairmen of the Placement Committee to go to Washington twice a year during their term of office.
2. In the future, specialists in placement be appointed to the Committee and the 1957-58 Chairman be given the opportunity to review the names of possible Committee members before they are invited to serve. Moved by Miss Meeks and seconded by Dr. Arbuckle that: The first recommendation should be referred to the Finance Committee for their consideration and to be made a part of their usual budget records. Motion passed.

Moved by Dr. Blaesser and seconded by Dr. Arbuckle that: The said recommendation be directed to the attention of President-Elect Fletcher for favorable consideration.

I. PUBLIC RELATIONS COMMITTEE.

ACTIVITIES

1. Two meetings planned at the Convention.
2. All committees have been asked to submit statements of their functions to help in determining where the public relations emphases should be placed.
3. The Ohio Vocational Guidance Association has been asked to run a pilot demonstration of civic stimulation in guidance.
4. The four sub-groups subsumed within the Public Relations Committee are being studied. The Expansion of Guidance Services group has not reported.

The Executive Council is of the opinion that the Public Relations Committee should consider that the Expansion of Guidance Services Group has retired.

J. PROFESSIONAL STANDARDS COMMITTEE.

ACTION BY COMMITTEE:

1. By-laws are being prepared to incorporate a National Board on Vocational Counseling. (Suggestion by Executive Council that, there be added "A Board created by the American Personnel and Guidance Association.")
2. Members of the Board would nominate to the Executive Council persons to become members of the Board.

Moved by Dr. Smullenberg and seconded by Dr. Hatch that: The Board Nominate two persons for each vacancy. Motion passed. (From Oct. 15 action) Moved by Dr. Burnett and seconded by Dr. Norris that: The Membership requirements for members of the Board of the American Board on Vocational Counseling shall be:

1. A Doctorate degree with strong concentration in counseling and guidance with at least three years of experience in vocational counseling; or
2. A Master's Degree specifically in counseling and guidance with at least six years of experience in vocational counseling;

3. All Board members must show active membership in appropriate professional organizations such as N.V.C.A. Motion passed.

- K. BUILDING COMMISSION. The Building Commission reported that it may be necessary to rent quarters for a period of time before building. Building would require about \$55,000 for adequate space for present needs, of which about half should be available in cash. Suggestions (summarized in action on October 15) were discussed. Suggestions were in the nature of possibilities raising funds. Action was tabled until October 15 on motion by Dr. Fletcher, seconded by Miss Corre. Motion passed.
- L. PROFESSIONAL TRAINING, LICENSING, AND CERTIFICATION. The Committee is endeavoring to develop criteria for certification. No action necessary.
- M. INTERNATIONAL RELATIONS COMMITTEE. The report included action being taken on the funds provided by Ford and Rockefeller, and the statement that a major activity of the Committee will be the endeavor to bring foreign-guidance specialists to the Convention.

The motion was made by Dr. Norris and seconded by Dr. Hatch that: The Executive Council urges the early publication of the report on the visits to Europe and Asia. Motion passed.

II. REPORT OF THE EXECUTIVE SECRETARY

(Copy of report is enclosed for Committee Chairmen and Members of the 1957 Assembly). Action taken.

- A. CONVENTION CITY FOR 1959. In view of the strong invitation from Cleveland and the fact that other arrangements had not yet been made for that year, the motion was made by Miss Corre and seconded by Dr. Norris that: The 1959 Convention be held in Cleveland provided the Executive Secretary can make suitable arrangements. Motion passed.
- B. LIFE MEMBERSHIPS. (Considered on October 15 under Constitution). Motion made by Dr. Blaesser and seconded by Miss Corre that: A life membership be adopted assuming that the arrangements can be worked out to the satisfaction of the Council. Motion passed.
- C. LISTING OF FELLOWSHIPS AND ASSISTANTSHIPS. The motion was made by Mrs. Paulson and seconded by Dr. Blaesser that: The Association adopt as a practice the listing of fellowships and assistantships in guidance and personnel graduate work. Motion passed.

- D. DIRECTORY AND "HANDBOOK." The motion was made by Mrs. Paulson and seconded by Dr. Smallenburg that: The membership directory should be published every two years and a handbook published during the alternate years. Motion passed. (This motion was passed with the understanding that the Directory policy is firm but that the "handbook" will be on a trial basis for the first issue.)

It was suggested that information on Branches be included in the handbook.

The motion was made by Dr. Norris and seconded by Mrs. Paulson that: Special recognition and congratulations be made to the Executive Secretary and his staff for the fine work done. Motion passed.

III. OTHER ACTIONS.

- A. SUBSCRIPTION CLUB RATES. There was a discussion of opening to members of APGA reputable professional journals that wish to offer subscriptions to APGA members at reduced rates. This would be considered a service to APGA members.

The motion was made by Dr. Fletcher and seconded by Dr. Arbuckle that: APGA should provide a suitable means to enable members to participate in club subscription plans for legitimate professional journals or other professional publications, that the Executive Council approve each journal or other publication to be included, and that this service be provided at no expense to APGA. Motion passed.

The motion was made by Dr. Fletcher and seconded by Dr. Morehead that: The Journal of Counseling Psychology be so approved. Motion passed.

The motion was made by Dr. Hatch and seconded by Dr. Morehead that: An announcement of the Journal of Counseling Psychology be included with the election ballots this year on a trial basis. Motion passed.

- B. REAPPOINTMENT OF EDITOR. The motion was made by Dr. Smallenburg and seconded by Dr. Kamm that: Joseph Samler be reappointed as Editor of the JOURNAL for a term of three years. Motion passed. (This motion was passed with the understanding that it carries the commendation of the Executive Council for the excellent work of the Editor.)
- C. AMENDMENT TO THE INCORPORATION PAPERS. The motion was made by Dr. Shear and seconded by Miss Corre that: The Executive Council authorizes the necessary amendments to the incorporation papers of the American Personnel and Guidance Association to clarify the true purposes of the Association in terms of its scientific, educational, and charitable role as stated in the 1956-57 revision of the Constitution. Motion passed.

D. ASSOCIATION SEAL. It has been established that APGA needs an official seal. The motion was made by Miss Corre, seconded by Dr. Burnett that: The selection of a seal be postponed for action until the next meeting of the Council in April and in the meantime the search should continue for ideas for a decorative seal.

E. ACTION WAS TAKEN ON APPLICATIONS FOR CHARTERS AS FOLLOWS:

Motion made by Dr. Kamm and seconded by Dr. Shear that: The Big Bend Branch application for an APGA Charter be approved with the congratulations of the Executive Council to the officers and members in establishing the Branch. Motion passed.

Motion made by Dr. Smallenburg and seconded by Miss Corre that: The applications of the following Branches for APGA Charters be approved:

Capital District Guidance Association
The Heart of America Personnel and Guidance Association
Hawaii Personnel and Guidance Association
Guidance and Personnel Association of the District of Columbia

Motion passed.

Motion made by Mrs. Paulson and seconded by Dr. Burnett that: The application of the Guidance Association of Detroit and Vicinity be approved pending acceptance by members of the Detroit Association of the revised Constitution of the Detroit Association. Motion passed.

F. FINANCE COMMITTEE AND ACTION. Dr. Norris presented the financial report of the Association. Following the report, the Council met in Executive Session and voted, on motion by Dr. Smallenburg, seconded by Dr. Norris, in effect that salaries in the central office should be readjusted through \$1500 added to the personnel budget, including an increase for the Executive Secretary to be detailed by the President in writing, that \$400 be provided for the Membership Committee to draw against and \$500 be added to miscellaneous. The total of \$2900 is the total amount needed to readjust the balance of the budget.