

APGA BOARD OF DIRECTORS MEETING

Action Minutes

March 16-17, 1978

Call to Order

The meeting was called to order at 1:10 p.m., March 16, 1978, at the Sheraton Park Hotel, Washington, D. C. President Norman C. Gysbers presided. Board of Directors members present for all or part of the sessions were as follows:

Michael Altekruse, Midwest Region	Josephine B. Hayslip, No. Atl. Reg.
Frank J. Antonucci, No. Atl. Region	Thomas E. Hipple, Western Region
Willis E. Bartlett, ARVIC	Betty E. Knox, President-Elect, APGA
Merrill C. Beyerl, ACPA	Robert H. Lamb, Southern Region
Evelyn Black, Southern Region	Charles L. Lewis, Exec. V. P., APGA
Michael A. Ciavarella, NECA	Donald C. Linkowski, ARCA
Jack Daniels, Southern Region	Carl McDaniels, NVGA
John S. Epps, ANWC	Merle M. Ohlsen, ASGW
Louise B. Forsyth, ASCA	John T. Palmer, Western Region
George M. Gazda, Past Pres., APGA	Lauralee E. Rockwell, Midwest Region
Martin Gerstein, Treasurer, APGA	Lloyd A. Stone, Midwest Region
Douglas R. Gross, Western Region	Ruth Ann White, AHEAD
Neil C. Gunter, ACES	Frank B. Womer, AMEG
Norman C. Gysbers, President, APGA	David G. Zimpfer, No. Atl. Region

Thomas C. Neil (POCA) was unable to attend the meeting.

Others attending as observers with some participation in the meeting, included:

Frank Biasco, President, AMEG  
Jacqueline Cantrell, Senator, Southern Region  
Brooke Collison, 1977-78 By-Laws Committee Chairperson  
Donald Creamer, President-Elect, ACPA  
Norman C. Creange, Past President, ASCA  
Robert I. Havens, President-Elect, ACES  
Mary T. Howard, President, ACPA  
Chris D. Kehas, President, ACES  
Mary F. Maples, President-Elect-Elect, APGA  
Gary Martin, 1978-79 By-Laws Committee Chairperson and Board Member-Elect from the Southern Region  
James Messina, President, American Mental Health Counselors Assn.  
Anita Mitchell, AMEG Board Representative-Elect  
Allen Segrist, Treasurer, Midwest Region and Board Member-Elect  
Roger Selman, 1978-79 Financial Affairs Committee Chairperson  
Albert Stawson, Chairperson, Western Region  
Daisy Takacs, Member, Insurance Trust  
Helen R. Washburn, President-Elect, ASCA

Staff members in attendance were: Frank Burtnett, Paul Collins, Julia Davidson, William Hunter, Nancy King, Leif Lindberg, Patrick J. McDonough, Maria Reyes, Judy Rosenbaum, and Steve Trigonoplos.

78-2 - Agenda, Approval of

It was moved by Stone and seconded by Hipple that: The Board of Directors approve the agenda for this meeting as presented by the President. Motion passed.

78-3 - Minutes of Last Meeting

It was moved by Black and seconded by Bartlett that: The Board of Directors approve the Minutes of the Board of Directors Meeting of December 8-10, 1977. Motion passed.

78-4 - President's Report and President-Elect's Report

President Gysbers called the Board's attention to his written report. He briefly summarized his activities and accomplishments during his term as APGA President. Following presentation of the report, it was moved by Gazda and seconded by Bartlett that: The Board of Directors accept the President's Report. Motion passed.

President-Elect Knox called attention to the written report she had prepared. She briefly summarized the report, and called particular attention to the list of thirty-two recommended goals for the Association during the coming year. Following the report, it was moved by Bartlett and seconded by Rockwell that: The Board of Directors accept the report from the President-Elect. Motion passed.

78-5 - Treasurer's Report

Treasurer Gerstein presented a brief report on the present financial status of the Association. He commented on several areas in the budget and noted that a workshop for Treasurer will be held during the convention. Following the report, it was moved by Womer and seconded by Stone that: The Board of Directors accept the report from the Treasurer. Motion passed.

78-6 - Executive Vice President's Report

Executive Vice President Lewis reported on a number of activities as reported in his written report. He commented on the membership picture, the property situation, the staff, the financial situation, and legislative activities, among others. He also reported on the progress of the American Mental Health Counselors Association toward Divisional status, and on several projects and activities. Following the report, it was moved by Rockwell and seconded by Ohlsen that: The Board of Directors accept the Executive Vice President's report. Motion passed.

78-7 - Divisional Reports

Each of the Divisional representatives to the Board of Directors presented a brief report on the activities of the particular Division during the current year. Following these reports, it was moved by Palmer and seconded by Altekruze that: The Board of Directors accept the reports from the Divisions. Motion passed.

#### 78-9 - Regional Reports

Each of the Regional representatives to the Board of Directors presented a brief report on the activities of the particular Region during the current year. Following these reports, it was moved by Palmer and seconded by Altekruise that: The Board of Directors accept the reports from the Regions. Motion passed.

#### 78-10 - Conventions

Dr. Lawrence Winkler, Coordinator of the 1978 Convention, welcomed Board members to the convention. He presented a brief report on the status of activities as the convention opens, and highlighted some of the special events. Following the report, it was moved by Black and seconded by Stone that: The Board of Directors accept the report of the Convention Coordinator. Motion passed.

#### 78-11 - By-Laws

It was moved by Stone and seconded by Womer that: The Board of Directors accept the report of the By-Laws Committee with appreciation for Dr. Collison and his Committee and commendation for having accomplished their task while spending only 2.6% of their budget. Motion passed.

It was moved by Stone and seconded by Hayslip that: The Board of Directors accept pages 1-13 of the Proposed By-Laws amendments, and further approve page 14, Items D1, D2 and D3, and refer all of these to the Senate for ratification. Motion passed. (For information: The Board had previously approved the material contained on pages 1-13, but had not previously approved the material contained on page 14.)

It was moved by Stone and seconded by Altekruise that: A memorandum be sent from the Board of Directors to Presidents and Presidents-Elect of Divisions, State Branches, and State Branch Divisions asking that they review their constitutions and by-laws to bring them into compliance with APGA's standards for non-sexist language. Motion passed.

#### 78-12 - Resolutions

It was moved by Black and seconded by Hayslip that: The Board of Directors accept the report from the Resolutions Committee and commend the Committee for its work. Motion passed.

#### 78-15 - Aging, Committee on

It was moved by Antonucci and seconded by Forsyth that: The Board of Directors receive the report of the Committee on Aging and commend the Committee for their work. Motion passed.

#### 78-17 - Industry and Education Cooperation Committee

It was moved by Black and seconded by Bartlett that: The Board of Directors accept the report from the Industry and Education Cooperation Committee and commend and thank the Committee members for their work. Motion passed.

78-18 - International Relations Committee

It was moved by Black and seconded by Daniels that: The number of APGA Convention program time slots allotted to international relations remain at five and that a representative from the International Relations Committee be permitted to help select these five APGA convention programs. Further, it is recommended that the International Relations Committee contact the Convention Program Coordinator for specific program selections. Motion passed.

78-20 - Ethics Committee

It was moved by McDaniels and seconded by Linkowski that: The Board of Directors accept the report of the Ethics Committee with thanks. Motion passed.

78-22 - Women's Committee

It was moved by Rockwell and seconded by Epps that: The Board of Directors receive the report from the Committee on Women as written and commend this Committee for their efforts. Motion passed.

78-23 - New Divisions and Miscellaneous Division Activities

It was moved by Ohlsen and seconded by Antonucci that: The Board of Directors accept the report concerning the American Mental Health Counselors Association and endorse Divisional status in APGA for this group. Motion passed.

78-29 - Resolutions on Continuing Expenses in Next Fiscal Year - Bank and Auditor Arrangements

It was moved by Stone and seconded by Gunter that: The Board of Directors authorize continuing expenditures of operating expenses after July 30, 1978 until such time as the 1979 budget is approved. Motion passed.

It was moved by Stone and seconded by Gross that: The Board of Directors award the auditing contract to Touche Ross, and review their services after five years. Motion passed.

78-40 - Licensure Committee

It was moved by McDaniels and seconded by Linkowski that: The Board of Directors accept the report from the Licensure Committee with thanks. Motion passed.

78-41 - Government Relations

It was moved by Ohlsen and seconded by Forsyth that: The Board of Directors accept the Government Relations Committee report and commend the Committee for their outstanding work. Motion passed.

78-42 - Insurance Trust

The Chairperson of the Insurance Trust, Lawrence Winkler, called attention to the written report. He briefly commented on several items contained in that report. Following his presentation, it was moved by Ohlsen and seconded by Altekruse that: The Board of Directors accept the report from the Insurance Trust. Motion passed.

78-49 - Emeritus Members

It was moved by Rockwell and seconded by Forsyth that: The Board of Directors approve the Emeritus Membership applications as presented. Motion passed. (By this motion, the following people were approved for Emeritus Membership: Marguerite Alstrom (NVGA); John A. Barr (NVGA); George C. Beamer (AHEAD); Leland T. Becker (NVGA); Paul E. Behrens (NVGA); Ernestine Bledsoe (NVGA); Russell W. Bower (NVGA); John L. Briggs (ARCA); Mary A. Cahill (NVGA, ASCA); Francis E. Clark (NVGA); Cullbeth B. Cook (NVGA); Perry L. Davis (NVGA); Thomas A. Goodrich (ACPA, NVGA); Dee M. Green (NVGA); Robert Halbeisen (NVGA); Ernest E. Hanson (AHEAD); Charles W. Jackson, Jr. (NVGA); Elna Jaquis (ASCA); A. Pemberton Johnson (NVGA); Elias R. Kagan (ACPA, NVGA); Kathryn-Lee Keep (NVGA); Isabella King (NVGA); William Kir-Stimon (NVGA, ARCA); Karl W. Kunze (NVGA); William D. Lakin (NVGA, ARCA); Robert P. Larsen (ACPA); Marjorie Longsdorf (NVGA, ASCA); Genevieve H. Loughran (NVGA); Vernal S. Mann (ACES); Herman Murov (NVGA); LaVerne H. Nelson (ACPA); Byron O' Bear (NVGA); Mary Hazel Powell (ASCA); Robert E. Rennard (NVGA); Norman P. Sandberg (NVGA); Hortense P. Schaller (NVGA); Irwin Schultz (NVGA); Charles E. Scott (ACES); Charles C. Shields, Jr. (NVGA); Nathan M. Slater (ARCA); Thomas R. Sonne (NVGA); Alma T. Speer (NVGA); Elvera Springer (ACES); Reuben Swimmer (NVGA); Twila V. Thayer (NVGA); F. Fagan Thompson (NVGA); William A. Weathers (ASCA); Arthur M. Wellington (ACPA); Ruth Hunt Weston (NVGA); John A. R. Wilson (NVGA); H. Donald Winbigler (ACPA); Grace Regina Wingenfeld (ACPA); and Nathalie Young (NVGA).

It was moved by Ohlsen and seconded by Antonucci that: The Board of Directors approve the "Emeritus Membership Procedures", as edited, for processing applications for Emeritus Membership status and commend the Headquarters Staff for this good work. Motion passed. The Procedures as approved read as follows:

- (1) Potential members would submit Emeritus Membership application to Associate Executive for Membership.
- (2) Eligibility will be validated through the membership records by Associate Executive for Membership.
- (3) Applications will be approved as provisional Emeritus Applications by the Associate Executive for Membership who will instruct the Membership Processing Department to appropriately modify the records controlling dues notices and labels.
- (4) A list of all approved applications will be forwarded to the Divisions prior to the Annual Convention for information and Division ratification.
- (5) A list of the approved applications will be forwarded to the Board of Directors prior to the Annual Convention for official Board ratification of Emeritus membership.
- (6) Emeritus Membership will be validated by special membership card stamped EMERITUS to be issued after Board ratification.

78-55 - Committees and Commissions

It was moved by Stone and seconded by Beyerl that: The Board of Directors approve the appointments of the Accreditation Committee and the Registry Committee as presented. Motion passed. (These are both special committees and the membership as approved will stand through June 30, 1979).

The Committee membership, as approved by this motion, is as follows:

Accreditation: Dr. Mary T. Burke (Chairperson), Dr. Paul A. Bloland, Dr. Edwin L. Herr, and Dr. James V. Wigtil.

Registry: Dr. Aaron B. Stills (Chairperson), Miss Patricia A. Opar, Dr. Lawrence B. Feinberg, Dr. Jack Daniels, and Dr. Beatrice O. Pressley.

It was moved by Stone and seconded by Womer that: The Board of Directors approve the appointments of the Professional Preparation and Standards Committee members, as presented, pending adoption of the By-Laws changes by the Senate. Motion passed. The membership of the Professional Preparation and Standards Committee, as approved by this motion is as follows:

Bruce Shertzer (Chairperson), Althea Cousins, Gail F. Farwell, Glenn E. Fear, and John J. Knox.

It was moved by Stone and seconded by Hayslip that: The Board of Directors approve the 1978-79 Committee Chairpersons as proposed in the March 16, 1978 memorandum from Betty E. Knox to the Board of Directors. Motion passed. As a result of this action, the following persons will serve as Chairpersons of the Committees as indicated for 1978-79:

Awards Committee: Ms. Mary K. Ryan

By-Laws Committee: Mr. Gary Martin

Ethics Committee: Mr. James Terrell

Financial Affairs Committee: Mr. Roger Selman

Government Relations Committee: Dr. Don Haight

Human Relations Committee: Ms. Carrie Garner

International Relations Committee: Dr. William Bingham

Media Committee: Dr. Jean A. Thompson

1979 Convention Coordinator: Ms. Jacque Hurd

Licensure Committee: Dr. Richard Warner, Jr.

Women's Committee: Mrs. Josephine B. Hayslip

Accreditation Committee: Dr. Mary Thomas Burke

Registry Committee: Dr. Aaron Stills

Committee on Aging: Dr. Fred L. Cutchins

Nominations and Elections Committee: Dr. Norman C. Gysbers

78-57 - Appreciation and/or Commendation

It was moved by Black and seconded by Stone that: The Board of Directors moves to thank and commend George M. Gazda for his leadership, service, and tireless efforts to the guidance and counseling profession. Further, that a Life Membership serve as a token of our appreciation. Motion passed.

It was moved by Knox and seconded by Stone that: The Board of Directors commend President Norman C. Gysbers for planning, presiding, and facilitating the March 1978 APGA Board of Directors meeting in an effective,

efficient, and objective manner; and further, express our individual and collective appreciation for his positive and action-oriented leadership this year. Motion passed.

It was moved by Knox and seconded by Black that: The Board of Directors express its appreciation to the APGA Executive Vice President and his staff for the planning and preparation related to the March 1978 APGA Board of Directors meeting. Motion passed.

It was moved by Knox and seconded that: The APGA Board of Directors commend Mary Janicke for her dedicated and efficient service as Administrative Assistant to the Executive Vice President, the Senate, and the Board of Directors. Motion passed.

It was moved by Knox and seconded that: The Board of Directors commend the four subcommittees for their efficient and expeditious work during this Board meeting. Motion passed.

It was moved by Knox and seconded that: The APGA Board of Directors be commended for its serious and thorough approach to fulfilling its tasks during the March 1978 Board of Directors meeting and during the FY 1978. Motion passed.

#### 78-58 - Standardized Testing, Committee on

It was moved by McDaniels and seconded by Linkowski that: The Board of Directors accept the report from the Committee on Standardized Testing, with thanks, and with a special commendation to Chairperson Anita Mitchell for her hard work on this. Motion passed.

#### 78-64 - Executive Committee

President Gysbers reported on actions taken by the Executive Committee since the last Board of Directors meeting. There were no items for specific action by the Board.

#### 78-65 - Nominations and Elections Committee

Dr. George Gazda, Chairperson of the Nominations and Elections Committee, presented a brief report on the elections operation that has just been completed. He announced the results of elections for APGA and Divisional Presidents-Elect. Following the report, it was moved by Knox and seconded by Antonucci that: The Board of Directors accept the report from the Nominations and Elections Committee. Motion passed.

#### 78-68 - Nominations and Elections Rules

It was moved by Stone and seconded by Gunter that: The Nominations and Elections Committee be charged with clarifying present nominations and elections procedures, including campaign practices and elections, and be instructed to report their findings and recommendations at the July 1978 Board of Directors meeting. Motion passed.

78-71 - Human Rights Committee

It was moved by Antonucci and seconded by Ohlsen that: The Board of Directors accept the Human Rights Committee report and remind the Chairperson that requests for funds should be made in accordance with regular APGA budget policies. Further, that the committee be commended for its actions to date.

It was moved by Lamb and seconded by Beyerl that: The motion on the floor be amended by striking any reference to the budget. Amendment passed (14 for; 9 against).

It was then moved by Altekruze and seconded by Black that: The motion on the floor be further amended to strike the word "accept" and substitute the word "receive" in the first sentence. Amendment passed.

Vote was then called for on the motion as twice amended. Motion passed. The motion, as adopted, reads as follows: The Board of Directors receive the Human Rights Committee report and commend the Committee for its actions to date.

78-74 - Convention Sites for the Future

Midwest Regional Representative Lauralee Rockwell, read a letter she received from the Wisconsin Personnel and Guidance Association Caucus for Women, in which it is requested that APGA not hold future conventions in states which have not ratified the Equal Rights Amendment. She requested that this letter be placed in the records of this Board meeting. (The letter which was read is attached to these Minutes as Appendix A.)

It was moved by Lamb and seconded by Forsyth that: The Board of Directors reaffirm the Executive Committee's action to hold the 1982 Convention in Detroit. Motion passed.

It was moved by Lamb and seconded by Epps that: The Board of Directors reaffirm the present APGA procedures on convention registration fees, and that New York be approached for a future convention under the procedures and policies now in effect governing conventions. Motion passed.

President Gysbers read to the Board a letter he had received from the Nevada School Counselor Association regarding the Equal Rights Amendment and the 1979 Convention. He asked that this letter be placed in the records of this Board meeting. (The letter is attached to these Minutes as Appendix B.)

78-88 - Professional Preparation, Standards and Credentialing Committee

It was moved by Black and seconded by Palmer that: The Board of Directors receive the report from the APGA Special Committee for Credentialing and commend and thank this Committee for their efforts. Motion passed.

It was moved by McDaniels and seconded by Linkowski that: The Board of Directors accept the report on Professional Renewal with thanks, and approve Recommendations One (1) and Two (2) with the dropping of the

word "paramount: in Recommendation One. Motion passed. Recommendations One and Two as accepted in this motion are as follows:

- (1) The American Personnel and Guidance Association should declare formally that the systematic professional renewal of counselors and other personnel specialists is of importance to the Association, to its individual members, and to the quality and integrity of the professional services provided to the clientele our members assist.
- (2) The Association should endorse the view that professional renewal is an obligation or responsibility mutually shared by the individual members as well as by the Association, its divisions, branches and its other agencies.

It was moved by McDaniels and seconded by Linkowski that: The Board of Directors approve Recommendations Three (3) and Four (4) of the report on Professional Renewal, and refer this to the Professional Preparation and Standards Committee for follow up action and recommended funding to implement the recommendations. Motion passed. Recommendations Three and Four as approved in this motion are as follows:

- (3) The Association should take all necessary actions to develop a capability to coordinate the Association's involvement in professional renewal, to disseminate information to the members about renewal issues and opportunities, and to provide leadership to the profession by defining the Association's responsibilities and roles in developing professional renewal opportunities and resources.
- (4) The Association should begin to identify and to address the renewal-related issues now emerging within the profession.

#### 78-89 - Financial Affairs Committee

It was moved by Stone and seconded by Gross that: The Board of Directors acknowledge receipt of the Financial Affairs Committee report; however, we question the advisability of this Committee not meeting since this Committee is to be the well informed watchdog of financial affairs, and further is to prepare future budgets well in advance along with long range financial planning. Motion passed.

#### 78-90 - Branch Charters

It was moved by Stone and seconded by Womer that: The Board of Directors acknowledge receipt of branch charter materials from the Canal Zone on March 14, 1978, and since these were received too late to be verified and reviewed by Legal Counsel before this current Board meeting, that action be delayed until the July 1978 Board of Directors meeting. Motion passed.

It was moved by Stone and seconded by Beyerl that: The Board of Directors approve the application from Puerto Rico as a State Branch of APGA. Motion passed.

It was moved by Stone and seconded by Hayslip that: The Board of Directors approve the Texas Personnel and Guidance Association By-Laws, with instructions that they edit their By-Laws to come into compliance with the APGA standards for non-sexist language. Motion passed.

78-96 - Legislative Action/Position Papers

It was moved by Black and seconded by Altekruse that: The Board of Directors endorse and support the procedures for soliciting Position Papers as presently outlined with several additions, deletions and/or editorial changes as recommended by the Board subcommittee. Motion passed.  
(The Procedures, as revised, are attached to these Minutes as Appendix C.)

78-102 - Structure, Function and Relationship of APGA Board of Directors and Senate

Attention was called to the summary of the Board's action on this topic at the December 1977 Board meeting. The Board was advised that no further action is required at this time; however this matter will come before the Senate for final action and By-Laws amendments.

78-104 - Association Property

It was moved by Stone and seconded by Gunter that: The Board of Directors accept the status report on the sale of APGA Property. Motion passed.

78-112 - Media Committee

It was moved by McDaniels and seconded by Linkowski that: The Board of Directors accept the report from the Media Committee with thanks. Motion passed.

78-119 - Legal Defense Fund

It was moved by Antonucci and seconded by Forsyth that: The Board of Directors accept the memorandum on the Legal Defense Fund from Norman Gysbers and Charles Lewis, dated February 17, 1978, and commend the APGA Headquarters staff for its timely and diligent efforts in bringing this Fund to an operational level. Motion passed.

78-122 - APGA-AVA Legislative Education Committee

It was moved by Black and seconded by Palmer that: The Board of Directors recommend that APGA publish the LEGISLATIVE HANDBOOK to be made available on a cost-recovery basis to APGA-AVA membership, and further, that the Board commend the committee for their work. Further, the Board recommends that encouragement be given for Regional and Divisional review for potential leadership-legislative program development during 1978-79 activities. Motion passed.

78-123 - Public Law 94-142 - Education for All Handicapped Children Act (Special Task Force of Government Relations Committee)

The Board received the progress report on this topic and noted that a final report is called for at the Board of Directors meeting in July 1978. No action was indicated or taken at this meeting.

78-126 - Policy on Professional Staff Development

It was moved by Stone and seconded by Gross that: The matter of Professional Staff Development Policy be referred to the Executive Committee of the APGA Board for the purpose of delineating policy recommendations for consideration by the FY 1979 Board of Directors. Motion passed.

78-127 - Special Committee on Government Relations

It was moved by Rockwell and seconded by Antonucci that: The Board of Directors receive the report from the Special Committee on Government Relations with commendation to this Committee for their efforts. Motion passed.

Adjournment

The meeting of the APGA Board of Directors was adjourned at 10:55 a.m., March 17, 1978.

EXVP:mj  
041778