

APGA BOARD OF DIRECTORS MEETING

Action Minutes

March 20 and 21, 1975

Call to Order

The meeting was called to order at 8:02 p.m., March 20, 1975, at the Americana Hotel, New York City. President S. Norman Feingold presided. Board of Directors members present for all or part of the sessions were as follows:

Thelma T. Daley, President - Elect, APGA	Charles L. Lewis, Executive Director
James C. Dickinson, AHEAD	Mary F. Maples, Western Region
Shirley T. Downs, Southern Region	Eugene K. Moulin, NCGC
C. A. Edwards, Southern Region	I. Thomas Quinn, Western Region
S. Norman Feingold, President, APGA	Shirley M. Reid, North Atlantic Region
Robert L. Frank, Midwest Region	Albert F. Slawson, Western Region
George M. Gazda, ASGW	Daisy E. Takacs, Midwest Region
Norman C. Gysbers, NVGA	Evelyn Thompson, Midwest Region
Edwin L. Herr, ACES	Harold D. Van Hook, Southern Region
W. Richard Hiett, NECA	Arthur M. Wellington, Treasurer, APGA
Samuel H. Johnson, ANWC	Lawrence Winkler, North Atlantic Region
Betty E. Knox, ASCA	H. Eugene Wysong, AMEG

Bruce Shertzer, APGA Past President, was unable to attend.
W. Harold Grant served in place of Merrill C. Beyerl (ACPA), and Thomas L. Porter served in place of George N. Wright (ARCA).

Others attending as observers, with some participation in the meeting, included:

- Roberta J. Starkey, President, AHEAD
- Joseph W. Hollis, President-Elect, AHEAD
- Donald W. Severson, President-Elect, ASCA
- Gloria S. Smith, President, ANWC
- Jack A. Duncan, President-Elect, ASGW
- Emmett E. Tucker, Jr., APGA Legal Counsel
- Norma Simon, representing Women's Commission and SEGO
- George S. Speer, President, IACS
- Roy E. Warman, President-Elect, IACS
- Alfred E. Thomas, Treasurer, IACS
- William C. Bingham, Chairperson, Task Force on Reorganization
- Paul H. Sharar, New York City Convention Coordinator
- Grace Griffenberg, Assistant Convention Coordinator

Staff members in attendance were: Frank E. Burtnett, Paul C. Collins, Nancy King, Robert Liedel, Leif W. Lindberg, Patrick J. McDonough, C. Stephen Trigonoplos, and Mary Ellen Verheyden-Hilliard.

75-2 - Agenda, Approval of

Moved by Knox and seconded by Gysbers that: The Board of Directors votes to adopt the agenda as presented. Motion passed.

75-3 - Minutes of Last Meeting

Moved by Herr and seconded by Wysong that: The Minutes from the December 12-14, 1974 Board of Directors meeting be approved as distributed. Motion passed.

75-4 - President's Report

Dr. Feingold summarized the written report he had submitted to the Board prior to the meeting. He reported on highlights of his accomplishments during his Presidency.

75-5 - Treasurer's Report

Mr. Wellington called attention to the new accounting and financial control system in effect, and also called attention to the newly formed Financial Affairs Committee. He concluded his report by thanking Board members for their support and cooperation during his tenure as Treasurer.

75-6 - Executive Director's Report

Dr. Lewis called attention to his written report and briefly summarized some of the highlights of that report. He called upon the Director of SEGO, Ms. Mary Ellen Verheyden-Hilliard to briefly report on the activities of that project.

75-7 - Division Presidents' Reports

Each of the Divisional representatives on the Board presented brief summaries of the activities of their respective Divisions. Attention was called to the written reports submitted by Divisions, and Board members were invited to inspect these at Convention APGA Headquarters.

75-8 - Branch Reports

The Executive Director called attention to the written reports submitted from the State Branches, and invited Board members to inspect these if they wished. A brief written summary was presented to the Board.

75-9 - Regional Reports

Representatives from each of the four Regions to the Board of Directors gave brief reports on their Regional activities during the past year and plans for the future.

75-10 - Convention Coordinator and Program Coordinator Reports

Dr. Paul Sharar, Convention Coordinator, and Ms. Grace Griffenberg, Assistant Coordinator, presented brief reports outlining activities leading up to the New York City Convention, and a summary of the present status of the convention on the eve of its opening.

75-11 - By-Laws Committee

Attention was called to the proposed By-Laws amendments to be presented to the Senate from the By-Laws Committee. It was indicated that no Board of Directors action is required on these.

Moved by Knox and seconded by Winkler that: Article VIII Officers of the Association, Section 4(a) as amended by the Senate in 1975 be amended by the substitution of the words "at the time of assumption of the presidency" for the words "at the time of the election," and further that this By-Law amendment be completed by mail ballot. Motion passed.

75-12 - Resolutions Committee

Moved by Van Hook and seconded by Thompson that: All resolutions passed by the twelve Divisions, four Regions, APGA Committees and Commissions be automatically submitted to the Chairperson of the APGA Resolutions Committee for information and possible collective action. Motion passed.

75-13 - Relationships With Other Associations, Committee on

Attention was called to the report from this newly formed Committee which is just getting under way. There was no action required by the Board.

75-14 - Model Confidentiality Law Committee

Moved by Dickinson and seconded by Herr that: The Board of Directors recommends that the Model Confidentiality Law Committee update the confidentiality statement taking into account recent legislative action and consider resolution of the following issues: (1) Relationships of the Model Confidentiality Law Committee to all APGA Divisions and their concerns; and (2) Differentiate (and clarify) the distinction between concepts of confidentiality and privileged. Motion passed.

75-15 - Middle Aged and Older Persons, Commission on

Moved by Dickinson and seconded by Herr that: The Board of Directors votes to (1) Adopt the recommendation of the Commission that it change its name to the Commission on Aging, and (2) Commends the Commission for its excellent activities to date (workshops, legislative input, etc.). Motion passed.

75-16 - Ethical Standards Casebook Revision Committee

Moved by Dickinson and seconded by Herr that: The Board of Directors accepts the report of the Ethical Standards Casebook Revision Committee (the intent is not approval of budget, but acceptance as an information item), and further that any report accepted which entails budgetary items be referred to the finance subcommittee for their recommendations on the respective budget. Motion passed.

75-17 - Industry and Education Cooperation, Committee on

Moved by Dickinson and seconded by Reid that: The Board of Directors votes to accept the report of the Committee on Industry and Education Cooperation. Motion passed.

75-18 - International Education Committee

Moved by Dickinson and seconded by Reid that: Any publication using the APGA logo must be consistent with the policies of and be monitored by the APGA Press Advisory Board. Motion passed.

Moved by Takacs and seconded by Herr that: The International Education Committee budget request be referred to the budget subcommittee of the Board of Directors at the July 1975 Board meeting. Motion passed.

75-19 - Peace Commission

Moved by Takacs and seconded by Quinn that: The Board of Directors votes to table the report of the Peace Commission, with regrets, for lack of adequate additional information. Motion passed.

75-20 - Ethical Standards Complaint Review Committee

Moved by Dickinson and seconded by Thompson that: The Board of Directors moves the acceptance of the report from the Ethical Standards Complaint Review Committee. Motion passed.

75-21 - Position Papers

Moved by Quinn and seconded by Reid that: The Board of Directors recommends to the Senate the approval of the APGA Position Papers (Career Education and Licensure). Motion passed.

Moved by Dickinson and seconded by Herr that: The Board recommends an addition to the second section of the Career Education Position Paper, part one, section one, after the word "tasks" (e.g. choice and preparation for work and leisure) and after the last word "individuals", over the life span. Motion passed.

Moved by Herr and seconded by Reid that: The Board of Directors recommends the amended version to the Professional Issues Subcommittee of the Senate. Motion passed.

Moved by Quinn and seconded by Hiett that: The Board of Directors not adopt the proposed position paper on "Role of the Counselor Educator in Teacher Education." Motion passed.

75-22 - Women, Commission for

Moved by Van Hook and seconded by Thompson that: The Board of Directors votes to defer action on the report from the Commission for Women until the implications of the Reorganization Task Force are considered at the July 1975 Board of Directors meeting. Motion passed.

75-23 - New Divisions Committee

It was reported that there is no further report from this Committee and that further action on the matter of new Divisions should await completion of the Task Force on Reorganization recommendations.

75-24 - Personnel and Guidance Journal, Editorial Board

Moved by Van Hook and seconded by Edwards that: The Board of Directors votes to approve the list of candidates for the Editorial Board of the Personnel and Guidance Journal, with the following additions: Dr. Hal Salisbury (Western Carolina, Cullowhee, N. C.) and Dr. Ellis Joseph (University of Dayton, Dayton, Ohio). Motion passed. (The complete list of candidates as approved by the Board of Directors at this meeting and in December 1974, is attached as Appendix A.)

75-25 - Membership Categories, Definitions of

Moved by Van Hook and seconded by Slawson that: The Board of Directors votes a change in membership definition as follows:

Retired Membership - A retired member who has reached the age of 60, who has furnished proof of retirement from his/her employer, retired from their position, and who has been a member of APGA for at least the preceding five (5) years is eligible for retired membership in the Association.

Motion passed.

Moved by Van Hook and seconded by Slawson that: The Board of Directors votes to conduct a study of provisional membership to be conducted by staff and submitted to the Board at the July 1975 meeting. Such a study would involve a random number of provisional members and should provide information on the number who fail to renew, who join one division, who join multiple divisions, etc. Motion passed.

75-26 - International Association of Counseling Services (IACS)

Moved by Van Hook and seconded by Downs that: The American Personnel and Guidance Association defer any further implementation of the motions enacted as item 74-45 adopted December 14, 1974 concerning the International Association of Counseling Services, including any enforcement or further implementation of the matters and conditions set forth in a certain letter from Executive Director Charles L. Lewis addressed to Dr. George Speer, President of IACS and Dr. S. Norman Feingold, President of this Association dated February 25, 1975, until the July 1975 meeting of the APGA Board of Directors upon the assumption that before the 1975 Annual Convention adjourns the APGA Board shall receive from IACS a written request substantially as follows:

(a) The APGA Board authorize the execution of a promissory note by IACS on or before April 15, 1975 signed by its duly authorized officers and drawn payable to APGA in the sum of \$_____ (between \$11,000 and \$18,000) in repayment for IACS start up costs advanced by APGA, the precise amount to be determined on a cash and not an accrual accounting basis on the precise date at which IACS was incorporated as a District of Columbia corporation.

(b) That IACS requests that APGA permit them to remain at APGA Headquarters, without payment of rent through July 31, 1975.

(c) That IACS on or before April 15, 1975 shall establish its own checking or other financial accounts and conduct its own financial, personnel, contractual and management affairs without further involvement of APGA. And

(d) That as of April 15, 1975 APGA employ an auditor to establish the precise money available on a cash and not on an accrual accounting basis, if any, for use by IACS in conducting its own affairs.

Motion passed.

Moved by Van Hook and seconded by Knox that: After the conclusion of this Board of Directors meeting on March 21, 1975 and unless and until it reconvenes that the Executive Committee of APGA is expressly authorized and directed to take such further or different action on this matter as they may deem wise and in the best interest of APGA. Motion passed.

75-27 - Treasurer-Elect, Appointment of

Moved by Takacs and seconded by Herr that: The Board of Directors recommends the appointment of Dr. Martin Gerstein as APGA Treasurer for the 1975-76 fiscal year. Motion passed.

75-28 - Financial Reserve Accounts - For Restricted Funds

Moved by Winkler and seconded by Knox that: The Executive Director be authorized to set up a separate entity for "restricted funds". Such separate entity may be a checking or saving account, or an investment in a short-term AAA rated security. Motion passed.

75-29 - Resolutions on Continuing Expenses FY 1976 - Bank and Auditor Arrangements

Moved by Grant and seconded by Frank that: The Executive Director be granted authority to accept Leopold and Linowes proposal to perform the APGA and Division audits for Fiscal Year 1975 at maximum of \$26,000.00. Motion passed.

Moved by Knox and seconded by Winkler that: The Executive Director be granted authority to open a bank account in the city where a convention is held, for the purpose of depositing funds received for on-site registrations and other activities. Motion passed.

Moved by Knox and seconded by Frank that: The Executive Director be granted authority to incur operating (other than program) expenses and make payments on FY 1976, until such time as the 1976 budget is approved. Motion passed.

Moved by Frank and seconded by Grant that: The Executive Director solicit at least every two years bids from three auditors. These bids should be submitted for Board of Directors consideration at its mid-winter (December) meeting for implementation at its next Fiscal Year. Motion passed.

75-30 - Review of 1974-75 Budget

It was pointed out that the information on the 1974-75 budget presented to the Board of Directors is for information only at this time. In July 1975, the Board will take action on the budget for fiscal year 1975-76.

75-31 - Representation at National Association of School Boards Convention

Moved by Reid and seconded by Edwards that: The Board of Directors accept the report on the National Association of School Boards and direct the APGA President to pursue cooperation with NASB and indicate steps to promote programs at both NASB and APGA association conventions. Motion passed.

75-32 - Report on "Governor's Task Force on Disrupted Youth"

Moved by Dickinson and seconded by Edwards that: The Board recommends that APGA obtain and refer to the Divisions the report on the Florida "Governor's Task Force on Disrupted Youth". Motion passed.

75-33 - Alliance of Associations for the Advancement of Education

Moved by Dickinson and seconded by Reid that: APGA apply for membership in the Alliance of Associations for the Advancement of Education, beginning July 1, 1975. Motion passed.

75-34 - Failor Award

Moved by Dickinson and seconded by Reid that: The Board of Directors accepts the report of the APGA Professional Awards Committee concerning the Failor Fund and its relationship to the Distinguished Professional Service Award for the next four years. Motion passed.

75-35 - Report of Task Force to Analyze Family Educational Rights and Privacy Act, 1974

No action was required by the Board of Directors on this topic during the present meeting.

75-36 - AHEAD Compliance with Division Requirements

The Board of Directors determined that since this Division is presently in the process of reorganizing and is entering a new era, that no action be taken on the subject at this meeting.

75-38 - Counseling in Open Education, Committee on

Moved by Quinn and seconded by Edwards that: The Board of Directors votes to accept the report of the Committee on Counseling in Open Education. Motion passed.

75-40 - Counselor Licensure Commission, Progress Report

Moved by Herr and seconded by Hiatt that: The Board of Directors votes to accept the report of the Counselor Licensure Commission and to commend the Commission for its work. Motion passed.

Moved by Wysong and seconded by Herr that: The Board of Directors approves the list of nominees for the Commission on Licensure as presented in the letter of March 17, 1975 from Dr. Thomas Sweeney, with the addition of Dr. Gloria Smith to the list. Motion passed. [The approved list contained the following names: William Carlson (Western Michigan University), Harold Cottingham (Florida State University), Trudy Harshman (Tucson, Arizona), Betty Knox (Raleigh, North Carolina), Walter Lifton (SUNY at Albany), Steven P. Lindenberg (Athens, Georgia), Allen E. Segrist (West Lafayette, Indiana), Carl Swanson (Harrisonburg, Virginia), William Erpenbach (Madison, Wisconsin), and Gloria Smith (Michigan State University).]

75-41 - Government Relations Committee

Moved by Maples and seconded by Dickinson that: The Board of Directors thank the Government Relations Committee for its report and requests the Committee to consider the planned activities and budget as part of its proposed program and Budget for consideration at the Board of Directors meeting in July 1975. Motion passed.

Moved by Reid and seconded by Quinn that: The Board of Directors accept and support the Interim Lobbying Report by William Erpenbach, with the following correction: Item 3, page 3, to include membership from Western Region (delete California), this acceptance pending the Finance Committee's approval of the budget. Motion passed.

75-42 - Insurance Trust

Moved by Maples and seconded by Knox that: The APGA Board of Directors will receive a budget and program design from the Insurance Trust for Fiscal 1976. This budget will be sent to the Financial Affairs Committee by June 1, 1975 for their review and will be subsequently submitted to the APGA Board of Directors at its July 1975 meeting for Board action. Motion passed.

75-43 - Public Relations Committee

Moved by Van Hook and seconded by Reid that: The APGA Board of Directors commend the Public Relations Committee for their report and urges the Public Relations Committee to expand and extend the Association's Public relations perspective and understanding by developing a plan for a more comprehensive approach to public relations. Motion passed.

75-44 - Equal Career Opportunity and Affirmative Action for Women's Concerns and Minority Groups, Committee on

Moved by Van Hook and seconded by Thompson that: The Board of Directors votes to accept the report of the Committee on Equal Career Opportunity and Affirmative Action for Women's Concerns and Minority Groups. Motion passed.

75-45 - Sex Equality in Guidance Opportunities Project (SEGO)

Moved by Van Hook and seconded by Downs that: The APGA Board of Directors commends the efforts of the Sex Equality in Guidance Opportunities Project (SEGO) and supports the continuation of the Project. In order to continue the Project the APGA Board recommends that SEGO staff and APGA Headquarters staff explore the following: (1) Search for Federal and Foundation funds to continue the Project; (2) Encourage State Branches, Divisions and Regions to carry on Project activities at Regional, State and local levels; (3) Investigate possibilities of self-support through workshops, seminars and publications; and (4) Investigate cooperative efforts between SEGO and the APGA Office of Human Rights. Motion passed.

75-46 - Complimentary Room Policy

Moved by Maples and seconded by Winkler that: The Board of Directors votes to accept the report on complimentary rooms from the Frank Committee with thanks, and recommends the continuation of the policy as it is currently operating. Motion passed, one against.

Moved by Dickinson and seconded by Johnson that: APGA shall pay the expenses for Divisional Board of Directors representatives when those persons are different from the President of the Division who has the Division suite. Motion passed.

75-47 - Publication Storage Policy

Moved by Maples and seconded by Knox that: (1) APGA shall arrange or provide and manage publication inventories for its own and those divisional publications within the budgetary and property constraints authorized by its Board of Directors. (2) All copies owned for the three (3) immediate previous Volume years shall be retained. (3) Up to (when available) 100 copies for the fourth and fifth previous years shall be retained. (4) Up to five (5) copies (if available) of all other Volumes shall be retained. (5) The present practice of maintaining microfilm copies through University Microfilms, Ann Arbor, Michigan, of all Journals and retaining one archival copy in hard copy form shall be continued as a policy. (6) APGA must notify any Division of plans to discard any inventory. Any division wishing to arrange disposition elsewhere for materials not to be retained under this policy shall do so at their own expenses (mailing costs only). The division must complete such arrangements within six (6) months of the APGA notification. Motion passed.

75-48 - Reorganization Task Force Report

Moved by Maples and seconded by Winkler that: (1) The Board of Directors move to discharge the Task Force with its appreciation; and (2) That on planning for next year the President-Elect give consideration to the Western Regional need assessment in the deliberation of program goals and directions. Following discussion, this motion was withdrawn.

It was then moved by Daley and seconded by Winkler that: The Board of Directors votes to accept the report from the Task Force on Reorganization as information. Motion passed.

75-49 - Emeritus Membership Applications

Moved by Knox and seconded by Edwards that: The Board of Directors votes to approve Ruth Rinehard Roth from Baltimore, Maryland, for Emeritus Membership (ASCA). Motion passed.

Moved by Van Hook and seconded by Takacs that: The Board of Directors votes to approve for Emeritus Membership the following people: John L. David (NVGA); Charles G. Morehead (ACES); Madeline B. Best (NVGA); Y. K. Fijimoto (NVGA); Rosalind F. Blum (NVGA); and Richard C. Crosby (ACPA). Motion passed.

75-50 - Life Membership for Past President

Moved by Herr and seconded by Knox that: A life membership be granted to APGA Past President Bruce Shertzler. Motion passed.

75-51 - Convention Program Committee Finances

Moved by Knox and seconded by Grant that: The expenses to attend the committee meetings of the APGA Convention Program Committee members (including those representing Divisions) shall be paid from the APGA Convention budget provided that the appointment(s) made by the Division(s) be in the geographical area specified by the APGA President. Motion passed.

75-52 - Election Recount

Moved by Knox and seconded by Winkler that: The APGA Executive Committee authorize the recount of the 1975 election of President-elect of ASCA and that APGA bear the expense of same with the \$200.00 limit being lifted for this recount. Motion defeated.

Moved by Moulin and seconded by Quinn that: The present Board recount procedures be suspended; and that the request for a hand recount of the ASCA presidential election ballots is hereby approved and shall be done in a manner to be approved by the Executive Committee and at the petitioners' expense, not to exceed \$300.00. Motion passed (11 for; 1 against; 5 abstain).

75-53 - Board of Directors Meeting Procedures

Moved by Herr and seconded by Winkler that: The order of presentation of issues be reversed for the July 1975 Board of Directors meeting with the Professional Issues to be provided first, and the whole process of presentation to the Board of professional issues, governance, and financial matters be considered by the APGA staff for possible amendment. Motion passed.

Moved by Edwards and seconded by Takacs that: Any item to be discussed at the scheduled Board of Directors meetings shall be received in completed form by the Board members ten (10) days prior to the Board meeting. Those individuals submitting items late will not have such reports considered by the Board as an agenda item at that Board meeting; however, these late items will be placed on the agenda at the next official Board meeting. Motion passed.

Adjournment

The meeting of the APGA Board of Directors was adjourned at 11:20 p.m., March 21, 1975.