

APGA BOARD OF DIRECTORS MEETING

Action Minutes

December 6 - 8, 1973

Call to Order

The meeting was called to order at 1:05 p.m., December 6, 1973, at the APGA Headquarters Office, Washington, D. C. All members of the Board of Directors were present for all or part of the sessions.

73-2 - Agenda, Approval of

Moved and seconded that: The Board of Directors votes to adopt the agenda as presented. Motion passed.

73-3 - Minutes of Last Meeting

Moved and seconded that: The Minutes from the July 12-15, 1973 Board of Directors meeting be approved as distributed. Motion passed.

73-8 - Branch Reports

Moved and seconded that: The topic on the agenda of Branch Council and Regional Governance and Financing be referred to the Subcommittee on Governance of the Board of Directors for the Subcommittee's consideration. Motion passed.

Moved and seconded that: The regional budgets be approved as submitted for the expenditure of fifty cents (.50¢) per APGA member with the exception of the North Atlantic Region which will expend \$672.00 less than .50¢ per APGA member. Motion passed.

Moved and seconded that: Considering that the issue of adequacy of opportunity for leadership development of state branch leaders needs to be addressed, it is recommended that the President appoint a task force to meet at the New Orleans Convention to develop a plan for State Branch leadership development and make recommendations to the July Board. The task force shall include primarily regional representatives. Motion passed.

73-9 - By-Laws Committee

Moved and seconded that: The Board of Directors votes to support the following proposed amendment to the APGA By-Laws and recommend its adoption:

Article II, Section 3. Add a new Section 3 and re-number the entire paragraph to include a new category for student membership. This would read:

Section 3. Student Membership.

(a) Any student at the college level having interests in the area of human development shall be eligible to become a student member of the Association.

(b) A student member shall not vote or hold elective office.

Motion passed.

Moved and seconded that: The Board of Directors votes to support the following proposed amendment to the APGA By-Laws and recommend its adoption:

Article IV, Section 4. Add a new sub-section (f) which would read as follows:

(f) A State student chapter shall consist of college students who organize in an institution of higher learning in accordance with the By-Laws and policies of the State Branch.

Motion defeated.

Moved and seconded that: The Board of Directors opposes the adoption of the resolution calling for a By-Law amendment as presented by the Virginia Personnel and Guidance Association. Motion passed. The resolution referred to reads as follows:

WHEREAS, The new By-Laws of the American Personnel and Guidance Association, which became effective in August, 1972, clearly do not provide for a representative assembly; and

WHEREAS, It is inconsistent with democratic principles to allow representatives from seventeen states, and none from the remaining thirty-three; therefore, be it

RESOLVED, That the Virginia Personnel and Guidance Association request a change in the By-Laws of the American Personnel and Guidance Association to provide equal representation to the American Personnel and Guidance Association Senate by having one senator from each state to be elected by popular vote.

73-10 - Elections Board, Nominations and

Moved and seconded that: Item Eight (8) of the Election Procedures approved by the Board of Directors in February 1973 be revised to read as follows: "All back up materials pertaining to election results such as correspondence, vouchers, ballots, postmark certifications, and certification of election results

be retained by the Certified Public Accountant under appropriate accounting procedures until the APGA President's term as President has been completed. Motion passed.

73-13 - Ethics Committee

Moved and seconded that: The Association extend by correspondence to the graduate assistants and associates and the professional colleagues of the Chairman of the Ethics Committee its appreciation for their services in preparation of the draft for the revision of the Association's Ethical Standards. Motion passed.

Moved and seconded that: The contributions of the Committee developing the Ethical Standards Casebook be recognized by the Board of Directors and that the Board urge the Committee to continue its efforts in this important and vital area. Motion passed.

73-18 - Government Relations Committee

Moved and seconded that: The Board of Directors establish a three-year continuing Chairmanship for the Government Relations Committee with annual review by the Board of Directors. Motion defeated.

Moved and seconded that: To provide for better understanding of the work of the Government Relations Committee and to provide full utilization of its resources, the Board of Directors recommends: that the Government Relations Committee review its methods of communicating with Regions and Divisions with emphasis directed toward explaining ways in which Regions and Divisions participate in the work of the Committee and provide and receive input; that Divisions invite the member of the Government Relations Committee assigned as its liaison to attend its (the Division's) annual business or executive meeting; and that the Government Relations Committee provide information to the membership through Guidepost regarding its structure and activities. Motion passed.

Moved and seconded that: The Board of Directors in responding to the demonstrated interests of the membership charge the Government Relations Committee with the responsibility of reviewing and updating a comprehensive government relations program which will include goals, related costs, and a time line for implementation. Motion passed.

Moved and seconded that: The Chairperson of the Government Relations Committee be appointed by the President, subject to confirmation by the Board of Directors, and shall be eligible for reappointment each year but not to exceed a total of three years. Motion passed.

73-21 - Field Seminars

Moved and seconded that: Action regarding the rescinding of the current policy of sharing profits from Field Seminars be deferred until the April 1974 Board of Directors meeting. Motion passed.

73-29 - Conventions

Moved and seconded that: The Board of Directors votes to accept the report presented by Dr. Eugene Wysong concerning the membership opinion survey on regional conventions. Motion passed unanimously.

Moved and seconded that: The Board of Directors commends the Convention Committee for the New Orleans 1974 Convention, and encourages them to continue in their present way. Motion passed.

Moved and seconded that: The Board of Directors votes to authorize investigation of Las Vegas as a Convention site in 1979. Motion passed.

Moved and seconded that: The Board of Directors votes to authorize investigation of Detroit as a Convention site in 1979. Motion passed.

73-33 - Divisions, Potential New

Moved and seconded that: The Board of Directors votes to approve the Guidelines and criteria for the formation and approval of new Divisions as presented. Motion passed.

73-34 - Membership Applications, Emeritus

Moved and seconded that: The Board of Directors approve the applications for Emeritus Membership from the following persons: David Komisar (NVGA), Ethel Sherman (NVGA), John Gilmore (NVGA), Percy Bell (NVGA), George Hill (NVGA), Stephen Youngs (NVGA), Ellsworth Brown (NVGA), Vivian Hewer (NVGA), Ernest Walston (NVGA), Miriam Suttlerlin (NVGA), Lester Recktenwald (NVGA), Harold Bailey (NVGA), Katherine Hopper (ASCA), J. Harry Craig (ASCA), and Meryl Baumer (ASCA). Motion passed.

73-35 - National Career Information Center

Moved and seconded that: The Board of Directors commend the National Career Information Center for its financial stability and professional services. Motion passed.

73-38 - International Association of Counseling Services

Moved and seconded that: The report on Progress and Status of the development of the International Association of Counseling Services as presented by its President, Dr. Allen Leventhal, be accepted. Motion passed unanimously.

73-40 - Professional Preparation and Standards Commission

Moved and seconded that: The Board of Directors of APGA accepts the "Standards for the Preparation of Counselors and Other Personnel Services Specialists" of the Association for Counselor Education and Supervision; that the President of APGA shall notify ACES of this action; and that the Standards be referred to the Professional Preparation and Standards Commission of APGA for possible incorporation into an overall APGA statement on standards. In such a step the Professional Preparation and Standards Commission will consult with each Division and Region of APGA. Motion passed.

73-41 - Budget Projection, 1973-74

Moved and seconded that: The Board of Directors votes to authorize the sum of \$12,500.00 to be used for modification of the salary schedule and plan in Grades Eight (8) and below. Motion passed.

Moved and seconded that: Fifty percent (50%) of the income received from voluntary contributions, to a maximum of \$48,000.00, be assigned to our assets to replace losses in the past two years, with any additional income from this source to be used for asset improvement. Motion passed.

Moved and seconded that: The Board of Directors votes to approve the following actions concerning the 1974 Convention budget: (1) Adjust the 1974 Convention budget to reflect a transfer of \$45,000.00 from Schedule F to Schedule A rather than \$55,000.00 previously approved. This change is based on staff estimate of November 1974. (2) To instruct the Executive Committee to increase the amount transferred to Schedule A from Schedule F should convention income exceed estimate. (3) Instruct Executive Director to assign headquarters staff to the 1974 Convention based on demonstrated need. (4) Authorize an adjustment in the 1974 Convention budget based on the reduced income estimate. Motion passed.

Moved and seconded that: Expenses relative to Schedule A, page 5 of the December 5, 1973 memorandum to the Board of Directors from the Executive Director be approved with the following changes: Item 23-International Education not be funded; Item 38-Older Persons be funded at \$750.00 rather than \$1,250.00. Motion passed.

Moved and seconded that: The Board of Directors votes to adopt the budget as amended. Motion passed.

Moved and seconded that: Modified Schedules B, D, E, and G as printed in Schedules included in working papers and in the Columns dated November 26, 1973 be approved. Motion passed.

73-44 - Board of Directors, Future Meetings of

Moved and seconded that: Because of the need for financial recommendations as background for all Board of Directors deliberations, that the Finance Subcommittee of the Board of Directors meet prior to the Board meeting, to conduct its business in order that the full Board may begin its deliberations with the benefit of the Subcommittee's recommendations. Motion passed.

73-54 - Logos, Stationery, and Title Usage

Moved and seconded that: The Board of Directors adopt the proposed motion with the following addition: (1) (line 1) insert "committee chairpersons" after "directors"; (2) (line 3) insert "committee chairpersons" after "directors". Motion passed. The motion as passed reads as follows:

That the following policy be adopted as regards the use, by individuals or organizations of any kind, of the name of the American Personnel and Guidance Association (herein "APGA"), its official logo or its stationery:

(1) Senators, officers, directors, committee chairpersons, staff, divisions and branches of APGA and their respective officers and staff are authorized to use the APGA name or logo for all official business activities. No person may use the name or logo of APGA in connection with any private business or other activity which cannot be classified as APGA official business.

(2) The official stationery of APGA may be used for the official business of APGA only by Senators, officers, directors, committee chairpersons, and the staff of APGA. No other person may use the official APGA stationery in connection with any private business or other activity which cannot be classified as APGA official business.

(3) Any other use of the name, logo or stationery of APGA is strictly forbidden except where it is previously authorized by official action of the APGA Senate, Board of Directors, or by the Executive Committee.

73-60 - Committee Appointments

Moved and seconded that: The Board of Directors votes to accept the list of Committee members as suggested by the President with the addition of any names submitted by members of the Board. Motion passed. (In presenting the motion, the Subcommittee also presented a list of suggested additional names.)

Moved and seconded that: The Board of Directors votes to accept the recommendation for a By-Laws Amendment to Article XII, and to recommend its adoption. Motion passed. The proposed amendment as approved reads as follows:

"In Article XII, Section 2(a) of the By-Laws in the third line thereof strike the word "and;" at the end of that line strike the period, insert a comma in lieu thereof, and add the following: Government Relations Committee, and the Professional Preparation and Standards Committee.

(b) The President, subject to confirmation by the Board of Directors, shall name the Chairperson of each Standing Committee annually, and shall name one-third of the members of each of the Standing Committees to serve a three-year term of office.

73-61 - Senate Representation

Moved and seconded that: The Board of Directors votes to accept the recommendation for a By-Laws amendment to Article VI, Section 1, Composition of the Senate, and to recommend its adoption. Motion passed. The proposed amendment as approved reads as follows:

"The number of Senators shall be based upon the number of Association members in good standing who reside in the State of the State Branch Regions and who belong to the Division as of July 1 immediately preceding the election."

Moved and seconded that: The preceding motion (concerning the date to determine composition of the Senate) be reconsidered. Motion passed, and the preceding motion was again on the floor. (This motion made, as required, by a person who voted with the winning side on the original action.)

Moved and seconded that: The motion on the floor be tabled. Motion passed, and the motion was tabled.

73-64 - Branch Members Must be National APGA Members, Requirement that

Moved and seconded that: The Board of Directors direct the President to appoint an ad hoc Committee to study a unified dues structure for APGA. Motion passed.

73-66 - Legislative Intern

Moved and seconded that: Staff provide the Board of Directors with a list of members of the U. S. Senate Education and Public Welfare Committee and that any member of the Board of Directors having contact with any of those members notify staff of such contact and work cooperatively with staff to encourage such Senator to co-sponsor a legislative intern for the 1974-75 year with Mr. Marvin Esch (R-Mich.) and APGA. Motion passed. (Copies of the list were distributed to the Board members following passage of the motion.)

73-67 - Employee Hospitalization and Insurance Plan

Moved and seconded that: The Board of Directors votes to authorize the additional \$2,400.00 be allotted to the Insurance plan for APGA employees. Motion passed.

73-68 - Interaction With Other Associations

Moved and seconded that: Staff develop policy regarding APGA interaction with other associations and present the policy to the Board of Directors for its consideration at its April 1974 meeting. Motion passed.

73-69 - Travel Policy

Moved and seconded that: The Board of Directors votes to approve the Travel Policy as presented. Motion passed.

73-70 - Guidelines for School to College Transcript Content

Moved and seconded that: The Board of Directors endorse the Guidelines for School to College Transcript Content and that the letter of transmittal from APGA to the Steering Committee point out concern regarding the following: the effect of the college admissions process on student growth, the need to develop specific guidelines for transmitting information regarding special problems or needs of a student (item 37), and the need for information from the colleges regarding student progress. Motion passed.

73-71 - Workshop Policy

Moved and seconded that: The staff develop a comprehensive policy regarding all workshops and present the policy to the Board of Directors for its consideration at its April 1974 meeting. Motion passed.

73-72 - Association for Specialists in Group Work (ASGW)

Moved and seconded that: The APGA Board of Directors approve the entry of the Association for Specialists in Group Work as a new Division of the Association; and that the Board communicate to Dr. Gazda and the organizing committee of the new Division the compliments of the Association for the efficiency and comprehensiveness of their materials in seeking this new Divisional status. Motion passed.

Moved and seconded that: The representative to the APGA Board of Directors from the newly approved Division, the Association for Specialists in Group Work, be seated on the Board at the close of the present session of the Board of Directors. Motion passed.

Moved and seconded that: The representative from the new Division, Association for Specialists in Group Work, be formally seated on the Board of Directors with welcome and congratulations. Motion passed. (This was the last motion presented and acted upon prior to adjournment of the Board.)

73-73 - Personnel and Guidance Journal, Editorial Board

Moved and seconded that: The list of nominees for the Editorial Board of the Personnel and Guidance Journal submitted by the Editor of the Personnel and Guidance Journal, be approved with the following modifications: Delete Lee Isaacson and add Jean Reiss (Educational Testing Service, Princeton, New Jersey). Motion passed.

Moved and seconded that: The Press Advisory Board in conjunction with the Board of Journal Editors be requested to submit three names to President Shertzer for nominations as Editor of the Personnel and Guidance Journal by the April 1974 Board of Directors meeting. Motion passed.

Moved and seconded that: The Board of Directors supports the idea of an annual award for the best Personnel and Guidance Journal articles of the volume year, and encourages the Personnel and Guidance Journal Editorial Board to continue in these kinds of activities. Motion passed.

73-74 - Professional Issues

Moved and seconded that: Requests for information about topics that are potentially fundable be carried in the Guidepost and in regional and Division newsletters, and that such items be mailed to headquarters for compilation and review. Motion passed. Some possible topics that were suggested are: Lifelong learning, Counseling the aged, Mid-career counseling, Strategies for career development of women, Improvement of child-parent training, Values clarification, Life-style education, Vocational and occupational information for special education students, Alternative assessment methods for minority students, Alternate grading systems, and Non-traditional alternatives to the typical education scheme.

73-75 - Organizational Structure, Implementation of

Moved and seconded that: Since there is (a) general confusion as to the distinctive functions (or possible functions) of regions as compared to Divisions; and (b) a critical need to generate dependable funding for Regions; [REDACTED] that the Board of Directors designate an individual (at no cost to the Association) to prepare a position paper to address two sets of issues related to the implementation of the new Associational governance structure: (1) to differentiate among types of membership services that can be provided effectively by Regions and by Divisions; (2) to develop guidelines for the creation and implementation of a continuing funding base. Motion passed.

73-76 - Regional Conventions

Moved and seconded that: APGA discontinue Regional Conventions, but that the Association continue to study the feasibility of holding same in the future. Motion passed.

73-77 - Resolution on Gas Rationing

Moved and seconded that: The Board of Directors votes to approve the following resolution as recommended by the Executive Committee:

WHEREAS, APGA believes that gasoline rationing may be soon upon us;
and

WHEREAS, We believe that educators and counselors in all work settings can establish its priorities now because of essential counseling activities; and

WHEREAS, We believe that the Office of Education should be asked to move for said priority status immediately;

THEREFORE, BE IT RESOLVED, That the APGA Board of Directors communicate with the Secretary of Education, U. S. Office of Education, to take action to grant priority status to educators and counselors in regard to gasoline rationing for priority counseling activities; and, be it further

RESOLVED, That APGA let this position be known to HEW and other appropriate organizations and individuals.

Motion passed.

Adjournment

Moved and seconded that: The meeting of the APGA Board of Directors be adjourned. Motion passed. The meeting was adjourned at 11:50 a.m., December 8, 1973.